

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

November 1, 2021
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

Deputy Clerk of the Board

The Board provided consensus authorization for Amalia Perez to serve as Deputy Clerk of the Board for Monday, November 1, 2021.

Superior Court

Superior Court Judge Steve Dixon reviewed with the Board his frustration in having the Superior Court Administrative Assistant/Bailiff position still vacant. Commissioner Blankenship noted that there is a process involved and the Board is attempting to resolve the issue as quickly as possible.

Sheriff's Department

Sheriff Wagner alerted the Board that the current Civil Deputy has submitted her resignation from the position. As such, Wagner mentioned the need for a meeting with the Board to discuss a potential reclassification of the position prior to advertising. No action taken pending further discussion.

Human Resources

Human Resource Manager Perez reviewed her efforts on the following: open enrollment; PEBB long term disability; Affordable Care Act reporting; new employee orientation; long term care exemptions; employee identification badges; Paid Family Medical Leave, noting employee/employer deductions will change in 2022; and, county and state sick leave.

Public Works

Engineer Yaeger reported Public Works employees are now working eight (8) hour shifts, five days per week, through the winter season.

Additionally, Yaeger provided updates on road maintenance in all three districts; solid waste; facilities; and, engineering projects.

Executive Session

At 11:00 a.m. Chairman Blankenship announced the Board would recess into Executive Session for sixty (60) minutes under RCW 42.30.110(1)(i) – “ ...to discuss with legal counsel representing the agency litigation or potential litigation...”. Additionally present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; Sheriff Wagner; and, Undersheriff Coronado. Central Services Director Boness joined the Executive Session from 11:43 a.m. until 11:53 a.m.

At 12:02 p.m. the Board reconvened from Executive Session. No action taken.

At 12:05 p.m. Chairman Blankenship announced the Board would recess back into Executive Session for twenty-five (25) minutes under RCW 42.30.110(1)(i) – “ ...to discuss with legal counsel representing the agency litigation or potential litigation...”. Additionally present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; Sheriff Wagner; and, Undersheriff Coronado.

At 12:27 p.m. the Board reconvened from Executive Session. No action taken.

Recess @ 12:30 p.m.

Reconvene @ 1:30 p.m.

Consent Agenda

Commissioner Weise moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of October 25 and 27, 2021

October 1 – 15, 2021 Payroll in the amount of \$472,611.62; and, Benefits in the amount of \$87,085.85 (Warrant # Series 532687-532700; Direct Deposit # Series 69389-69568; Benefit/Deduction # Series 1160831-1160839

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-3195 – 21-3209	\$ 26,010.63
001	Hand Pays	\$ 500.00
103	21-3210 – 21-3211	\$ 79.33
106	21-3212	\$ 758.63
112	21-3213	\$ 114.12
131	21-3214 – 21-3215	\$ 9,518.35
502	21-3216 – 21-3220	\$ 2,984.82
108	1646	\$ 956.88
115	1647 – 1651	\$ 1,055.21
321	1652	\$ 112.96
401	1653 – 1659	\$ 8,912.16
501	1660 – 1664	\$ 1,453.57
590	1665 – 1693	\$ 87,912.73
	TOTAL	\$140,369.39

Approval of **Resolution No. R-050-2021 In the Matter of Transferring Funds from Current Expense Fund #001 to Fair Fund #108**

Permanent Minutes Signed

October 18 and 20, 2022

Correspondence Received

Madelyn Carlson, CEO, People for People re: request for a letter of support for an application that the Washington State Department of Transportation (WSDOT) is submitting to the U.S. Department of Transportation (DOT)

Office of Financial Management re: revised preliminary April 1, 2021 population estimates

Correspondence Sent

Nuria Fernandez, Administrator, Federal Transit Administration, U.S. Department of Transportation re: Federal Transit Administration Section 5339(b) Grants for Busses and Bus Facilities – Washington State Department of Transportation

Adjournment @ 2:45 p.m.

Submitted:
s/Amalia Perez
Deputy Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

RESOLUTION NO. R-050-2021

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO ADAMS COUNTY FAIR FUND #108**

WHEREAS, funds were allocated in Current Expense Fund #001 for support of Adams County Fair Fund #108; and

THEREFORE BE IT HEREBY RESOLVED that Seventy-five thousand and no/100's dollars (\$75,000.00) be transferred from Current Expense Fund #001/099 BARS 597.75.00.01 to Adams County Fair Fund #108 BARS 397.75.00.00.

DATED this 1st day of November, 2021.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board