

## COMMISSIONERS' PROCEEDINGS

### Regular Meeting Adams County Public Services Building Othello, Washington

December 1, 2021  
(Wednesday)

#### Call to Order @ 9:00 a.m.

#### Present:

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

#### Othello Community Fair

Othello Community Fair representatives, Becky Flint, Robin Adolfson, and Brad Boersma, reviewed an application for capital improvement grant funds through Washington State Department of Agriculture for improvements at the Adams County Fairgrounds. Boersma reported the application was completed with a request for \$235,000 in grant funds to extend the existing sale barn/swine barn to allow room to build a new livestock office between the swine and lamb show rings. The Fair Board received notification from WSDA on November 9, 2021 their grant funds were approved with a contract to follow.

Additionally, President Flint reported on 2021 fair attendance. A long-term rental contract between Adams County and the Othello Community Fair Board was discussed.

#### East Columbia Basin Irrigation District (ECBID) Director, Division 3

The position of East Columbia Basin Irrigation District Director, Division 3, was duly advertised with the Adams County Commissioners receiving one interested applicant, Mr. Dennis Swinger, Jr. The Board discussed the candidate's qualifications and reviewed letters of reference.

Commissioner Weise moved, Thompson seconded, to *appoint Dennis Swinger, Jr. to the East Columbia Basin Irrigation District Board of Directors, Division 3 to fill the unexpired term of Bernie Erickson, effective immediately.* **Motion carried.**

Roll Call:	Blankenship	Yes
	Thompson	Yes
	Weise	Yes

### **Junk Cars**

David Sperl, Othello resident, came before the Board to discuss junk cars on certain properties in Othello. The Board reviewed the process noting the issue is a priority and the Adams County Planning Commission is currently developing Code revisions to address violations.

### **Redistricting of Adams County Commissioner Districts**

At 10:00 a.m. Chairman Blankenship convened the public hearing to consider a proposal to redistrict the County Commissioner Districts.

Chairman Blankenship noted that details of the hearing had been published and posted on the web site. Each Commissioner noted no contact from citizens regarding the Plan. Population distribution for each district was set as closely possible to be within the ideal range of 6,871. The plan reflects representation for all citizens.

No public comment was received.

Chairman Blankenship closed the hearing at 10:30 a.m.

The Board will formally adopt the Plan on December 8, 2021.

### **Departmental Update – GIS**

Geographic Information System (GIS) Director Stolsig provided the Board updates of GIS departmental goals and projects.

### **Departmental Update – Emergency Management**

Emergency Management Director Duffey provided the Board updates of Emergency Management departmental goals and projects. Duffey requested and received consensus authorization to attend a REP Executive Leader training.

### **2022 Budget**

The Board reviewed the following departmental budget requests:

- Juvenile Department  
Part-time secretary position moved to full-time position FUNDED  
Reclassification of administrative assistant position –FUNDED
- Emergency Management  
Planner position – NOT FUNDED AT THIS TIME
- District Court Position No. 2 – Othello  
Reclassification of court administrator position – NOT FUNDED AT THIS TIME  
Revision of percentage allocation of judge position – NOT FUNDED AT THIS TIME

- Police Operations  
One new full-time civil department clerk position – NOT FUNDED AT THIS TIME  
One new road deputy position – NOT FUNDED AT THIS TIME  
One additional sergeant position within the current roster – NOT FUNDED AT THIS TIME
- E-911  
One new dispatch sergeant position – NOT FUNDED AT THIS TIME  
Two new dispatcher positions – NOT FUNDED AT THIS TIME  
One new RSO assistant position – NOT FUNDED AT THIS TIME
- Care and Custody  
Two new correction officer positions – NOT FUNDED AT THIS TIME  
One new evidence technician position – FUNDED  
One new records clerk position – NOT FUNDED AT THIS TIME
- Building and Planning  
One additional staff member (assistant) split between the Building and Planning departments – NOT FUNDED AT THIS TIME – NOT ACTIVELY RECRUITING AT THIS TIME

### **Columbia Basin Health Association Professional Services Agreement**

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman to electronically sign the Professional Services Agreement between Columbia Basin Health Association and Adams County for CBHA to provide medical services to inmates of the Adams County Jail.* **Motion carried.**

### **Department Update – Building and Planning**

Building and Planning Director Wiltse, along with Assistant Building and Planning Director Lorenz, provided the Board updates of Building and Planning departmental goals and projects. Lorenz requested authorization to move forward with Bitco Software noting he will obtain additional information as well as confer with GIS Director Stolsig prior to moving forward in obtaining a contract.

### **Shoreline Master Program**

Building and Planning Director Wiltse notified the Board of a grant opportunity through the Department of Ecology. The Board provided consensus authorization for Director Wiltse to move forward in the process of obtaining Shoreline Program grant funds.

**Recess @ 12:28 p.m.**

**Reconvene @ 12:55 p.m.**

**Executive Session**

Executive Session was held under RCW 42.30.110(1)(g) – “...to review the performance of a public employee.” Employee evaluation was held from 1:00 p.m. until 1:35 p.m. Building and Planning Director Wiltse was present. Additionally present was Prosecutor Flyckt.

**Adjournment @ 1:36 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner