

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 30, 2012
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

Corrections to January 23, 2012 Minutes

Auditor McBroom informed the Commissioners' Clerk that Ritzville District Court Judge Hille provided information regarding bailiff compensation during 2011 wherein those expenses were agreed to be paid from Fund #001/#015; and, therefore Fund #119 should not have reimbursed Current Expense under Resolution No. R-05-2012.

Commissioner Stevens moved, Hartwig seconded, to rescind Resolution No. R-05-2012 as it was adopted in error. **Motion carried.**

[10:01:20 AM](#)

Public Works

Public Works Director O'Brien reported the following:

- Load restrictions on roads within the county will be posted this week
- Electrical review project at the Adams County Fairgrounds begins this week
- Concerns with the generator at the Sheriff's Office have been addressed by Legacy and the circuit board panel will be replaced along with the addition of a digital clock at the estimated cost of approximately \$2,400

Commissioner Hartwig moved, Stevens seconded, to *authorize the Public Works Department to proceed with ordering the following from Evergreen Equipment, Othello via the State Bid: One (1) - JD Select Series X320 Trailer with 48X Edge Xtra Deck at a cost of \$4,539.02; and, One (1) - JD*

5055 D Utility Tractor with JD 553 Standard Loader at a cost of \$19,671.91. Motion carried.

Engineer Yaeger reported that work continues on the Lind-Hatton Project; installation of signs/lights throughout the county; and, repair of guardrails.

[10:44:49 AM](#)

[11:03:56 AM](#)

Session closed to the Public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body during the course of any collective bargaining ... reviewing the proposals made in the negotiations...” Gary and Valerie Hunt, Human Resources, were present.

[11:36:41 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:18:18 PM](#)

Courthouse Security

Central Services Director Boness along with Pat Clark discussed the “courthouse security project” and presented an option that would include Central Services ordering the equipment and coordinating the installation of panic buttons and video cameras. Clark reported that discussion of the option had been discussed with the Sheriff and Dispatch. Following review of the equipment and installation options and discussion, **Board consensus authorized proceeding with ordering three (3) cameras and the hub for immediate installation.** The installation now would allow for a demonstration and viewing of the system during the meeting scheduled for March 7 at 1:30 p.m. in the Superior Court Jury Room in the Courthouse.

[1:59:58 PM](#)

[2:06:06 PM](#)

Finance Committee

Treasurer Danekas convened the Finance Committee meeting at 2:06 p.m. Minutes of the previous meeting were approved as distributed. The following reports were distributed and reviewed:

- Current Expense cash carry-over history
- Monthly cash carry-over/treasurer’s cash

- Affidavit of Expenditures and Revenue Receipts in accordance with RCW 36.29.010(1) and (6) – (placed on file with the Board of Commissioners)
- Amended Investment Policy signed by the Treasurer (Danekas), Auditor (McBroom), and Chairman of the Board of Commissioners (Plager) – (placed on file with the Board of Commissioners)
- Amended List of Investment Firms
- Adams County Investment Portfolio breakdown
- Spreadsheet for Agency Investments
- Comparison report of investment interest rates
- State Revenue Distribution history
- Breakdown of Real Estate Excise Tax activity

Old Business:

Treasurer Danekas reported that in March, 2012 negotiations would begin for securing a “primary bank” for the County.

As part of the long standing goal to interface the financial records of the Treasurer’s Office and the Auditor’s Office, a packet of information has been requested of Tyler Technologies. Information will be reviewed by both offices as well as Central Services followed by a report to the Board.

A representative from the Company that recently purchased Terra Scan is scheduled to present a proposal to the County within the next month.

The Finance Committee adjourned at 3:02 p.m. by motion from Commissioner Rudy Plager, seconded by Auditor Nancy McBroom.

[3:02:58 PM](#)

[3:40:59 PM](#)

Credit Cards

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-07-2012 In the Matter of Clarifying the Permanent Approval for Credit Cards within Adams County Departments. Motion carried.*

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda. Motion carried.*

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	120409-120437	\$ 22,482.73
104	120438-120440	\$ 3,062.14
105	122441-122442	\$ 19,865.59
112	122443	\$ 69.50
114	122444	\$ 1,000.00
116	122445	\$ 173.48
117	122446-122447	\$ 319.15
123	122448	\$ 98.00
166	122449-122450	\$ 2,724.70
502	122451	\$ 43.87
001	0002-0003	\$ 834.87
108	0004-0005	\$ 1,273.47
115	0008-0019	\$ 17,227.76
122	0020-0021	\$ 9,741.82
401	0022-0026	\$ 9,296.41
501	0027-0030	\$ 1,413.72
590	0031-0045	\$ 11,284.71
TOTAL		\$100,911.92

**Resolution No. R-06-2012 In the Matter of Creating the RSO
Address Verification Program Fund #131**

[3:42:14 PM](#)

Permanent Minutes Signed

January 17 and 18, 2012

Adjournment @ 4:00 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-06-2012

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF CREATING THE RSO ADDRESS VERIFICATION PROGRAM
FUND #131**

WHEREAS, RCW 9A.44.130 established the guide lines for the Sex Offender Address Verification Program and State Funding has been allocated to local law enforcement for the purpose of helping counties defray some of the costs associated with this activity; and,

WHEREAS, the state requires this funding be used specifically for these activities and to ensure that happens a separate fund should be established; and,

WHEREAS, the DARE Fund #131 was declared inactive by Resolution 04-2012, so as a result this fund number is now available,

THEREFORE BE IT HEREBY RESOLVED, that **FUND #131** be reactivated and titled **RSO Address Verification Program**.

DATED this 30th day of January, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-07-2012

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF CLARIFYING THE PERMANENT APPROVAL FOR CREDIT CARDS WITHIN ADAMS COUNTY DEPARTMENTS

WHEREAS, Resolution No. R-65-03 established a Credit Card Policy for the Adams County Sheriff's Office under temporary "pilot" program status; and,

WHEREAS, Resolution No. R-117-04 approved the Policy on a permanent basis for the Sheriff's Office under their previously approved departmental rules; and,

WHEREAS, Resolution No. R-117-04 was designed to approve the Credit Card Policy as an option for all County Departments but there remains some confusion in that regard;

THEREFORE BE IT HEREBY RESOLVED that the Adams County Credit Card Policy is established on a permanent basis and available to all county departments; and,

BE IT FURTHER RESOLVED that a county department may request approval to proceed with procuring a credit card following presentation of their established rules regulating the use of said credit card to the Board of County Commissioners; and,

BE IT FURTHER RESOLVED that no county credit card for departmental usage may be obtained without the specific and express authorization of the Board of County Commissioners.

AND, BE IT FURTHER RESOLVED that the Adams County Personnel Policy, specifically Section 19 and Appendix I, are hereby amended and any Resolutions in conflict herewith are rescinded.

DATED this 30th day of January, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board