

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

December 21, 2011
(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman Rudy Plager
Commissioner Roger L. Hartwig

[10:00:11 AM](#)

Enhanced Solar Battery LED Traffic Signs

Bids for Enhanced Solar Battery LED Traffic Signs were opened from:

Traffic Safety Supply Co.	\$35,713.32 including tax
2324 S.E. Umatilla St.	
Portland, Oregon 97202	

[10:02:14 AM](#)

[10:03:45 AM](#)

Engineer Yaeger recommended that the County accept the bid submitted by Traffic Safety Supply Co. as they met all specifications for the twelve (12) stop ahead signs and the eight (8) stop signs.

Commissioner Plager moved, Hartwig seconded, to *accept the Engineer's recommendation and award the bid for Enhanced Solar Battery LED Traffic Signs to Traffic Safety Supply Co., Portland, Oregon, in the amount of \$35,713.32 including tax.* **Motion carried.**

[10:05:05 AM](#)

[11:28:13 AM](#)

Auditor McBroom met with the Board at their request to discuss some options to reduce 2012 financial obligations of the Current Expense Fund. Auditor McBroom was asked to complete computations based on Board input and to then return to the meeting to report the results.

[11:59:48 AM](#)

Recess @ 12:00

The Board met in a session closed to the public under RCW 42.30.140(4)(a) "Collective bargaining session ...discussion relating to the interpretation or application of a labor agreement; and, RCW 42.30.140(4)(b) "...reviewing the proposals made in the negotiations or proceedings while in progress."

Prosecutor Flyckt was present. Session closed at 12:20 p.m.

[12:20:14 PM](#)

Reconvene @ 12:20 p.m.

[12:21:10 PM](#)

Prosecutor Flyckt reminded the Board that Elected Officials will need to sign the Union Contract(s).

Prosecutor Flyckt proposed a future meeting with all elected officials to review the Adams County Personnel Policy.

[12:26:31 PM](#)

Recess @ 12:30 p.m.

Reconvene @ 1:30 p.m.

[2:52:15 PM](#)

The Board continued discussions on the budget, including information provided by the Auditor regarding some proposed cuts to expenditures and some potential additional revenue.

The following matters and/or requests were reviewed and discussed:

- COLA to non-union employees
- Reduction of weekly hours for employees especially those in Public Health due to the substantial 2012 budget transfer from Current Expense to Public Health
- Elimination of position(s)
- Create position for part-time receptionist (less than 70 hours/month) for Building and Planning Department
- Transfer of cash carryover funds from Central Services to Current Expense
- Reclassify Senior Deputy Prosecutor Position
- Reinstate individual currently in T2 Deputy Assessor/Appraiser position to T3 for 2012
- Consider not budgeting for Accounts Payable position in Auditor's Office (individual currently in position retiring the end of September) from October-December until further staffing/position review is done mid-year

[3:25:25 PM](#)

4:43:00 PM

Correction – E-911 Bargaining Unit

Commissioner Hartwig moved, Plager seconded, to *approve the Collective Bargaining Agreement between Adams County and the Washington State Council of County and City Employees, AFSCME Local 1374-C/Corrections – E-911 Bargaining Unit for a three year period of time effective January 1, 2011 through December 31, 2013.* **Motion carried.** There were no contract changes for 2010; a 2% raise was negotiated and granted for 2012; and, a 1% raise negotiated and granted or 2013. **Motion carried.**

Courthouse Bargaining Unit

Commissioner Plager moved, Hartwig seconded, to *approve the Collective Bargaining Agreement between Adams County and the Washington State Council of County and City Employees, AFSCME Local 1374-C/Courthouse Bargaining Unit for a two year period of time effective January 1, 2011 through December 31, 2013.* **Motion carried.** There were no contract changes for 2010; a 2% raise was negotiated and granted for 2012; and, a 1% raise negotiated and granted for 2013. **Motion carried.**

2012 Adams County Budget

Commissioner Plager moved, Hartwig seconded, to *approve a 2% increase on the appropriate Salary Schedules for the following employees: non-Union; non-Union Exempt; non-Union Sheriff Mid-Management; and, non-Union Management for 2012.* **Motion carried.**

Senior Deputy Prosecutor

Commissioner Plager moved, Hartwig seconded, to *reclassify the Senior Deputy Prosecutor position from M2 to M3 effective January 1, 2012.* **Motion carried.** The employee currently holding that position will move from M2S6 to M3S5 effective January, 2012. January 1 remains the anniversary date for future step increases.

The request to re-instate the individual in Position T2 Assessor's Office to T3 in 2012 was denied on the basis that the T3 position includes "management responsibilities" and as such that position should be requested to be removed from the Union before the Board considers the request.

Chairman Stevens noted for the record that the Position #301 - Assistant Planner/Solid Waste Coordinator was eliminated; that budget reductions in public/environmental health of approximately \$60,000 (those costs that impact the Current Expense Fund) will be implemented for 2012; that those

departments that included funding in their preliminary budget proposals for positions that are currently vacant and/or unauthorized was eliminated until such later time as funding/authorization is obtained; that NACO dues were eliminated; and, that the premium for property/liability insurance was reduced based on actual renewal costs.

Commissioner Hartwig moved, Plager seconded, to *approve Resolution No. R-47-2011 In the Matter of Adopting the 2012 Adams County Budget.*

Chairman Stevens noted that Current Expense still reflected a \$600,000 deficit and cash carryover would be used to balance for 2012. Commissioner Hartwig noted that a lot of hard decisions had to be made, but the Board was committed to try to live within anticipated revenue. Commissioner Plager stated that conservative estimates were made for revenue and the County generally does better than estimated; however, pending State legislative action remains a major concern and may ultimately have an effect on the County budget requiring mid-year review. Plager noted that the elimination of a position was based on declining revenue producing activity in that Department.

Vote was called and the **motion carried unanimously.**

[4:58:33 PM](#)

Adjournment @ 5:10 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-47-2011

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE 2012 ADAMS COUNTY BUDGET

WHEREAS, public hearings were held on December 12 and 19, 2011 for the purpose of receiving public comment on the proposed 2012 Adams County budget; and,

WHEREAS, all financial details of the proposed revenues and expenditures were considered and analyzed;

NOW THEREFORE BE IT HEREBY RESOLVED that the 2012 Adams County Budget expenditures are adopted at the level equal to revenues constituting a balanced budget as follows:

2012 Adams County Budget

	Cash C/Over Revenue '11	Appropriation	Ending Cash 2012
Current Expense Departments			
Commissioners		243,792	
Personnel	224,542		
Operational	18,750		
Capital Outlay	500		
Superior Court		189,180	
Personnel	120,430		
Operational	68,750		
Ritzville District Court		268,856	
Personnel	246,806		
Operational	22,050		
Othello District Court		246,524	
Personnel	218,224		
Operational	25,800		
Capital Outlay	2,500		
Board of Equalization		2,640	
Auditor		343,081	
Personnel	256,966		
Operational	41,215		
Capital Outlay	44,900		
Clerk		158,032	
Personnel	147,732		

Treasurer	Operational	10,300		
			267,395	
	Personnel	254,816		
Assessor	Operational	12,579		
			290,231	
	Personnel	269,226		
Prosecuting Attorney	Operational	21,005		
			553,054	
	Personnel	461,234		
Support Enforcement	Operational	91,820		
			168,353	
	Personnel	103,326		
	Operational	65,027		
Civil Service			2,950	
Personnel Costs			13,850	
LEOFF			36,514	
Police Operations			1,699,484	
	Personnel	1,410,174		
	Operational	287,650		
	Capital Outlay	1,660		
Care & Custody			526,444	
	Personnel	332,894		
	Operational	174,225		
	Capital Outlay	13,325		
Juvenile			474,323	
	Personnel	381,775		
	Operational	92,548		
Planning & Building			179,375	
	Personnel	135,125		
	Operational	44,250		
Coroner			19,200	
WSU Extension			150,211	
	Personnel	43,554		
	Operational	98,157		
	Capital Outlay	8,500		
Crop & Soil			30,375	
Subtotal CE			5,863,864	
Non-Departmental			1,175,353	
TOTAL CURRENT EXPENSE	7,759,526		7,039,217	720,309
Current Expense Reserve	1,000,000			1,000,000
Ad. Co. Ltd. Tax G.O. Bond '96	36,000		36,000	
CE EmpLiabFund	250,750			250,750
CE Juvenile Det Alter	45,000		25,000	20,000
Other Funds				
Enhanced 911 #103	840,709		734,904	105,805
Personnel		442,930		

	Operational		282,574		
	Capital Outlay		9,400		
Integrated Health Care #104		3,917,156		1,927,183	1,989,973
	Personnel		1,515,145		
	Operational		403,538		
	Capital Outlay		8,500		
Criminal Justice #105		733,400		655,500	77,900
Criminal Justice Sales Tax #105A		617,000		166,182	450,818
Emergency Services #106		178,471		178,471	0
	Personnel		70,001		
	Operational		24,383		
	Capital Outlay		84,087		
Veteran's Relief #107		13,364		10,800	2,564
Adams County Fair #108		245,775		245,775	0
	Personnel		49,775		
	Operational		121,000		
	Capital Outlay		75,000		
Law Library #109		7,000		7,000	0
Paths & Trails #110		113,900		50,750	63,150
Adams County Regional Landfill #111		352,381		352,381	0
Jail Inmate Welfare #112		68,160		17,000	51,160
Education Support Program #113		11,642		9,457	2,185
Treasurer's O&M #114		19,530		9,920	9,610
County Road #115		10,960,949		8,675,181	2,285,768
	Personnel		2,473,967		
	Operational		3,869,669		
	Capital Outlay		2,331,545		
Auditor's O&M #116		107,200		57,060	51,140
	Personnel		38,860		
	Operational		18,200		
	Capital Outlay		1,000		
Development Disabilities #117		360,404		237,294	123,110
	Personnel		177,099		
	Operational		57,195		
	Capital Outlay		3,000		
Trial Court Improvement #119		83,000		48,960	34,040
Tourism Enhancement #120		2,120			2,120
Public Facilities Imp #122		386,500		214,783	171,717
Low Income Housing #123		149,000		66,309	82,691
Drug Enforcement #130		57,000		6,700	50,300
DARE #131		11,000		3,000	8,000
Crime Victims Compensation #135		177,500		51,000	126,500
Domestic Violence Prevention		1,730			1,730

#136				
Domestic Violence Assessment	6,600			6,600
#137				
Noxious Weed #166	195,989		192,089	3,900
Personnel		140,089		
Operational		48,000		
Capital Outlay		4,000		
AdCoDebt Service #210	182,735		182,734	1
Rodeo Lake Capital Imp #301	5,400		4,500	900
Capital Imp #321	455,000		110,000	345,000
Capital Projects #322	138,838		138,838	
Real Estate Techology #323	96,862		6,100	90,762
EconDevelCapital Projects #324	114,796		114,796	0
Solid Waste #401	2,779,568		2,147,954	631,614
Personnel		399,266		
Operational		629,600		
Capital Outlay		200,000		
Reserve		859,088		
Courthouse O&M #501	372,066		352,066	0
Personnel		169,816		
Operational		202,250		
Central Services	535,029		455,263	79,766
#502				
Personnel		175,493		
Operational		225,270		
Capital Outlay		54,500		
IGS #590	4,555,233		2,906,074	1,649,159
Personnel		538,180		
Operational		1,771,394		
Capital Outlay		596,500		
TOTAL OTHER FUNDS	28,853,007	15,222,240	20,355,024	8,497,983
Total Current Expense	7,595,055		7,039,217	720,309
Total CE Reserve	1,250,750			1,250,750
Total GO Tax Bond	36,000		36,000	0
Total Juvenile Det Alt	45,000		25,000	20,000
Total Other Funds	28,853,007		20,355,024	8,497,983
GRAND TOTAL	37,944,283		27,455,241	10,489,042

AND, BE IT FURTHER RESOLVED that the adopted budget includes the following:

Elected Officials - Salary per Citizens Commission on Salaries for Elected Officials;
Medical Insurance Cap at \$600.00/month

Non-Union Employees – 2% increase in current Salary Schedule; Medical Insurance
Cap at \$600.00/month

Non-Union Exempt Employees – 2% increase in current EE Salary Schedule; Medical Insurance Cap at \$600.00/month

Non-Union Sheriff Mid-Management Employees – 2% increase in current MM Salary Schedule; Medical Insurance Cap at \$600.00/month

Non-Union Management Employees – 2% increase in current Management Salary Schedule; Medical Insurance Cap at \$600.00/month

Union Employees per Contract

Public Works
Courthouse
Corrections/E-911 Dispatch
Sheriff's Association

DATED this 21st day of December, 2011.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board