

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 19, 2012
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

Agenda Addition:

Recess @ 1:35 p.m. per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, ...”

Consent Agenda Additions:

Approval of **Resolution No. R-17-2012 In the Matter of Transferring Funds from the Current Expense Fund #001 to the Adams County Fair Fund #108**

Approval of **Resolution No. R-18-2012 In the Matter of Transferring Funds from the Current Expense Fund #001 to Courthouse O&M Fund #501**

[9:32:00 AM](#)

Adams County Fairgrounds

Public Works Director O'Brien reported on some damage sustained in a couple of buildings located on the Adams County Fairgrounds noting that these buildings will not be available for rental until repairs are completed. Restroom facilities have been opened in preparation for rental during the Sand Hill Crane Festival.

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Consultant Agreement between Adams County and Legacy Power Systems to complete Phase 1 of the Electrical Review of the Adams County Fairgrounds, Othello.* **Motion carried.**

Scope of Work for Phase 1 includes 60 hours of labor billed at \$85/hour at a cost not to exceed \$6,550 and will include:

- Meet with stake holders to establish current issues and future needs
- Meet with AVISTA utilities to establish current power loads and distribution demands and recommend changes and additions
- Meet with L&I to determine code updates needed
- Meet with Electrical engineer (if needed) to initiate plans for review
- Develop plan for electrical upgrades Phase 2,3,4 with cost estimates
- Meet with Adams County Public Works to review plan

Yard Waste Clean Up Day

Free residential yard waste clean up day was scheduled for Saturday, April 14, 2012. A public information notice (identifying acceptable solid waste, recyclables, special waste, and tires as well as the applicable charge for disposal) was reviewed and will be sent to press for publication.

Road Graders

Director O'Brien reviewed the options for purchase of road graders noting the options that are available. A 'demo' is being tried at this time and a decision as to make/model will be made prior to the end of the month.

Wireless Communication Devices

Proposed changes to the WCD (Cellular Telephone) Policy were reviewed with a major change to include an employee receiving a stipend for use of their own personal phone instead of an agency-owned phone to conduct department business. Formal adoption of the modified policy is pending.

[10:33:38 AM](#)

Ritzville High School FFA Ag Issues Team

The Ritzville High School FFA Ag Issues Team, under the supervision of instructor Brad Gering, presented their 2012 Ag Issues Topic "Expansion of the Columbia Basin Irrigation Project". The presentation is one of several that will be given in the coming weeks to provide a forum for the team to practice, respond to questions, and, to receive feedback for improvements prior to their formal competition at the District level in mid-April.

Recess @ 12:00

Reconvene @ 1:30 p.m.

Recess @ 1:32 p.m.

Session closed to the Public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining ...”

Present in addition to the Board were Gary and Valerie Hunt, Human Resources, and Todd O'Brien, Public Works Director.

Reconvene @ 2:00 p.m.

[3:29:30 PM](#)

Hydraulic Dump Trailer

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-15-2012 In the Matter of Notice of Call for Bids for One – 14k Hydraulic Dump Trailer. Motion carried.* Bid opening was set for Monday, April 2, 2012, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville, Washington.

Solid Waste Scale Attendant

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-16-2012 In the Matter of Creating Position No. 1118 – Solid Waste Scale Attendant within the Public Works Department – Solid Waste Division. Motion carried.* Classification was set at Salary Range 8 within the Public Works Union.

Human Resources Agreement

Commissioner Hartwig moved, Stevens seconded, to *approve the Human Resources Agreement Contract Extension between Adams County and G. Andrew Hunt & Associates LLC for a one year term effective March 1, 2012 through February 28, 2013 with the option to renew for one (1) additional year. Annual compensation for 2012-2013 was set at \$30,756. Motion carried.*

Eastern Washington Regional Health Alliance

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-19-2012 In the Matter of Executing a Resolution which Authorizes Adams County to Collaborate with Other Counties, Stakeholders, and Partners of the Eastern Washington Regional Health Alliance. Motion carried.*

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of March 12 and 14, 2012

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	123026-123043	\$ 14,248.63
103	123044	\$ 102.00
104	123045-123053	\$ 5,489.29
106	123054	\$ 256.02
109	123055	\$ 814.40
112	123056	\$ 360.00
117	123057-123061	\$ 536.94
123	123062	\$ 98.00
502	123063-123068	\$ 1,463.61
001	0292-0293	\$ 211.70
108	0294	\$ 4,070.53
115	0295-0306	\$ 12,434.46
122	0307	\$ 14.90
401	0308-0312	\$ 14,714.94
501	0313-0315	\$ 5,700.35
590	0316-0327	\$ 46,288.84
TOTAL		\$106,804.61

Resolution No. R-17-2012 In the Matter of Transferring Funds from the Current Expense Fund #001 to the Adams County Fair Fund #108

Resolution No. R-18-2012 In the Matter of Transferring Funds from the Current Expense Fund #001 to Courthouse O&M Fund #501

[3:33:18 PM](#)

[3:33:18 PM](#)

Horticultural Pest and Disease Control Board

Commissioner Hartwig moved, Stevens seconded, to *appoint Richard Hudnall to the Horticultural Pest and Disease Control Board to fill an*

*unexpired term to April 30, 2012; and, a full term until April 30, 2014 all effective March 19, 2012. **Motion carried.***

Board of Equalization

Commissioner Plager moved, Hartwig seconded, to *appoint Jerry Knodel, Lind, to the Board of Equalization effective March 19, 2012 through December 31, 2012. **Motion carried.***

Commissioner Stevens moved, Hartwig seconded, to *appoint Dale Wyman, Othello, to the Board of Equalization effective March 19, 2012 through December 31, 2013; and, Larry McCourtie, Othello, to the Board of Equalization effective March 19, 2012 through December 31, 2014. **Motion carried.***

[3:38:58 PM](#)

Permanent Minutes Signed

March 5 and 7, 2012

Correspondence Received

T. Randel Baldree, Extension Interim Associate Director re: appreciation for continued support and interest in WSU Extension Program in Adams County

Crime Victims Service Center Region #8 re: invitation to participate in meeting focusing on crime victim services for the community in preparation for the annual application submittal for the CVSC Program

Adjournment @ 4:10 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-15-2012

NOTICE OF CALL FOR BIDS

Adams County Department of Public Works

Notice is hereby given by the Board of Adams County Commissioners that sealed bids will be received at their office in the Courthouse, 210 W. Broadway, Ritzville, Washington, 99169 until **10:00 a.m., Monday, April 2, 2012** at which time and place they will be publicly opened and read for purchase and delivery of the following:

One – 14 k Hydraulic Dump Trailer

Please identify bids on the outside of the envelope as:
“Bid for Hydraulic Dump Trailer - 2012”

Specifications and bid forms are available at the Adams County Public Works Department office, 210 W. Alder, Ritzville, Washington, 99169. Bids must be on the forms provided by the Public Works Department office and be attached to the County specifications.

Bidder shall submit bid in separate sealed envelope addressed to the Adams County Board of Commissioners, 210 W. Broadway, Ritzville, Washington 99169.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion serves the best interest of Adams County.

Bidders are advised that Adams County, being a municipal corporation, is exempt from Federal excise tax.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Dated this 19th day of March, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-16-2012

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF CREATING POSITION NO. 1118 – SCALE ATTENDANT – SOLID
WASTE WITHIN THE PUBLIC WORKS DEPARTMENT – SOLID WASTE DIVISION**

WHEREAS, it has become necessary to create a distinction between the job duties for the positions of “solid waste attendant” and the “solid waste scale attendant”; and,

WHEREAS, with distinctive job descriptions for the two positions it is believed that the duties will be better defined and will facilitate more efficiency within the division;

THEREFORE BE IT HEREBY RESOLVED that **Position No. 1118, Solid Waste Scale Attendant** is hereby created with job description adopted; and,

BE IT FURTHER RESOLVED that this is a position within the Public Works Union and is classified at Salary Range 8.

DATED this 19th day of March, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-17-2012

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE
FUND #001 TO THE ADAMS COUNTY FAIR FUND #108.**

WHEREAS, funds were allocated in the Current Expense Fund 001 for the support of the Adams County Fair Fund 108;

THEREFORE BE IT HEREBY RESOLVED that Forty thousand and no/100 dollars (\$40,000) be transferred from the Current Expense Fund #001 Department 099 BARS 597.73.00.01 to the Adams County Fair Fund 108 BARS 397.75.00.00.

DATED this 19th day of March 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-18-2012

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE
FUND #001 TO COURTHOUSE O&M FUND #501.**

WHEREAS, funds were allocated in the Current Expense Fund 001 for the operation of the Courthouse O&M Fund #501; and

THEREFORE BE IT HEREBY RESOLVED that Eighty thousand and no/100 dollars (\$80,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to the Courthouse O&M Fund 501 BARS 397.18.30.00.

DATED this 19th day of March, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-19-2012

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF EXECUTING A RESOLUTION WHICH AUTHORIZES ADAMS COUNTY TO COLLABORATE WITH OTHER COUNTIES, STAKEHOLDERS, AND PARTNERS OF THE EASTERN WASHINGTON REGIONAL HEALTH ALLIANCE

WHEREAS, the Board of County Commissioners of Adams County, Washington, pursuant to Revised Code of Washington, Section 36.32.120(6), has the care of county property and the management of County funds and business; and,

WHEREAS, Adams County has been working in collaboration with eight other counties to create the Eastern Washington Regional Health Alliance – Spokane County, Ferry County, Grant County, Lincoln County, Okanogan County, Pend Oreille County, Stevens County, and Whitman County; and,

WHEREAS, the Eastern Washington Regional Health Alliance is a public-private partnership that consists of local governments, tribes, Recognized American Indian Organizations, state government, disability services providers, children and family services providers, Regional Support Networks, community health centers, health plans, hospitals, primary medical care and behavioral healthcare providers, pharmacies, foundations, health and medical education providers, housing providers, and the citizens of our region; and,

WHEREAS, the purpose of the Regional Health Alliance is to assist local communities in creating organized systems of care and a supportive payment and regulatory system to help those in the safety net achieve better health, better care, and reduced costs.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Board of County Commissioners of Adams County that Adams County will collaborate with the above listed counties, stakeholders, and partners, to form the Eastern Washington Regional Health Alliance.

APPROVED AND DATED this 19th day of March, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board