

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting  
October 15, 2012  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Rudy Plager  
Vice-Chairman Roger L. Hartwig  
Commissioner Jeffrey W. Stevens

**Correction to Minutes of October 3, 2012**

Delete under **Budget Workshop** Enhanced 911 "\$90,000 of Current Expense Funds are budgeted to be transferred for use in 2013". Incorrect data was noted.

[8:43:40 AM](#)

**Budget Workshop**

Superior Court Clerk

Clerk Kirkendall noted that efforts to increase collections were ongoing; and, that minimal office changes were anticipated when Judge Brian Miller takes office in 2013.

[8:56:06 AM](#)

[9:31:25 AM](#)

**Communication System Revitalization Project**

Prosecutor Flyckt reviewed the proposed Implementation Plan as presented by Day Wireless noting that the document was not a typical contract. Changes were recommended for page 3 – deletion of references to Phase 2 work; page 7 – deletion of ACSO Responsibilities due to change in scope (Undersheriff Hunt requested to discuss with Day Wireless which specific permits/licenses may still be required just under Phase 1; page 8 – delete all Phase 2 tasks.

Undersheriff Hunt noted that the microwave link was needed to facilitate the move to digital capability. Document changes will be implemented prior to approval and signature expected prior to conclusion of business this date.

[10:02:21 AM](#)

[10:03:02 AM](#)

### **Public Works**

Director O'Brien noted pending completion of crack sealing and pavement striping tasks; start-up of road grading due to recent rain showers; and, working on culvert extensions and widening on Thiel Road. The Board also heard an update on Solid Waste staffing; and, facilities upgrades.

### **Underwater Bridge Inspection Trailer (UBIT)**

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Equipment Rental without Operator Agreement between the Washington State Department of Transportation and Adams County for rental of a hydra platform for underwater bridge inspections.*

**Motion carried.** Rental rate was set at \$5.58/hour and \$45.00/hour for labor training.

[10:39:39 AM](#)

[11:00:10 AM](#)

### **Budget Workshop**

WSU Cooperative Extension

Director Esser reported only minor changes between the 2012 to 2013 budget years.

[11:08:29 AM](#)

[11:12:38 AM](#)

Central Services Director Boness provided information regarding NoaNet's plan to expand into Adams County. Installation within the Courthouse and the County Services Building would allow the County to realize future cost savings.

[11:18:15 AM](#)

[11:33:04 AM](#)

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the Landlord Agreement between Adams County Health Department, Othello and NoaNet to install underground trench and conduit outside the building to existing wall penetration.* **Motion carried.**

[11:34:18 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Executive Session**

The Board went into executive session under RCW 42.30.110(1)(g) “to evaluate the qualifications of an applicant for public employment ...”– for approximately thirty (30) minutes from 3:00 p.m. until 3:30 p.m.

[3:32:18 PM](#)

The Board discussed their summations of the two recently interviewed candidates (Guse and Stenson). Chairman Plager noted that Candidate Stenson was the only one who met the minimum qualification of a B.S. Degree. Commissioner Stevens responded that the degree requirement was just recently placed on the position as a minimum qualification (the previous director did not have a degree); and, due to the extensive experience of Candidate Guse who has been employed for years as the Assistant, that there was justification for that requirement to be waived. Commissioner Hartwig concurred with the waiver of the degree requirement and supported Guse for Director/Administrator.

The Board then talked telephonically with Vicki Guse and offered her the position of Integrated Health Care Services Director/Administrator. Guse accepted the position. Guse’s acceptance of the position was made effective **October 15, 2012** and will be compensated at **M5S4 on the Adams County Management Salary Schedule**.

Additional staffing changes and re-allocation of responsibilities will now be necessitated within the Department. The Board and Vicki Guse will be discussing those within the next few weeks.

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[4:12:38 PM](#)

### **Communication System Revitalization Project**

Prosecutor Flyckt along with Undersheriff Hunt verified that the Board’s requested changes to implementation of Phase 1 of the Project had been made on the contractual document between Adams County and Day Wireless. Any large financial change orders will be required to come before the Board for approval.

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the **P25 Narrowband Specific Implementation Phase 1 Contract*** between Adams County and Day Wireless Systems, Moses Lake, for \$92,537.00.

[4:19:52 PM](#)

### **Communication System Revitalization Project**

Commissioner Stevens moved, Hartwig seconded, to **approve Resolution No. R-41-2012 In the Matter of Transferring Funds from the Current Expense Fund #001 to the Capital Projects Fund #322.** Motion carried.

**Consent Agenda**

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of October 8 and 10, 2012

September, 2012 Payroll in the amount of \$686118.14 and Benefits in the amount of \$223142.24 (Warrant # Series 520391-520516; Direct Deposit # Series 33444-33613; Benefit/Deduction # Series 1096416-1096434)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	125819-125849	\$ 25,129.06
001E	125850	\$ 517.32
103	125851-125852	\$ 157.01
104	125853-125866	\$ 10,844.85
105	25867	\$ 10,850.00
112	125868	\$ 70.00
114	125869	\$ 893.50
115	Hand Pay	\$ 475.00
116	125870	\$ 15.17
117	125871-125875	\$ 1,344.40
123	125876	\$ 63.92
131	125877	\$ 169.30
502	125878-125883	\$ 4,755.20
001	1753	\$ 45.51
108	1754-1756	\$ 4,371.76
115	1757-1771	\$ 35,936.65
122	1772-1773	\$ 215.17
321	1774-1776	\$ 4,583.92
401	1777-1779	\$ 21,338.91

501	1780-1782	\$ 2,446.29
590	1783-1798	\$ 78,823.72
TOTAL		\$203,046.66

**Permanent Minutes Signed**

October 1 and 3, 2012

**Cost Allocation Plan for Indirect Cost Rate**

Auditor McBroom filed a copy of the “Cost Allocation Plan for Indirect Cost Rate” with the Board based on the most current audited year (2011). This required report by the State Child Support Section of the Department of Social and Health Services (Federal OMB Circular A-87) document will be used during the 2013 budget year.

**Correspondence Received**

Chris Bajalcaliev, Attorney re: Public Defender Third Quarter Report

Dennis Lewellen, Attorney re: Public Defender Third Quarter Report

Kyle R. Smith, Attorney re: Public Defender Third Quarter Report  
Adams County Noxious Weed Control Board re: Agenda for October 9 and Minutes of June 12, 2012

Adams County Assessor’s Office re: 2012 Estimate of Value and 2013 Preliminary Tax Levy Limitations

Rusty Koontz, Regional Manager for Special Mobility Services, Inc. re: request for letter of support for 2013-2015 Ritzville to Spokane Shuttle Service Washington State Department of Transportation Grant and commitment to provide a matching fund dollar amount

Christine Barada, Spokane County Community Services, Housing, and Community Development Department re: Substitute Senate Bill 5531 (SSB 5531) regarding Civil Commitment Cases-Reimbursement

**Adjournment @ 4:40 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-41-2012**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE  
FUND #001 TO THE CAPITAL PROJECTS FUND #322**

**WHEREAS**, in 2004 the Adams County Capital Projects Fund was created to facilitate the accounting of the finances for the remodel of a building for the purpose of housing County services in Othello; and,

**WHEREAS**, it is now considered necessary to use this fund in the same manner for the implementation of the "Communications System Revitalization Project"; and,

**WHEREAS**, the County is in the process of securing funding from outside sources to finance the Communications Project; and,

**WHEREAS**, it has been determined that some immediate funding is needed at this time for preliminary costs;

**THEREFORE BE IT HEREBY RESOLVED** that Two hundred fifty thousand and no/100 dollars (\$250,000) be transferred from the Current Expense Fund #001, Department 099 BARS 597.28.64.01 to the Adams County Capital Projects Fund #322 BARS 397.64.00.00.

**DATED** this 15th day of October, 2012.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board