

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting
July 11, 2011
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman Rudy Plager
Commissioner Roger L. Hartwig

[10:01:17 AM](#)

Facility Maintenance

The Board asked Public Works Director O'Brien to request the Facility Supervisor to change the courthouse entrance locks for security purposes. This change would effectively require all employees to then use their 'card' access keys. Access capability to individual offices would remain the same.

Commissioner Plager agreed to pursue options and resolutions to the courthouse security issues presented by several elected officials.

Public Works Director O'Brien reported on the lawn condition; and, noted that the flags would be put up this week.

Booker Road Project #1- CRP 162

Commissioner Plager moved, Hartwig seconded, to *approve the Contract for the reconstruction of a portion of Booker Road between Adams County and Central Washington Asphalt, Moses Lake and to approve the Contract Bond.* **Motion carried.** Projected start date is July 18, 2011.

Easement to Big Bend Electric

Commissioner Hartwig moved, Plager seconded, to *approve and authorize the Chairman to sign the Right-of-Way Perpetual Easement from Adams County to Big Bend Electric (portion of Section 22, Township 15, Range 29 EWM – Assessor's Tax Parcel ID 2529220221009).* **Motion carried.**

[10:43:03 AM](#)

[11:00:43 AM](#)

WSU

Department Head Aaron Esser reported that the Grant-Adams-Benton-Franklin Agent position had recently been filled so reliable transportation was now needed. The Public Works Department will assist WSU with the purchasing process and then the vehicle will be serviced and mileage billed as is done for other vehicles in the IGS fleet. The Board **by consensus authorized the purchase utilizing 2011 budgeted and approved funding.**

Esser notified the Board that he had recently received the “Excellence in Crop Production” Award.

[11:16:32 AM](#)

[11:30:19 AM](#)

E-911

Commissioner Plager moved, Hartwig seconded, to *authorize the Chairman to sign Contract #E12-014 between the Washington State Military Department and Adams County for State Enhanced 911 Funding for the period July 1, 2011 through September 15, 2013 in the amount of \$820,538. Motion carried.* A portion of this funding will be used for computer purchases (2) and dispatch desks which are now allowed under the contract terms.

[11:45:13 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:06:59 PM](#)

Adams County Community Network

Human Resources – Gary and Valerie Hunt – reviewed the Board’s proposed decision regarding the Adams County Community Network and specifically the continuance of employee Position 1800 – Community Network Director. Funding availability for the position as well as for other incurred financial obligations was expressed as the core of their concerns.

[1:32:08 PM](#)

[1:33:26 PM](#)

Integrated Health Care Services (IHCS)

Kate Brueske, Integrated Health Care Services Administrator, reviewed information received from the Department of Commerce on the “Consolidated Housing Grant”. Following discussion, review of the options available to the county, and, the administration and monitoring of the

grant, the **Board by consensus opted to participate, complete the application process, and, to hire staff to administer the grant.** Kate Brueske was tasked with completion of the application and hiring the necessary administrative staff for the grant when approved. Clerk of the Board Reimer was asked to notify the Department of Commerce of the county's decision.

[1:51:43 PM](#)

[2:00:33 PM](#)

Adams County Community Network

Barbara Anderson, Community Network Director, reported on the current financial status of the Network and responded to questions regarding specific amounts, outstanding accounts payable, and loan payback. Anderson presented several budgetary options that included some modifications to employment.

Human Resources – Gary and Valerie Hunt – were present for the discussion related to the continued funding of the Network Director position given the lack of future secured revenue.

The matter was continued for further review and discussion to Wednesday, July 13, 2011

[3:15:59 PM](#)

[3:31:39 PM](#)

Indigent Burial

Processing of a recently received indigent burial cremation invoice will be discussed with John Lackie, Othello, during a meeting to be scheduled. Prosecutor Flyckt will attend the meeting if his schedule permits. It was noted by Prosecutor Flyckt that the county would not be obligated to pay cremation/burial costs if the family of the deceased authorized the services but then chose to not claim the remains.

A general meeting will be scheduled to meet with all the Adams County funeral home directors to discuss **uniform** indigent burial expenses.

Legal Civil Services Funding

Prosecutor Flyckt inquired about billing individual departments requesting civil legal services a yearly flat fee to offset the impact to current expense. No decision was made by the Board.

Campaign Guidelines

In response to public inquiry regarding the rules governing campaign activity on county premises and campaign activity by county employees on county time the Board by consensus agreed to issue a reminder to all county employees on the rules governing campaign activity.

Building Code Violations/Enforcement

Prosecutor Flyckt requested that the Building and Planning Department develop a process for handling building code violations so that specific steps would be taken prior to a referral to the Prosecutor. Any consultation at the initial stages has the potential of causing conflict if enforcement and prosecution must then be handled by his office.

[4:22:33 PM](#)

Consent Agenda

Commissioner Hartwig moved, Plager seconded, to *approve the Consent Agenda*. ***Motion carried.***

Preliminary minutes of July 5, 2011

June, 2011 Payroll in the amount of \$708,694.27 and Benefits in the amount of \$216,024.86 (Warrant # Series 518189-518365; Direct Deposit # Series 29397-29559; and, Benefit/Deduction # Series 1087274-1087292)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	112552-112588	\$ 17,935.70
103	112589-112591	\$ 2,261.25
104	112592	\$ 354.24
106	112593-112595	\$ 659.92
112	112596	\$ 179.00
114	112597	\$ 22.50
116	112598	\$ 80.76
166	112599-112602	\$ 1,960.94
502	112603-112613	\$ 8,597.21
001	1286-1289	\$ 1,521.99
108	1290-1291	\$ 366.39
115	1292-1301	\$154,606.58

122	1302-1304	\$ 200.53
401	1305-1311	\$ 22,889.85
501	1312-1315	\$ 1,748.44
590	1316-1331	\$ 14,546.71
TOTAL		\$227,932.01

Resolution No. R-29-2011 In the Matter of Establishing an Interfund Loan from the Adams County Current Expense Fund #001 to the Emergency Services Fund #106

Permanent Minutes Signed

June 27, 2011

Correspondence Received

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for April-June, 2011

Dennis G. Lewellen, Attorney re: Public Defender Quarterly Report for April-June, 2011

William R. Brischle re: notice that he no longer wishes to serve on the Adams County Planning Commission

Chris Bajalcaliev, Attorney re: Public Defender Quarterly Report for Second Quarter 2011

Brandon West, Attorney re: Public Defender Quarterly Report for Second Quarter

Adjournment @ 4:45 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-29-2011

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHING AN INTERFUND LOAN FROM THE ADAMS
COUNTY CURRENT EXPENSE FUND #001 TO THE EMERGENCY SERVICES FUND
#106**

WHEREAS, it has been determined that a loan of Forty thousand dollars (\$40,000) from the Adams County Current Expense Fund #001 to the Emergency Services Fund #106 is required to meet cash flow requirements resulting from delayed reimbursements;

THEREFORE BE IT HEREBY RESOLVED that the Adams County Treasurer is hereby authorized to transfer Forty thousand and no/100 dollars (\$40,000) from the Adams County Current Expense Fund #001/099 BARS 581 10 25 00 to the Emergency Services Fund #106 Bars 381 10 25 00; and,

BE IT FURTHER RESOLVED that said loan shall be paid back as soon as the reimbursement revenues are received with interest charged at the rate of 2.25%.

AND, BE IT FURTHER RESOLVED that the Adams County Treasurer shall transfer the principle amount of Forty thousand and no/100 dollars (\$40,000) from the Emergency Services Fund #106 BARS 581.20.25.00 to the Adams County Current Expense Fund BARS 381.20.25.00 and transfer the appropriate interest from BARS 592.25.92.00 to the Adams County Current Expense Fund #001 BARS 366.10.00.00.

DATED this 11th day of July, 2011

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board