

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

August 30, 2021
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

Professional Services Agreement – Columbia Basin Health Association

Sheriff Wagner reviewed a *draft* Professional Services Agreement between Columbia Basin Health Association (CBHA) and Adams County for the purpose of CBHA providing services to jail inmates. The Board requested Wagner receive clarification of standard billed fees as referenced in Exhibit A of the Agreement prior to bringing before the Board for consideration.

Public Works

Public Works Director O'Brien and Engineer Yaeger provided the weekly update on road maintenance; fairgrounds; solid waste, noting a staff vacancy; the county wide crushing project; and, the Booker Road Overlay project, noting the project is tentatively scheduled to begin tomorrow.

Paid Sick Leave

Human Resource Manager Perez reviewed the Paid Sick Leave Policy to include (A) Washington State Paid Sick Leave (WSPSL); and, (B) County Paid Sick Leave. Modifications were made to the current policy to reflect WSPSL, an additional sick leave bank, effective January 1, 2022 as well as what is authorized and allowable under the above-referenced sick leave programs available to county employees. Perez will finalize the policy and bring before the Board for final consideration.

Recess @ 11:40 a.m.

Reconvene @ 1:00 p.m.

2022 Budget

Auditor Hunt reviewed Debt Service Fund #210 and Integrated Health Care Services Fund #104.

Real Estate Excise Tax Deputy Position

Treasurer Meise reviewed a proposed letter, along with a modified job description, directed to the Association of Adams County Employees requesting a modification to the Real Estate Excise Tax Deputy position. The position is currently a forty (40) hour per week position, however, Meise would like the position moved to a thirty-five (35) hour per week position. Meise outlined the current duties and responsibilities, as well as eliminated or modified duties, of the REET Deputy. Additionally, Meise noted the current REET Deputy is retiring in early September and, therefore, the proposal will not affect the employee currently in the position.

The Board provided consensus authorization for Meise to move forward in the process. Deputy Civil Attorney Barden will forward the request to the Association for their consideration.

Consent Agenda

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of August 23 and 25, 2021

August 1 – 15, 2021 Payroll in the amount of \$480,135.59; and, Benefits in the amount of \$88,580.55 (Warrant # Series 532605-532623; Direct Deposit # Series 68646-68833; Benefit/Deduction # Series 1159814-1159822

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-2544 – 21-2575	\$ 73,494.64

0018H	21-2576	\$ 586.11
502	21-2577 – 21-2580	\$ 11,465.27
108	1324 – 1326	\$ 1,932.16
115	1327 – 1331	\$ 57,779.44
401	1332 – 1336	\$ 10,531.15
501	1337	\$ 2,374.74
590	1338 – 1348	\$ 98,741.18
	TOTAL	\$256,904.69

Permanent Minutes Signed

August 16 and 18, 2021

Adjournment @ 2:18 p.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner