

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

October 17, 2011
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman Rudy Plager
Commissioner Roger L. Hartwig

[9:52:25 AM](#)

Metal Detection Wand

Sheriff Barger requested authorization to purchase a metal detection wand so the department had two (2) operable wands. Board **consensus authorized the purchase to be paid from Fund #119.**

Meal Purchases on Credit Cards

The Board requested backup documents (something that identifies the user and event/occasion) for any charges to the Sheriff Department credit card. Sheriff Barger will review the invoice/voucher in question and processed the previous week; provide the backup information for those charges; and, then take steps to insure that this data is noted and attached to any future vouchers for credit card payments.

[10:02:06 AM](#)

[10:03:49 AM](#)

Public Works

The following details were reported by Public Works Director O'Brien and Engineer Yaeger:

Roads

- Herman Road. repairs completed;
- Lee Road and Sage Road closed for a week
- Preliminary slope work and staking is being done on Weber Road

Commissioner Hartwig moved, Plager seconded, to *approve Pay Estimate #3 for work completed September 1, 2011 through September 22, 2011 on*

the Booker Rd. Project #1, CRP-162 to Central Washington Asphalt, Inc., Moses Lake, in the amount of \$612,777.27. Motion carried.

Courthouse lawn

- Tests indicate that the soil is sterile and therefore steps have been taken to add nutrients and surfactant to the soil prior to winter and then take additional corrective measures in spring

Adams County Fairgrounds

- WSDA Special Assistance Grant requesting funding for major electrical work focusing on improvements for safety and health at the Adams County Fairgrounds has been submitted; and, if approved the work must be completed by December 31, 2013

Solid Waste

- Insurance matters on the Peterbilt tractors lease has been referred to the broker to intervene

Commissioner Plager moved, Hartwig seconded, to *authorize the Chairman to sign the Vehicle Lease and Service Agreement with Western Peterbilt, Inc. dba Western Pacific Leasing and Adams County (Department of Public Works) for the three (3) recently purchased tractors.*

Motion carried.

[10:58:15 AM](#)

[11:02:11 AM](#)

Redistricting of Adams County Commissioner Districts

Chairman Stevens convened the public hearing to consider the proposal to redistrict the County Commissioner Districts.

Chairman Stevens noted that details of the hearing had been published and posted on the web site. Each Commissioner noted that they had received minimal contact regarding the plan. Population distribution for each district was set as closely possible to be within the ideal range of 6,243. The plan reflects representation for all citizens.

There were no members of the public present for the hearing. There were no written comments received.

Chairman Stevens closed the hearing at 11:05 a.m.

The Board will formally adopt the Plan on October 24, 2011.

[11:05:45 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Recess @ 1:30 p.m.

Union Negotiations

This session was closed to the public per RCW 42.30.130(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...”

Gary and Valerie Hunt, Human Resources, were present.

Reconvene @ 2:30 p.m.

Washington Counties Risk Pool

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-40-2011 In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for Each Member County. Motion carried.*

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of October 10 and 12, 2011

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	114002-114026	\$ 12,065.56
103	114027-114028	\$ 200.77
104	114029-114043	\$ 4,593.94
106	114044-114045	\$ 1,743.88
112	114046	\$ 208.75
117	114047-114052	\$ 1,306.71
502	114053-114058	\$ 3,650.10
108	2029	\$ 1,166.00
115	2030-2038	\$278,264.11

401	2039	\$ 7,169.45
501	2040-2043	\$ 8,045.35
590	2044	\$ 14,709.96
TOTAL		\$333,124.58

Resolution No. R-37-2011 In the Matter of Transferring Funds from the Current Expense Fund #001 to Courthouse O&M Fund #501

Resolution No. R-38-2011 In the Matter of Transferring Funds from the Current Expense Fund #001 to the Adams County Fair Fund #108

Resolution No. R-39-2011 In the Matter of Transferring Funds from Crime Victims Comp Fund #135 to the Current Expense Fund #001

Permanent Minutes Signed

October 3 and 5, 2011

Correspondence Received

State of Washington Office of Administrative Hearings for the Employment Security Department re: Stephanie M. Moore, Claimant, Docket No. 01-2011-29740 Initial Order

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for Period July to September, 2011

Adams County Juvenile Court re: invitation to opening of Juvenile Alternatives to Detention Achievement Center

Adjournment @ 4:30 p.m.

Submitted:

s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-37-2011

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE
FUND #001 TO COURTHOUSE O&M FUND #501**

WHEREAS, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund #501;

THEREFORE BE IT HEREBY RESOLVED that eighty thousand and no/100 dollars (\$80,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to the Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 17th day of October, 2011.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-38-2011

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE
FUND #001 TO THE ADAMS COUNTY FAIR FUND #108**

WHEREAS, funds were allocated in the Current Expense Fund #001 for the support of the Adams County Fair Fund #108;

THEREFORE BE IT HEREBY RESOLVED that forty thousand and no/100 dollars (\$40,000) be transferred from the Current Expense Fund #001 Department 099 BARS 597.73.00.01 to the Adams County Fair Fund #108 BARS 397.75.00.00.

DATED this 17th day of October, 2011.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-39-2011

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CRIME VICTIMS COMP FUND
#135 TO THE CURRENT EXPENSE FUND #001**

WHEREAS, \$48,000 was allocated in the Crime Victims Compensation Fund #135 for personnel support in the Prosecuting Attorney's 2011 budget; and,

WHEREAS, it has been decided to transfer these monies bi-annually;

THEREFORE BE IT HEREBY RESOLVED that twenty four thousand and no/100 dollars (\$24,000) be transferred from Crime Victims Comp Fund #135 BARS .597.15.10.01 to Current Expense Fund #001 BARS 397.15.10.00.

DATED this 17th day of October, 2011.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-40-2011

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/FOR EACH MEMBER COUNTY

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its members counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and,

WHEREAS, the Pool's Interlocal Agreement, Bylaws, and Policies of its Board of Directors require appointees and/or designees from each member county as follows:

- a) **Director/Alternate Director** – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county's legislative authority (*Article 8 of the Interlocal Agreement and Article 2 of the Bylaws*);
- b) **County Risk Manager** – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County (*Article 11(b) of the Interlocal Agreement*);
- c) **County Safety Officer** – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices (*Article 11(c) of the Interlocal Agreement*); and,
- d) **County Claims Administrator** – each Pool member county must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County's claim administration (*Section B.6, C and E. 1.b. of the Pool Board of Directors' Claims Handling Policies and Procedures*);

NOW THEREFORE BE IT RESOLVED that **Adams County** hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

Director: Jeffrey W. Stevens
Alternate Director: Linda Reimer
Risk Manager: Linda Reimer

Safety Officer: Dennis Sackmann
Safety Officer: Ron Ferderer
Claims Administrator: Linda Reimer
Prosecuting Attorney: Randy J. Flyckt

County Title: Commissioner
County Title: Clerk of the Board
County Title: Risk Manager/
Clerk of the Board
County Title: Facilities Manager
County Title: Maintenance - Union
County Title: Clerk of the Board
County Title: Prosecutor

AND BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and shall supersede any prior conflicting action(s); and,

BE IT FURTHER RESOLVED that the Clerk of the Board of Adams County Commissioners shall forward a copy of this resolution once executed to the attention of the Executive Director at the Washington Counties Risk Pool, 2558 RW Johnson Rd., S.W., Suite 106, Tumwater, WA 98512-6103.

DATED this 17th day of October, 2011.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board