

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

September 7, 2021

(Tuesday due to Labor Day on Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

Executive Session

At 9:12 a.m. Chairman Blankenship announced the Board would recess into Executive Session for eighteen (18) minutes under RCW 42.30.110(1)(i) – "...to discuss with legal counsel representing the agency litigation or potential litigation...". No action anticipated.

At 9:30 a.m. the Board reconvened from Executive Session. No action taken.

Human Resources

Human Resource Manager Perez reviewed the current county reclassification policy. Perez will modify the policy as directed prior to presenting to the Board for final approval.

Additionally, the county employment policy regarding pay periods was reviewed. The Board provided consensus authorization for Perez to modify the policy to reflect the current process of twice monthly pay periods.

Public Works

Public Works Director O'Brien and Engineer Yaeger provided the following updates:

Maintenance – crews are pre-leveling; brooming seal coat roads; mowing; and preparing for potato harvest.

Sheriff's Evidence Building – RFQ's have been submitted with four qualified firms responding. Director O'Brien requested recommendations for a review committee to individually review and rank the submittals.

Public Service Building – Director O'Brien reported the duress buttons are being installed noting a recommendation of a third-party monitoring service. O'Brien will obtain the necessary information and bring before the Board for final approval.

Solid Waste – metal is scheduled to be removed from the transfer stations Wednesday and Thursday of this week.

Engineering – Engineer Yaeger reported on the Booker Road Overlay Project noting the contractors began last Tuesday with the project scheduled for completion on Saturday of this week.

Crushing – two of the seven sites have been completed, with the contractor moving to the Ralston site next.

2022 Budget

Auditor Hunt reviewed proposed expenditures in Non-Departmental Fund #099.

Consent Agenda

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of August 30 and September 1, 2021

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-2586 – 21-2617	\$30,038.11
104	21-2618 – 21-2629	\$17,015.43
112	21-2630	\$ 714.90
116	21-2631 – 21-2632	\$ 4,346.00
123	21-2633 – 21-2635	\$ 2,723.00
502	21-2636 – 21-2642	\$ 8,050.77
108	1350 – 1351	\$ 172.57
115	1352	\$ 116.78
401	1353 – 1356	\$10,539.32

501	1357 – 1359	\$10,815.54
590	1360 – 1362	\$ 2,500.57
	TOTAL	\$87,032.99

Permanent Minutes Signed

August 23 and 25, 2021

Correspondence Received

Human Resource Manager Amalia Perez re: Disposal of Inventory Items #2958 (high back chair) and #1796 (wooden armchair) with no useable life

Adjournment @ 12:31 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner