

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

**July 26, 2021**  
(Monday)

*The meeting was held virtually via GoToMeeting.*

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

#### **Employee Identification Badges**

Human Resource Manager Perez, along with Sheriff Wagner, met to discuss a process to create employee identification badges. Sheriff Wagner noted he has the equipment and software and is willing to assist with the badges as time allows in his department. Additionally, Sheriff Wager will assist Perez with access to work on the design of employee badges with Perez providing necessary materials.

#### **Executive Session**

At 9:31 a.m. the Board recessed into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment...”. Prosecutor Flyckt was present.

At 9:58 a.m. the Board reconvened from Executive Session. No action taken.

#### **Public Works**

Public Works Director O'Brien provided the following updates:

- Road Maintenance – seal coat operation is currently in the Othello district; crack seal operation is currently in the Ritzville area; harvest road maintenance is on-going; and, spraying is conducted as weather allows.
- Solid waste – cardboard is baled and being shipped from the Bruce Transfer Station; recycling of metal is being scheduled.

- Operations and Maintenance - duress buttons have been ordered for the Public Services Building; and, materials have been purchased for the juvenile department office.
- Engineering – the Lind-Hatton Road #5 project is open to traffic; and, the Roxboro pit is the current target for the County Wide Crushing project.
- Property Evidence Building – a Request for Qualifications (RFQ's) will be advertised beginning next week and continuing for three (3) weeks.

#### **Adams County Code – Chapter 14**

It being the time and place set for the public hearing on the proposed ordinance to amend the Adams County Code and create a new Title 14 “Adams County Fire Prevention”; Chairman Blankenship called the public hearing to order at 11:00 a.m.

Assistant Building and Planning Director/Adams County Fire Marshall Andie Lorenz reviewed the purpose of the new chapter noting the provisions of fire prevention offer the public and county staff a reference tool; establishes an annual county wide burn ban; and, establishes amendments to the code we are doing as a county, specific to Adams County, beyond what is done at the state level.

No members of the public provided comment.

Chairman Blankenship closed the public hearing at 11:25 a.m.

#### **Adams County Code – Chapter 15**

It being the time and place set for the public hearing on the proposed ordinance to repeal chapters of Title 15 and adopt a new Title 15 “Buildings and Construction”, Chairman Blankenship called the public hearing to order at 11:26 a.m.

Assistant Building and Planning Director/Adams County Fire Marshall Andie Lorenz provided an overview of the proposed ordinance noting the purpose of the revision is to update the current Adams County Code and bring us in line with the state code. Additionally, Lorenz noted a definitions section has been added with clarification to better serve the public.

No members of the public provided comment.

Chairman Blankenship closed the public hearing at 11:59 a.m.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Consent Agenda**

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of July 19 and 21, 2021

July 1 – 15, 2021 Payroll in the amount of \$482,989.72; and, Benefits in the amount of \$89,422.22 (Warrant # Series 532563-532583; Direct Deposit # Series 68267-68454; Benefit/Deduction # Series 1159319-1159327

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001         | 21-2139 – 21-2168     | \$104,657.22  |
| 103         | 21-2169 – 21-2174     | \$ 12,814.34  |
| 104         | 21-2175 – 21-2178     | \$ 10,699.96  |
| 112         | 21-2179               | \$ 1,181.50   |
| 123         | 21-2180               | \$ 641.64     |
| 130         | 21-2181               | \$ 468.26     |
| 131         | 21-2182 – 21-2183     | \$ 5,115.82   |
| 502         | 21-2184 – 21-2186     | \$ 1,389.27   |
| 108         | 1120 – 1121           | \$ 1,292.48   |
| 115         | 1122 – 1128           | \$ 4,166.69   |
| 321         | 1129 – 1130           | \$ 277.96     |
| 401         | 1131 – 1133           | \$ 5,173.37   |
| 501         | 1134 – 1140           | \$ 5,279.39   |
| 590         | 1141 – 1155           | \$ 11,315.56  |
|             | TOTAL                 | \$164,473.46  |

**Executive Session**

At 1:03 p.m. Chairman Blankenship announced the Board would recess into Executive Session for sixty (60) minutes under RCW 42.30.110(1)(i) –

“...to discuss with legal counsel representing the agency litigation or potential litigation...”. Additionally present were Prosecutor Flyckt and Sheriff Wagner.

At 2:01 p.m. the Board reconvened from Executive Session. No action taken.

**Permanent Minutes Signed**

July 12 and 14, 2021

**Correspondence Received**

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report for 2<sup>nd</sup> Quarter, 2021

**Adjournment @ 2:03 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner