

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 20, 2021
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

State Auditor Exit Conference

The exit conference for the 2020 Financial Statements and Federal Awards Compliance was conducted by Heather Peterson, Audit Lead; and Phillip Ventress, Assistant Auditor Manager.

The audit produced no findings.

Status of a prior management letter item, included the county's procurement policy not complying with Uniform Guidance requirements, was resolved. There were no significant deficiencies or material weaknesses related to the financial statements. There were no significant deficiencies or material weaknesses related to the federal awards.

The audit report will be finalized and will be published on the SAO website.

The next audit is scheduled to be conducted in 2022 and will cover financial statements and federal programs with an estimated cost of \$30,200 plus travel expenses.

Public Works

Public Works Director O'Brien provided the following updates:

Maintenance: due to weekend rainfall, graders are being utilized; crews are mowing and cleaning culverts as well as maintaining harvest roads.

Solid Waste: recycling is on-going.

Operations and Maintenance: annual smoke and fire alarm inspections are being scheduled.

Leave Sharing Program: a Public Works employee has requested use of the county leave sharing program. The Board provided **consensus authorization to allow employees to donate annual leave for an employee of the Public Works Department, Fund #115.**

Sheriff's Evidence Building: the consultant selection process is complete. Director O'Brien will schedule an interview at a time that is convenient for the panel.

Solid Waste Tipping Floor Loader

Public Works Director O'Brien reviewed the following quotes for a solid waste tipping floor loader:

Western States Pasco, Washington	\$151,228.27	CAT 920 CSTM
Pac West Machinery, LLC Spokane, Washington	\$149,544.00	Volvo L50H Compact Loader
PAPE Machinery Pasco, Washington	\$191,021.49	444P Wheel Loader
PAPE Machinery Pasco, Washington	\$170,556.94	344L Wheel Loader

Based on the recommendation of the Public Works Department, Commissioner Weise moved, Thompson seconded, to purchase a Caterpillar 920 CSTM Solid Waste Wheel Loader from Western States, Pasco, Washington, in the amount of \$151,228.27, plus sales tax, representing the best value when taking into consideration pricing and delivery date. **Motion carried.** Quotes were secured consistent with the Adams County Purchasing Policy.

Engineering

Engineer Yaeger provided updates on the Booker Road Overlay No. 1 project, noting pavement is complete with the centerline being painted today; and, the County Wide Crushing project, noting three sites have been completed with the contractor now at the Lind-Hatton site. Additionally, Yaeger reported the purchase of three (3) new vehicles, two (2) of them with accessories, identified in the 2021 Budget, noting two (2) plows will be purchased at a total cost of \$15,613 for installation on two of the pickups.

Executive Session

At 11:00 a.m. the Board recessed into Executive Session for sixty (60) minutes under RCW 42.30.110(1)(h) – “To evaluate the qualifications of a candidate for appointment to elective office.” Additionally present was Prosecutor Flyckt.

At 11:38 a.m. the Board reconvened from Executive Session. No action taken.

Recess @ 11:41 a.m.

Reconvene @ 1:00 p.m.

Executive Session

At 1:00 p.m. the Board recessed into Executive Session for sixty (60) minutes under RCW 42.30.110(1)(i) – “ ...to discuss with legal counsel representing the agency litigation or potential litigation...”. Additionally present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; Sheriff Wagner; Undersheriff Coronado; and, Kevin Swartz.

At 1:46 p.m. the Board reconvened from Executive Session. No action taken.

State v. Blake

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman to sign Interagency Reimbursement Agreement IAA22157 between Washington State Administrative Office of the Courts and Adams County, for the period July 1, 2021 through June 30, 2022, for extraordinary costs of resentencing and vacating sentences under Blake and for the cost of refunding legal financial obligations (LFOs) under the Blake decision.* **Motion carried.**

Consent Agenda

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of September 13 and 15, 2021

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-2768 – 21-2800	\$ 89,966.99
0015E	21-2801	\$ 3,000.00
0018H	21-2802	\$ 1,345.66
103	21-2803 – 21-2806	\$ 2,676.85
104	21-2807 – 21-2829	\$ 9,806.87
106	21-2830 – 21-2832	\$ 1,832.08
112	21-2833	\$ 22.70
123	21-2834 – 21-2835	\$ 2,032.72
502	21-2836 – 21-2840	\$ 13,417.11
108	1400 – 1404	\$ 2,611.32
115	1405 – 1418	\$ 931,262.47
401	1419 – 1426	\$ 27,873.44
501	1427 – 1432	\$ 4,338.97
590	1433 – 1464	\$ 134,405.33
	TOTAL	\$1,224,592.51

Approval of **Resolution No. R-041-2021 In the Matter of Transferring Funds from Current Expense Fund #001 to Fair Fund #108**

Permanent Minutes Signed

September 7, 2021

Adjournment @ 2:03 p.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

RESOLUTION NO. R-041-2021

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO ADAMS COUNTY FAIR FUND #108**

WHEREAS, funds were allocated in Current Expense Fund #001 for support of Adams County Fair Fund #108; and

THEREFORE BE IT HEREBY RESOLVED that Twenty five thousand and no/100's dollars (\$25,000.00) be transferred from Current Expense Fund #001/099 BARS 597.75.00.01 to Adams County Fair Fund #108 BARS 397.75.00.00.

DATED this 20th day of September, 2021.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board