

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 13, 2021
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship (*left the meeting at 10:55 a.m.*)
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

Security Service Agreement

Commissioner Thompson moved, Weise seconded, to *authorize the Chairman to sign Security Service Agreement between Phoenix Protective Corporation/PPC Solutions Inc., Spokane Valley, Washington, and Adams County, to provide Covid-19 screening services at a rate of \$32.50 per hour, per officer, beginning January 1, 2022 through December 31, 2022 at the County Services Building, 425 E. Main Street, Othello. Motion carried.*

Martin Hall

Commissioner Weise moved, Thompson seconded, to *approve Resolution No. R-058-2021 In the Matter of Approving and Authorizing the 2022 Maintenance and Operation Budget Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); and, Providing for Other Matters Properly Relating Thereto. Motion carried.*

Board Assignments

Based on the Boards' review of special assignments for 2022, Commissioner Weise moved, Thompson seconded, to *carry over the 2021 commissioner meeting/group assignments to 2022 confirming the following assignments:*

Blankenship: QuadCo RTPO, Legislative Steering Committee, Eastern Washington Council of Governments, Columbia River Policy Advisory Group, Spokane Regional Support Network, P.A.I.D. Alternate, Martin Hall Alternate.

Thompson: Aging and Adult Care, LEOFF, P.A.I.D., Adams County Development Council (ACDC), Columbia Basin Development League, JTPA-PIC (SkillSource), Legislative Alternate

Weise: Martin Hall, Solid Waste Advisory Committee, Emergency Food and Shelter Board, Courthouse O&M, Emergency Services, Aging and Adult Care Alternate, Eastern Washington Council of Governments Alternate, Legislative Alternate

Motion carried.

Meeting Cancellation

Due to a lack of quorum, regular meetings scheduled for December 22, 2021; December 27, 2021; and, December 29, 2021 are cancelled. Press will be notified.

Human Resources

Human Resource Manager Perez reviewed department activities to include 2022 meeting schedule; employee identification badges; and, the overtime threshold for exempt employees.

Farm Lease

One bid was received and opened for lease of county owned farm ground from:

Brent Mitchell	\$100.00 per acre, per year
1077 S. Highway 17	
Othello, WA 99344	

Term of the lease is December 1, 2021 through November 30, 2025.

Public Works

Public Works Director O'Brien reported the SWAC committee will meet on December 15, 2021 and discuss special handling items received at the transfer stations with O'Brien noting information for pricing will be presented for a recommendation for adjusted prices with implementation, if approved, not to take place until at least April of 2022. Additionally, a request for a pricing increase was received from the contractor hauling waste with O'Brien noting the current contract allows for mutually agreed pricing increases with justification.

O'Brien also reported on road maintenance and facilities.

Asphalt Cold Planer

A 24" asphalt cold planer machine, previously approved for purchase, arrived at the dealership and when hooked up, due to the flow of the hydraulics, will not operate the cold planer. The Public Works Department found that an 18" cold planer will operate suitably for the county and requested bids from companies that bid previously. Modern Machinery did not respond to the request; Western States responded with a reduction of \$2,300 to switch from a 24" to 18" cold planer. Based on the recommendation of the Public Works Department, the Board concurred to alter the award to an 18" cold planer and to order the same.

Sick Leave Policy

A Public Works employee, when moving from one position to another within the department, was granted an amount of sick leave over the current approved 960 hours. A discussion was held with the employee and the excessive sick leave balance will be mitigated by trading hours of sick leave, under the current policy, to vacation to bring the accumulated sick leave balance to 960 hours. Director O'Brien will obtain written notice of such from the employee.

Public Hearing – Amend 2021 Budget

Vice-Chairman Thompson convened the public hearing to consider amendments to the 2021 Adams County Budget.

Auditor Hunt reviewed proposed budget amendments.

There was no public comment received. County staff present were Auditor Hunt; Public Works Director O'Brien; Sheriff Wagner; Undersheriff Coronado; and, Prosecutor Flyckt.

Hearing no further comment, Vice-Chairman Thompson closed the public hearing at 11:27 a.m.

Military Internship Program

Sheriff Wagner reviewed a proposal through the military internship program to allow a current service member transition from military to civilian life while preparing him to take the steps to become a deputy for Adams County. The Board requested Sheriff Wagner provide a contract the military utilizes for the program to better understand what the county, and the military, responsibilities will be prior to deciding on the matter.

Additionally present were Undersheriff Coronado; Prosecutor Flyckt; Human Resource Manager Perez; Payroll Deputy Bowman; and, Auditor Hunt.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Adams County Budget 2022

It being the time of 1:30 p.m. and the place set for the public hearing to consider the 2022 Adams County Budget, Vice-Chairman Thompson convened the public hearing.

Press from the Ritzville Journal was present. County staff present were Auditor Hunt; Public Works Director O'Brien; Sheriff Wagner; and, Prosecutor Flyckt.

No public comment was received.

Commissioner Weise noted the 2022 Budget included a three percent (3%) Cost of Living Increase (COLA) to non-represented employees; and, a medical insurance cap of \$804.85 to non-represented employees. Additionally, Weise noted COLA increases and medical insurance caps for represented employees are addressed in the respective collective bargaining agreements.

Vice-Chairman Thompson recessed the hearing at 1:50 p.m. to reconvene per legal notice on Wednesday, December 15, 2021.

Consent Agenda

Commissioner Weise moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of December 6 and 8, 2021

November 16 – 30, 2021 Payroll in the amount of \$482,843.77; and, Benefits in the amount of \$236,325.99 (Warrant # Series 532727-532738; Direct Deposit # Series 69932-70113; Benefit/Deduction # Series 1161588-1161597

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-3707 – 21-3743	\$ 52,805.57
0018H	21-3744	\$ 7,430.40
103	21-3745 and 21-3748	\$ 60,227.41
104	21-3749 – 21-3767	\$ 14,955.71
106	21-3768	\$ 231.34
114	21-3769	\$ 1,500.00
122	21-3770	\$ 28.00
123	21-3771 – 21-3773	\$ 8,781.65
130	21-3774	\$ 94.15
131	21-3775	\$ 78.05
166	21-3776 – 21-3782	\$ 1,639.05
502	21-3783 – 21-3788	\$ 5,800.41
108	1887	\$ 374.86
115	1888 – 1896	\$ 7,745.48
321	1897	\$ 11,628.52
401	1898 – 1902	\$ 7,504.72
590	1903 – 1920	\$ 6,911.68
	TOTAL	\$187,737.00

Permanent Minutes Signed

November 29 and December 1, 2021

Correspondence Received

Lisa A. Hartrich, Field Services Manager, Public Employment Relations Commission re: Case Assignment – Case 134586-U-21

Notice of Marijuana License Application re: Juicer Extractions, 1199 W. Cunningham Road, Suite G, Othello (*new application*)

Adjournment @ 2:16 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

RESOLUTION NO. R-058-2021

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
ADAMS COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE
2022 MAINTENANCE AND OPERATION BUDGET PURSUANT TO THE
AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY
AGREEMENT (MARTIN HALL); AND PROVIDING FOR OTHER MATTERS
PROPERLY RELATING THERETO**

ADAMS COUNTY, WASHINGTON

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS
OF ADAMS COUNTY, WASHINGTON, as follows:**

WHEREAS, Adams County, Washington (the "County") is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington;

WHEREAS, the County is required by Chapter 13.16 RCW to acquire, construct and maintain juvenile detention facilities for dependent, wayward and delinquent children;

WHEREAS, Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to Chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction, improvement and expansion of jails, court facilities and juvenile justice facilities;

WHEREAS, the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) ("the Amended and Restated Agreement") executed by each County on the following dates:

Douglas County - August 26, 1996
Stevens County - August 20, 1996
Pend Oreille County - July 22, 1996
Spokane County - August 13, 1996
Adams County - August 22, 1996
Asotin County - August 19, 1996
Lincoln County - July 15, 1996
Whitman County - July 15, 1996
Ferry County - July 15, 1996

under the authority granted by Chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2nd sp. sess., to provide for the joint operation and maintenance of Martin Hall for use as a "juvenile rehabilitation center" as amended from time to time;

WHEREAS, Section 12 of the Amended and Restated Agreement requires the Adams County Board of County Commissioners (the "Board") to approve the Operating Budget for the operation and maintenance of Martin Hall, which has been prepared by the Martin Hall Juvenile Facility Board;

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

Section 1. The Board hereby approves the 2022 Operating Budget (as defined in Section 12 of the Amended and Restated Agreement) in substantially the form attached hereto as Exhibit "A". The County shall pay its proportionate amount of costs incurred pursuant to this approved Operating Budget in accordance with Section 5 of the Amended and Restated Agreement.

Section 2. All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

Section 3. This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of County Commissioners of Adams County, Washington, at a regular meeting thereof held on December 13, 2021.

ATTEST:

s/Patricia J. Phillips, CMC
Clerk of the Board

BOARD OF COUNTY COMMISSIONER
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

