

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

October 8, 2012
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

[8:31:01 AM](#)

Budget Workshop

Juvenile Department

Central Services Director Boness joined the Juvenile Department discussion related to the purchase and use of iPad's by the staff. Following discussion and clarification it was agreed to purchase one iPad and test function and performance before ordering the additional five.

Director Juan Garza presented two proposals:

- 1) reclassify the position of Administrator from M1S3 to M4S3; and
- 2) to create the position of Probation Counselor Manager (currently Probation Counselor – Grant Funded – Union Position) and set compensation on the County Exempt Employee Scale at EE1S7 (currently Union Scale R11S7). No action was taken.

Superior Court

Judge Miller inquired about the recent phone issues experienced when conference calls needed to be made. Director Boness addressed the matter and reported on scheduled action to resolve the problem.

The requirement for State Certified Interpreters during official court proceedings was discussed since the full time individual is retiring. Options were reviewed and potential increased costs were noted for 2013.

[9:16:46 AM](#)

[9:59:48 AM](#)

Public Works

Public Works Director O'Brien gave the weekly road maintenance report noting that rain was needed before roads could be graded.

Miscellaneous building, transfer station water pump, and grounds issues were discussed.

Courthouse Roof

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Agreement between Adams County and MG Wagner Co., Yakima, for replacement of the Courthouse Roof.* **Motion carried.** Work is scheduled to begin October 18 and conclude October 31.

Solid Waste Attendants

The Board concurred with Director O'Brien's recommendation to offer the positions of solid waste attendant to two of the individuals recently interviewed. Both positions are based in Othello.

Director O'Brien presented the following proposal: to modify the current Facilities Management position by hiring a full time "Solid Waste Supervisor" (transfer of a Maintenance Worker into the position on a probationary basis until April, 2013 after which time an evaluation and a permanent decision will be made) to manage (rather than the Facilities Manager) the operation and personnel of the Ritzville and Othello Transfer Stations. The Board **concurred** with the proposal recommendation.

[10:43:43 AM](#)

[10:59:28 AM](#)

Union Negotiations

Session was closed to the public per RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining; ..." from 11:00 a.m. until 11:24 a.m. Human Resources Gary and Valerie Hunt were present.

[11:24:46 AM](#)

[11:25:00 AM](#)

Executive Session

Executive session was held under RCW 42.30.110(1)(g) – "evaluate the qualifications of an applicant for public employment ..." from 11:25 a.m. until 11:33 a.m. Human Resources Gary and Valerie Hunt were present.

[11:33:39 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:37:35 PM](#)

Budget Workshop

Auditor McBroom reviewed the Auditor and Auditor O&M Funds as well as those funds which she has accounting and management responsibilities such as Debt Service, Non-Departmental, Veterans Relief, LEOFF, and others.

[2:10:22 PM](#)

Safety Program Intersection Project – Bench Road

Commissioner Stevens moved, Hartwig seconded, to *approve the Contract between Adams County and Central Washington Asphalt, Inc., for completion of the Safety Program Intersection Project (CRP-166) – Bench Road; and, to sign the Contract Bond.* **Motion carried.**

Executive Session

Executive session was held under RCW 42.30.110(1)(g) ..“to evaluate the qualifications of an applicant for public employment ...” from 2:30 p.m. until 3:30 p.m. Brent Stenson was present.

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of October 1 and 3, 2012

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	125744-125791	\$ 76,961.10
103	125792-125796	\$ 15,083.06
104	125797-125798	\$ 2,412.52
112	125799	\$ 200.25
114	125800	\$ 714.80
117	125801-125802	\$ 115.03
119	125803	\$ 534.00
119	Hand Pay	\$ 8,000.00
166	125804	\$ 107.70

502	125805-125814	\$	9,440.58
001	1671-1674	\$	402.21
108	1675-1679	\$	2,547.22
115	1680-1699	\$	25,378.06
122	1700-1703	\$	1,074.64
401	1704-1718	\$	3,672.21
501	1719-1725	\$	4,852.78
590	1726-1750	\$	110,894.14
	TOTAL	\$	262,390.30

Permanent Minutes Signed

September 24 and 26, 2012

Correspondence Received

Department of Commerce, Terry Watness, Fiscal/Admin Monitor re: report on fiscal/admin monitoring performed August 2, 2012 at Integrated Health Care Services for HEN and CHG agreements

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner