

**CLASSIFICATION SPECIFICATION  
ADAMS COUNTY  
PUBLIC WORKS ROAD MAINTENANCE WORKER I & II**

**NATURE OF WORK**

This is skilled and responsible work to maintain county roads. This work involves the use of hand tools and equipment operation.

This classification is required to assess road conditions and recommend solutions from time to time while doing repetitive labor activities using hand tools and power equipment operation. Work requires the operation of trucks (10 wheel dump, truck with small trailer and water trucks, bottom dump low boy and tilt trailers), grass mowers, loaders, backhoes, dozers, pavement markers, motor graders, sweepers, rollers, chip spreaders, asphalt distributors, chemical spray trucks, crack sealing applicators and similar maintenance equipment owned, rented or leased at the present time or in any future date.

Assignments will involve working outdoors in all weather conditions while performing maintenance activities which require manual labor or operation of power equipment. Employees of this classification may be assigned to the Solid Waste Disposal site or serve in a specialized job function during the annual maintenance cycle.

Work will be performed under the guidance of the area supervisor or specified leadperson, but some assignments are performed without immediate or continuing supervision.

A worker of this classification may be designated by the Public Works Director to specialized leadperson (supervisor) position for a specified period of time, directing and participating in cracksealing, pre-leveling, sealcoating, temporary area leadperson, or other employer designated leadperson. The designation is a temporary upgrade to the employee and may be rescinded at the discretion of the Public Works Director.

**TYPICAL WORK TASKS**

Assignments include, but are not limited to:

Performs manual physical labor to maintain county roads, buildings and grounds.

Repair traffic signs and supports.

Trash pickup, weed removal, rock removal and dead animals.

Loads, transports, unloads and applies stone, gravel, dirt, water, asphalt, cracksealing material, paint, weed spray, sand and any other road maintenance material to county roads in pick-ups, six to ten wheel dump trucks, truck-tractor with lowboy, belly or water

tank trailers, tilt trailer or any other specialized equipment.

Operate a motor grader to perform maintenance and finish work on roadway surface, shoulders and ditches.

Remove snow from roadway surface with motor graders, trucks and any other types of equipment used for snow removal.

Assists mechanics in serving Department of Public Works equipment and service assignments such as repairing tires.

Performs preventative maintenance and safety checks on Public Works equipment.

Performs flagging duties as required.

Operate compactor and scrapper at landfill.

Install and repair culvert.

Operate mobil radio on a daily basis to receive instructions or relay information.

Assigned to perform specialized job functions such as operating a paving machine, pavement marker, chip spreader, cracksealer applicator and filler, landfill compactor or scrapper, weed sprayer, and asphalt distributor truck.

Records of materials and application rates in maintenance activities along with time documentation on all projects and activities.

Assigned to perform specialized leadperson (supervisory) functions such as cracksealing, pre-leveling, sealcoating, area leadperson, and/or shop leadperson.

Assists other employees in the operation of equipment and learning normal operation procedures and established standards.

Performs other related duties as assigned.

Work will be assigned and evaluated by a supervisor while in progress and upon completion for conformance with established standards.

All assigned tasks to be conducted in compliance to all laws and with safety consideration of fellow workers and general public.

## **SELECTION CRITERIA**

Knowledge of care, maintenance and safe operation of assigned equipment.

Knowledge of the occupational hazards and safety precautions applicable to the work.

Ability to detect needed repair and to make the necessary simple adjustments to equipment.

Ability to work independently and make decisions relative to assigned tasks.

Ability to establish and maintain effective working relationships with supervisors, employees, subordinates and the public.

Ability to perform physically demanding labor in all weather conditions.

Ability to record proper documentation to work performed.

Ability to understand and carry out verbal and/or written instructions.

Ability to learn and operate computerized equipment.

## **RECRUITMENT CRITERIA**

Possession of a valid Washington State Class "A" commercial driver's license (CDL). Pre-employment screening of CDL driving record will be conducted following employment random screening in compliance to Federal law will be done. Must possess a current Labor and Industries Flagging and Traffic Control Card. (State of Washington).

Must be able to obtain a Medic First Aid (CPR inclusive) card within the probationary period set forth in the union contract.

Any experience or education that would demonstrate the ability to perform the work tasks.

