

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

November 22, 2021
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

Adams County Budget 2022

Public hearings on the preliminary 2022 Adams County budget were set for Monday, December 13, 2021 and Wednesday, December 15, 2021 at 1:30 p.m., in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

Broadband Funding

The Board provided **consensus authorization for Chairman Blankenship to electronically sign Broadband Attestation Form, for the purpose of requesting funds of \$20,000, from Better Health Together to be used to support Broadband facilitation in Adams County.**

Emergency Management

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman to sign Agreement No. E22-151 between Washington State Military Department; Homeland Security Grant; and Adams County for reimbursable funds of not more than \$28,015 for the period June 1, 2021 through September 30, 2022. Emergency Management Performance Grant (EMPG) annual contract provides funding for wages/benefits; travel; supplies; operating expenses; registration costs for training/conferences; and, public alert and warning system plus additional related documents – Debarment Form and Signature Authorization Form (full Board).* **Motion carried.**

Human Resources

Judge Dixon appeared during this session to express his frustration regarding the bailiff position vacancy in his court. Judge Benzel, District Court Position No. 2, will be asked to provide her administrative assistant to serve as bailiff during an upcoming trial.

Human Resource Manager Perez provided updates on the following:

- An applicant interview is scheduled for later today for the Administrative Assistant/Bailiff position;
- Open enrollment – the employee open enrollment period will continue through November 30, 2021; and,
- Affordable Care Act – the process for reporting is underway.

Public Works

Public Works Director O'Brien reported on the following:

- Road Maintenance – salt brine will be applied in all three districts; staff is sanding; culvert cleaning; snow stakes are being placed on paved and graveled roads; bridge deficiencies are being addressed.
- Solid Waste – crews are busy with cleanup at the Bruce Transfer Station due to high winds last week.
- Facilities – duress buttons are now operational at the County Services Building in Othello.
- Bridge Inspections – the field portion of inspections are being completed this week.
- Warden Hutterian Franchise Renewal – applicant is reviewing the documents.

2021 County Wide Crushing Project (ERP-801)

Commissioner Weise moved, Thompson seconded, to *approve Pay Estimate #3, in the amount of \$620,744.56 to DeAtley Crushing Company, Lewiston, Idaho, for work performed October 1, 2021 through November 1, 2021 on the 2021 County Wide Crushing Project (ERP-801).* **Motion carried.**

McKinney Road Project #1 (CRP-192)

Based on the recommendation of the County Engineer, Commissioner Weise moved, Thompson seconded, to *approve the County Engineer to enter into an agreement with Plateau Archaeological Investigations,*

Pullman, Washington, in the amount of \$6,785 for the purpose of performing a Cultural Resource Survey for the McKinney Road Project #1, (CRP-192). Motion carried.

Distribution of County Road Funds to Cities/Towns

Commissioner Thompson moved, Weise seconded, to *approve Resolution No. R-052-2021 In the Matter of Distribution of County Road Funds to Cities/Towns. Motion carried.*

Hatton Road Safety Project (CRP-196)

Commissioner Thompson moved, Weise seconded, to *approve Resolution No. R-053-2021 In the Matter of Hatton Road Safety Project, establishing the same as County Road Project 196, for an estimated project cost of \$1,872,000. Motion carried.*

Executive Session

Executive Session was held under RCW 42.30.110(1)(g) – “...to review the performance of a public employee.” Employee evaluation was held from 11:02 a.m. until 11:59 a.m. Central Services Director Kristian Boness was present. Additionally present was Civil Deputy Prosecuting Attorney Barden.

Recess @ 12:00

Reconvene @ 1:00 p.m.

The Board spent a portion of the afternoon session reviewing the preliminary 2022 Budget and preliminary 2021 Budget Amendments.

Farm Lease

Commissioner Blankenship moved, Thompson seconded, to *approve Resolution No. R-054-2021 In the Matter of Notice to Interested Persons for Sealed Bids for a Farm Lease of Adams County Real Estate. Motion carried.* Bid opening will be held Monday, December 13, 2021, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

Consent Agenda

Commissioner Weise moved, Thompson seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of November 15, 2021

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-3512 – 21-3568	\$103,791.99
0013	21-3569	\$ 87,719.86
0018H	21-3570	\$ 65.11
103	21-3571 – 21-3572	\$ 20,946.40
106	21-3573	\$ 444.29
109	21-3574	\$ 906.49
114	21-3575 – 21-3576	\$ 1,016.82
116	21-3577 – 21-3578	\$ 20,000.04
130	21-3579	\$ 428.15
166	21-3580	\$ 982.20
502	21-3581 – 21-3586	\$ 6,136.33
108	1795 – 1796	\$ 1,623.89
115	1797 – 1804	\$295,493.58
401	1805 – 1810	\$ 39,092.34
501	1811 – 1814	\$ 4,258.63
590	1815 – 1829	\$ 34,589.82
	TOTAL	\$617,495.94

Correspondence Received

Michelle Frost, Chief, Readiness Office, Department of the Army,
U.S. Army Corps of Engineers re: Planning and Preparation for Potential
Flooding within the State of Washington

Mark Booker re: Appointment to fill vacant ECBID Board Division 3

Adjournment @ 3:01 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

RESOLUTION NO. R-052-2021

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DISTRIBUTION OF COUNTY ROAD FUNDS TO
CITIES/TOWNS**

WHEREAS, Adams County established procedures regarding distribution of County Road Funds for the Surface Transportation Program to Local Agencies under Resolution No. 86-98;

NOW THEREFORE BE IT HEREBY RESOLVED that Adams County pay to the cities/towns the following amounts from County Road Fund #115 in compliance with Resolution No. 86-98:

<u>City/Town</u>	<u>Population</u>	<u>BARS Number</u>	<u>Amount</u>
Othello	8,715	542.30.50.01	\$94,135
Ritzville	1,675	542.30.50.02	\$18,092
Lind	550	542.30.50.03	\$5,941
Washtucna	210	542.30.50.04	\$2,268
Hatton	110	542.30.50.05	\$1,242
Totals	11,265		\$121,678

DATED this 22nd day of November, 2021.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

Before the Board of County Commissioners of Adams County, Washington

In the matter of (Hatton Road Safety Project) ... **Resolution No. R- 053 -2021**

County Road Project
No.196

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to reconstruct roadway and make improvements to the Hatton Rd # 12101 from MP 2.13 to MP 4.63. Work to include widen shoulders, add shoulder rumble strips, make intersection improvements, improve clear zone, asphalt surfacing, and other improvements as needed.

Length of project: **2.50 miles** Width of roadbed: **34 feet** Surface: **28 feet**

Type surfacing: **Asphalt Surfacing**

Estimated date of beginning: **December 1, 2021**

Estimated date of completion: **December 31, 2026**

BE IT FURTHER RESOLVED that the foregoing proper road is hereby appropriated the sums in the following detail.

	County Road Fund
Preliminary Engineering	\$ 104,000.00
Right-of-way	\$
<u>Items of Work</u>	
County Force	\$
Contract	\$ 1,655,500.00
Construction Engineering	\$ 112,500.00
TOTAL	\$ 1,872,000.00

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 22nd day of November, 2021.

BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-054-2021

**NOTICE TO INTERESTED PERSONS
Adams County Department of Public Works
Ritzville, Washington**

Adams County is soliciting bids from interested persons to fulfill the terms of a **FARM LEASE**. Bidders shall complete and submit bid documents by 10:00 a.m., Monday, December 13, 2021 in a sealed envelope to:

Adams County Board of Commissioners
Room 202, Adams County Courthouse
210 West Broadway
Ritzville, WA 99169

with the bidder's name, address and wording of "**2021 FARM LEASE**" plainly written on the outside of the envelope.

The lease would consist of up to four (4) crop years commencing on December 1, 2021 and terminating on November 30, 2025 for the following described real estate situated in the County of Adams, State of Washington.

Tract A, F.U. 45 BLK 140, situated in Adams County, Washington, more particularly described as follows:

Start (POB): N: 536727.600 E: 1977564.968

Beginning at the NW corner, Section 14, Township 15 N., Range 29 E.W.M. of said Tract A; thence South along the West line of said Section, for a distance of 30.00 feet; thence east and parallel to the North line, of said Section for a distance of 30.00 feet; To the True Point of Beginning; thence East and parallel to the North line of said Section for a distance of 1483.05 feet; thence South and parallel to the West line, of said Section for a distance of 846.57 feet; thence an angle of 64 degrees to the right, South Westerly along a line, for a distance of 390.84 feet; thence an angle 27 degrees to the right, a distance of 1131.81 feet; along a line running west and parallel to, the North line of said Section; thence North and parallel to the West line, of said Section a distance of 1023.09 feet; to the True Point of Beginning; Containing an area 34 acres more or less.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Bid proposal with sample lease documents outlining specifications, may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation,

subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 22nd day of November, 2021.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board