

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

**December 10, 2012
(Monday)**

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

Agenda Addition:

Kristian Boness, Central Services @ 2:00 p.m.

[9:59:57 AM](#)

Bruce Transfer Station Pole Building

Adams County Fairgrounds Pole Building

Bids were opened from the following for the erection of a pre-engineered rigid wood structure (pole building) at the Bruce Transfer Station and a second structure at the Adams County Fairgrounds:

Western Ranch Buildings
4968 Contractors Dr.
East Wenatchee, WA 98802

Transfer Station Building: \$54,900
Fairgrounds Building: \$21,900

Town & Country Builders, Inc.
5918 East Trent Avenue
Spokane Valley, WA 99212

Transfer Station Building: \$96,578
Fairgrounds Building: \$29,625

Engineer's Estimate: Transfer Station Building @ \$50,000
 Fairgrounds Building @ \$15,000

Public Works Director O'Brien reported that should the department recommend proceeding with one or both projects the expenditure(s) would be included in the 2013 budget.

2012-2013 County Wide Crushing Project- ERP-797

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-62-2012 In the Matter of Notice of Call for Bids for the 2012-2013 County Wide Crushing Project – ERP-797. Motion carried.* Bid opening was set for Monday, January 7, 2013 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

Bruce Landfill Site

Public Works Director O'Brien reported that the Department of Health has given conditional approval that monitoring of the Bruce Landfill site could cease. Testing apparatus must still remain in place. Continuing costs to the county will now be minimal and the 2013 budget will be appropriately modified.

Safety Program Intersection Project

Commissioner Hartwig moved, Stevens seconded, to *approve Pay Estimate #1 to Central Washington Asphalt, Inc., Moses Lake, for work completed 10/15/12 through 11/02/12 on the Safety Program Intersection Project CRP-166 – Bench Road #112241 in the amount of \$111,083.98. Motion carried.*

[10:39:40 AM](#)

[11:02:06 AM](#)

2013 Adams County Budget

Chairman Plager convened the public hearing on the proposed 2013 Adams County Budget.

There were no members of the public present. Press from The Ritzville Journal was present. There were no elected officials and/or department heads present with the exception of Public Works Director O'Brien.

Public Works Director O'Brien detailed each of the changes he is submitting to the preliminary 2013 budget for Solid Waste, Building and Planning, ER&R, Adams County Fair, and County Road.

Chairman Plager closed the hearing at 11:12 a.m. An additional hearing is scheduled for December 17, 2012 at 11:00 a.m.

[11:12:26 AM](#)

Recess @ 12:00
Reconvene @ 1:00 p.m.

[2:00:39 PM](#)

Central Services

Central Services Director Boness reviewed the department's preliminary 2013 budget and the noted continuing build up of cash carryover funds each year. Boness offered to transfer approximately \$80,000 into the Current Expense Fund before the end of the year. Current Expense is the main provider for funding for Central Services.

[2:03:35 PM](#)

Martin Hall

Commissioner Stevens moved, Hartwig seconded, to *approve **Resolution No. R-57-2012 A Resolution of the Board of County Commissioners of Adams County, Washington, Approving and Authorizing the 2013 Maintenance and Operation Budget and Memorandum of Understanding Relating Thereto, Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); and Providing for Other Matters Properly Relating Thereto.** Motion carried.* The 2013 Operating Budget and Memorandum of Understanding were attached and adopted as part of Resolution No. R-57-2012.

Assessor Position #104

Commissioner Stevens moved, Hartwig seconded, to *approve **Resolution No. R-61-2012 In the Matter of Modifying Position #104 with the Assessor's Office and Reclassifying Same.** Motion carried.*

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of December 3 and 5, 2012

November, 2012 Payroll in the amount of \$675,883.92; and, Benefits in the amount of \$222,700.41 (Warrant # Series 520675-520804; Direct Deposit # Series 33991-34160; and, Benefit/Deduction # Series 1097536-1097553)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
01	126524-126548, 126550-126584	\$ 16,795.69
001E	126585-126587	\$ 783.41
103	126588-126590	\$ 8,070.27
104	126591-126600	\$ 6,553.93
104	Hand Pay	\$ 230.00
105	126601	\$ 10,850.00
107	126602-126603	\$ 230.80
112	126604	\$ 222.25
113	126605	\$ 687.05
114	126606	\$ 67.50
116	126607	\$ 5.92
117	126608-126609	\$ 62.12
123	126610	\$ 1,800.00
166	126611-126617	\$ 1,933.82
502	126618-126625	\$ 7,748.00
001	2152-2153	\$ 84.31
108	2154-2155	\$ 4,886.21
115	2156-2173	\$ 63,984.92
122	2174-2176	\$ 77.95
401	2177-2187	\$ 3,354.18
501	2188-2194	\$ 2,856.24
590	2195-2215	\$ 9,772.22
TOTAL		\$141,056.79

[3:11:24 PM](#)

Employee Holiday

Chairman Plager moved, Hartwig seconded, to *approve an additional paid holiday for fiscal year 2012 for all eligible employees on December 24, 2012.*

Motion carried.

[3:12:34 PM](#)

Permanent Minutes Signed

November 26 and 28, 2012

Correspondence Received

Gary Templin, Sprague, Washington re: industry and growth for the Ritzville community – Love’s (Truck Stop) is not the answer

Adams County Fire Protection District No. 1, Ritzville re: replacement page for budget due to typographical error on earlier submission

US Department of Energy Office of River Protection re: Final Tank Closure and Waste Management Environmental Impact Statement for the Hanford Site, Richland, Washington

Spokane County Commissioner Chairman Todd Mielke re: multi-county Regional Support Network (RSN)

Adjournment @ 3:30 p.m.

Submitted:

s/Linda Reimer, MMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-57-2012

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ADAMS COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE 2013 MAINTENANCE AND OPERATION BUDGET AND MEMORANDUM OF UNDERSTANDING RELATING THERETO, PURSUANT TO THE AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY AGREEMENT (MARTIN HALL); AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO

ADAMS COUNTY, WASHINGTON

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ADAMS COUNTY, WASHINGTON, as follows:

WHEREAS, Adams County, Washington (the "County") is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington; and,

WHEREAS, the County is required by Chapter 13.16 RCW to acquire, construct and maintain juvenile detention facilities for dependent, wayward and delinquent children; and,

WHEREAS, Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction, improvement and expansion of jails, court facilities and juvenile justice facilities; and,

WHEREAS, the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) ("the Amended and Restated Agreement") executed by each County on the following dates:

Douglas County - August 26, 1996
Stevens County - August 20, 1996
Pend Oreille County - July 22, 1995
Spokane County - August 13, 1996
Adams County - July 22, 1996
Asotin County - August 19, 1996
Lincoln County - July 15, 1996
Whitman County - July 15, 1996
Ferry County - July 15, 1996

under the authority granted by Chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2nd sp. sess., to provide for the joint operation and maintenance of Martin Hall for use as a "juvenile rehabilitation center" as amended from time to time; and,

WHEREAS, Section 12 of the Amended and Restated Agreement requires the Adams County Board of County Commissioners (the "Board") to approve the Operating Budget for the operation and maintenance of Martin Hall, which has been prepared by the Martin Hall Juvenile Facility Board;

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

Section 1. The Board hereby approves the Operating Budget (as defined in Section 12 of the Amended and Restated Agreement), and Memorandum of Understanding Relating thereto, in substantially the form attached hereto as Exhibit "A". The County shall pay its proportionate amount of costs incurred pursuant to this approved Operating Budget in accordance with Section 5 of the Amended and Restated Agreement.

Section 2. All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

Section 3. This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of County Commissioners of Adams County, Washington, at a regular meeting thereof held on December 10, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

* * * * *

C E R T I F I C A T E

I, the undersigned, the Clerk of the Board of County Commissioners of Adams County, Washington, hereby certify that the foregoing resolution is a full, true and correct copy of a resolution duly adopted at the regular meeting of said Board held on December 10, 2012, of which meeting all commissioners had due and lawful notice and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES, and in favor thereof:

Rudy Plager

Roger L. Hartwig

Jeffrey W. Stevens

NOES:

ABSENT:

ABSTAIN:

I further certify that I have carefully compared the same with the original resolution on file and of record in my office; that said resolution is a full, true and correct copy of the original resolution adopted at said meeting; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Board on December 10, 2012.

ADAMS COUNTY, WASHINGTON
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-61-2012

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF MODIFYING POSITION #104 WITHIN THE ASSESSOR'S OFFICE AND
RECLASSIFYING SAME**

WHEREAS, changes within the Assessor's Office have necessitated the need to modify certain duties performed by positions within the office, and,

WHEREAS, due to additional mandated functions it has become critical that the current vacancy in Position #104 needs to be filled; and,

WHEREAS, based on these changes the job duties previously performed by Position #104 also require modification; and,

WHEREAS, these duty changes then by necessity required a job title change as well as a reclassification of the position to accommodate two levels of performance;

THEREFORE BE IT HEREBY RESOLVED that Position #104 is now titled "Administrative Assistant" and Position #104 is now classified at Range 9 for Entry Level and Range 11 for Accreditation Level; and,

BE IT FURTHER RESOLVED that the attached job description for Position #104 is adopted.

DATED this 10th day of December, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-62-2012

NOTICE TO CONTRACTORS
County of Adams
Department of Public Works
Ritzville, Washington

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 A.M., Monday, January 7, 2013** and will then be opened and publicly read on Monday, January 7, 2013 at 10:00 A.M. for the following:

2012/2013 County Wide Crushing Project, ERP-797

The production and stockpiling of approximately 110,000 tons of various mineral aggregates at four (4) separate sites (Beckley Site #51, Haase Site #23, Roxboro Site #14, and Lind-Hatton Site #53) in Adams County, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Dated this 10th day of December, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board