

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Courthouse  
Ritzville, Washington

October 6, 2021  
(Wednesday)

**Call to Order @ 9:00 a.m.**

**Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

**Budget Workshops**

Morning workshops for the 2022 Budget were held at the Public Works Conference Room as follows:

Public Works Director O'Brien; Engineer Yaeger; and, Assistant Public Works Director Reynolds reviewed the following funds:

- #108 Fair – estimated revenues and expenditures were reviewed; an operating transfer from Current Expense; no capital improvements were identified.
- #110 Paths and Trails – no identified projects.
- #115 County Road – 2022 revenue estimates were reviewed; 2022 expenditures were reviewed relating to personnel; jobbing and contract work; road and street maintenance; road and street operations; capital outlay; and, engineering.
- #301 Rodeo Lake – scheduled 2021 repairs in the amount of \$25,000 may need to be rescheduled for 2022.
- 321 Capital Improvement – projects will be identified and prioritized prior to finalizing the budget.
- #324 Economic Development Capital Projects – no projects identified.
- #501 Facilities – 2022 revenues and expenditures were reviewed.

**Superior Court**

Judge Dixon notified the Board he would not be present at the scheduled budget workshop.

### Juvenile

Administrator Garza, along with Administrative Assistant Olascon, reviewed Fund #085 noting a reclassification request of a current part time secretary position to a full-time position. Additionally, Garza, along with Judge Dixon, requested a reclassification of the Juvenile Court Administrative Assistant position.

### Emergency Management

Emergency Management Director Duffey discussed a new department position of planner incorporated in the 2022 budget, outlining proposed duties of the position. A capital outlay expense in the amount of \$15,877 was identified.

### Prosecutor

Prosecutor Flyckt reviewed Fund #045 noting no major changes in revenue over 2021. No major change in expenditures were noted over 2021. No new positions were requested. No reclassification requests were requested. Flyckt noted a concern with salaries of deputy prosecutors in his office.

### Central Services

Central Services Director Boness was unavailable for the 2022 budget workshop and will be rescheduled.

### Geographic Information Systems (GIS)

GIS Director Stolsig reviewed Fund #089. A capital outlay item (software) in the amount of \$20,000 was identified.

### WSU Extension

WSU Extension Coordinator Esser was unavailable for the 2022 budget workshop and will be rescheduled.

**Recess @ 12:06 p.m.**

**Reconvene @ 1:00 p.m.**

### **Budget Workshops**

Afternoon workshops for the 2022 Budget were held at the Public Works Conference Room as follows:

### Noxious Weed Board

Coordinator Bell, along with Clerk Duff, reviewed Fund #166. Computer upgrades in the amount of \$2,500 and the purchase of a new pickup in the amount of \$12,500 for a total capital outlay amount of \$15,000 identified.

Human Resources

Human Resource Manager Perez reviewed Fund #055. There are no major changes to expenditures over 2021. A capital outlay expense of \$500 was identified.

Building and Planning

Assistant Building and Planning Director Lorenz reviewed Fund #087 and Fund #112.

Probation

Probation Officer/Manager Martinez, along with Judge Benzel, District Court Position No. 2, reviewed Fund #117. A capital outlay expense of \$1,000 was identified.

District Court Position 1 (Ritzville)

Judge Russell, District Court Position No. 1, reviewed Fund #015. A scanner and work stand in the amount of \$2,000 were identified as capital outlay expenses.

District Court Position 2 (Othello)

Judge Benzel, District Court Position No. 2, reviewed Fund #016. A request was made for the District Court Administrator, Position No. 2, currently placed at Range 1, Step 2, of the Adams County Exempt Employee Salary Schedule, be placed at Range 1, Step 4, effective January 1, 2022. An additional \$5,000 was requested for interpreter fees. No capital outlay items were identified.

**Adjournment @ 3:31 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner