

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

November 14, 2011  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman Rudy Plager  
Commissioner Roger L. Hartwig

[9:03:43 AM](#)

**Budget Workshop – IHCS**

The Board along with Todd O'Brien, Kate Brueske, and Brent Stenson discussed the use of Solid Waste funds to provide the local match (approximately \$20,000 per year for the two year grant) for Solid waste enforcement administered by the Department of Health. Scope of work and specific tasks outlined under the grant were reviewed. Following discussion, Board **consensus authorized the local match funds for the grant to be allocated from the Solid Waste fund for 2012 and 2013 (approximately \$20,000).**

[9:31:53 AM](#)

[9:32:12 AM](#)

Administrator Brueske proposed a 25% to 50% fee increase for Department of Health services as an option to help offset the deficit in the proposed 2012 Department of Health budget. The Board expressed concern with increasing fees given the current economy. Environmental Health Officer Stenson was asked to further define the proposed fee increases based on actual time/cost involved with each of the tasks; and, to consider whether there was a need to impose an across the board increase or if it would be more appropriate to increase only specific tasks. Board **consensus agreed to allocate \$13,000 in 2012 from Current Expense.** Further, the Board agreed to review the fee schedule during 2012 for possible adjustments.

[9:54:41 AM](#)

[10:00:53 AM](#)

## **NCWRSN**

Leroy Allison, Executive Director of the NCWRSN along with Philip Richins, Quality Manager, spoke to the Board regarding the proposed merger of counties within the NCWRSN to join with the Spokane RSN. Discussion followed.

[10:36:26 AM](#)

[10:44:08 AM](#)

## **Public Works**

Director O'Brien provided a general road maintenance update. The first week of the county hauling solid waste was reported successful with no problems at the Washington/Oregon border.

## **Six Year Transportation Improvement Program (2012-2017)**

Engineer Yaeger presented the *preliminary* proposal for the 2012-2017 Transportation Improvement Program. A public hearing on the program was scheduled for Monday, December 5, 2011, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

[11:27:42 AM](#)

Katelin Davidson, *Ritzville Journal* reporter was introduced to the Board.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:04:29 PM](#)

## **Union Negotiations**

Session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...”

Human Resources Gary and Valerie Hunt were present.

[2:05:01 PM](#)

## **2012 Budget**

The following decisions were made regarding specific 2012 departmental budget requests:

### **Sheriff Department**

- Move three employees from Sheriff's Mid-Management Schedule to County Employee Exempt Schedule – NO
- Fill new position in Police Ops – NO

- Fill new position in Care & Custody – NO
- Capital Outlay requests – in-car camera expense to move to ERR Fund expense; taser purchase out of current expense approved
- Potential revenue shortfall in E911 will be adjusted as needed in 2012 but no additional funding allocated at this time
- E911 capital outlay request (CPU plus monitors) - YES

#### Ritzville District Court

- Bailiff position UNFUNDED for 2012 – will be further reviewed after the first of the year

#### Othello District Court

- Capital outlay request for filing cabinet \$2,500 – YES

#### Superior Court Clerk

- Request to reclassify deputy positions – NO

#### Juvenile Department

- Request to move JDAI grant funded position to Current Expense – NO
- Capital Outlay purchases – NO

#### Trial Court Improvement Fund #119

- ACCESS software purchase for Ritzville District Court - YES
- FTR software upgrade for Othello District Court \$1,860 - ADD
- Courtroom Security \$30,000 – ADD

#### Current Expense/099

- NACO dues for 2012 – DELETE
- REDUCE insurance premium line from \$95,400 to \$54,000

#### **2012 County Benefit Package**

Commissioner Plager moved, Hartwig seconded, to *authorize the Chairman to sign the following documents relative to a portion of the 2012 County Benefit Package:*

- *Letter to Aetna informing them that effective January 1, 2012 Adams County was terminating their group dental, life and AD&D policies with Aetna;*
- *Letter to Aetna confirming the renewal of Adams County group medical plans with Aetna effective January 1, 2012 – renewing both*

*the HRA Base Plan and the HRA Buy-up Plan with no changes; and, cancelling the PPO option and adding the HS Preferred 12 Plan;*

- *Application for Group Insurance with ReliaStar Life Insurance Company;*
- *Washington Dental Service (Delta Dental) Online Reporting Master Application;*
- *Washington Dental Service (Delta Dental) Online Enrollment Master Application*

**Consent Agenda**

Commissioner Hartwig moved, Plager seconded, to *approve the Consent Agenda. **Motion carried.***

Preliminary minutes of November 7, 2011

October, 2011 Payroll in the amount of 635,644.37; and, Benefits in the amount of \$211,963.91 (Warrant # Series 518897-519033; Direct Deposit # Series 30456-30618; Benefit/Deduction # Series 1089975-1089992)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	114400-114436	\$ 10,144.25
001E	114437-114441	\$ 1,286.89
103	114442	\$ 66.30
104	114443-114453	\$ 5,703.60
105	114454-114458	\$ 42,413.20
106	114459-114460	\$ 291.82
109	114461	\$ 345.98
112	114462-114463	\$ 1,465.75
117	114464-114468	\$ 493.32
123	114469	\$ 63.96
166	114470-114477	\$ 1,648.71
502	114478-114483	\$ 4,934.95
001	2173	\$ 44.70
108	2174	\$ 446.40

115	2175-2185	\$ 15,510.77
122	2186-2188	\$ 733.05
401	2189-2193	\$ 73,016.66
501	2194-2197	\$ 835.52
590	2198-2214	\$153,596.11
TOTAL		\$313,041.94

**Permanent Minutes Signed**

October 31, 2011 and November 2, 2011

**Correspondence Received**

ING re: ReliaStar Life Insurance Company (ING) year end accounting exhibits required for future reporting by county

Adams County Noxious Weed Control Board re: November 8, 2011 Agenda and September 13, 2011 minutes

Adams County Noxious Weed Control Board re: Resignation of Herman Harder and recommendation for replacement of Director for Section #3

Darryll Olsen, CSRIA Board Rep., Columbia-Snake River Irrigators Association re: Status Report: Economic and Technical Analyses Review, Odessa Subarea Surface Water Supply Alternatives

**Adjournment @ 4:00 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Roger L. Hartwig, Commissioner