

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

December 19, 2012
(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

Washtucna Law Enforcement Agreement

Commissioner Stevens moved, Hartwig seconded, to *approve the Law Enforcement Agreement between the Town of Washtucna and Adams County effective January 1, 2013 through December 31, 2013 for the amount of \$7,912.* **Motion carried.**

Lind Law Enforcement Agreement

Commissioner Stevens moved, Hartwig seconded, to *approve the Law Enforcement Agreement between the Town of Lind and Adams County effective January 1, 2013 through December 31, 2013 for the amount of \$10,823.* **Motion carried.**

Adams County Rural Library District #1 (Othello)

Commissioner Hartwig moved, Stevens seconded, to *reappoint LuAnn Morgan and Audre Goeke to the Adams County Rural Library District #1 (Othello) Board of Trustees for a full term effective retroactive to September 22, 2012 through September 21, 2017.* **Motion carried.** This is the first full term for both appointees.

Trial Court Improvement Fund

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-65-2012 In the Matter of Reimbursement of the Current Expense Fund #001 by the Trial Court Improvement Fund #119.* **Motion carried.**

[10:08:13 AM](#)

Gasoline, Diesel, Oil and Lubricants

Engineer Yaeger reviewed the bid tabulation prepared by the Department summarizing the fuel and lubricant bids received December 17, 2012.

Commissioner Stevens moved, Hartwig seconded, to *award upon recommendation of the Public Works Department the bid for gasoline, diesel, and heating oil to Connell Oil, Inc. for the specified bid margins per location; and, the bid for lubricants to Connell Oil, Inc. and Ranch Petroleum, Inc. for specific individual products as noted on the spread sheet.* **Motion** carried.

[10:14:36 AM](#)

[10:23:07 AM](#)

Courthouse Security

Prosecutor Flyckt reported on the recent meeting to discuss county building security issues including in-house emergency procedures and evacuation policy. Concerns were expressed with the telephone system and the ability of 911 to identify the location of a specific office if a call is generated from a large multi-faceted entity. Prosecutor Flyckt will be writing a letter to AT&T to request a face-to-face meeting to work towards resolution of the problem. Other community entities having similar issues will be invited to the meeting.

Prosecutor Flyckt noted that it was critical there be an evacuation plan and procedure in place for all buildings within the county system along with regular practice drills. A follow up meeting is planned in the near future.

[10:47:20 AM](#)

[11:06:36 AM](#)

Reorganization of Board for 2013

Commissioner Stevens moved to *nominate Roger L. Hartwig to serve as Chairman of the Board for 2013.* Commissioner Plager seconded and **motion passed.**

Commissioner Hartwig accepted the position of Board Chairman for 2013. Commissioner Hartwig and Commissioner Stevens expressed their thanks and appreciation to Commissioner Plager for the past years and especially noted their excellent professional relationship.

Commissioner Hartwig moved to *nominate Jeffrey W. Stevens to serve as Vice-Chairman of the Board for 2013.* Commissioner Plager seconded and **motion passed.**

[11:08:30 AM](#)

Board Assignments for 2013

The Board spent time reviewing special assignments for 2013 with the note that some changes may be made later in the year:

Commissioner Hartwig:

Policy Advisory Group (PAG), GWMA, LEOFF, Columbia Basin Development League, Emergency Services, Legislative (Alternate)

Commissioner Stevens:

Martin Hall, Solid Waste Advisory Committee (SWAC), Regional Support Network (RSN), JTPA-PIC, WCRP, AC Emergency Food/Shelter Board, Eastern Washington Council of Governments, Legislative (Alternate)

Commissioner Marshall:

Aging and Adult Care, QuadCo RTPO, Courthouse O&M, Occupational Industrial Council (OIC), People Against Illegal Drugs (PAID), Adams County Development Council, Legislative Steering Committee

[11:57:41 AM](#)

2013 Adams County Budget

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-55-2012 In the Matter of Adopting the 2013 Adams County Budget. Motion carried.*

[12:01:11 PM](#)

Correspondence

Ken Sharp, Indiana re: 'crash course for adults accelerates safety on the roads'

Adjournment @ 12:15 p.m.

Submitted:

s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-55-2012

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE 2013 ADAMS COUNTY BUDGET

WHEREAS, public hearings were held on December 10 and 17, 2012 for the purpose of receiving public comment on the proposed 2013 Adams County budget; and,

WHEREAS, all financial details of the proposed revenues and expenditures were considered and analyzed;

NOW THEREFORE BE IT HEREBY RESOLVED that the 2013 Adams County Budget expenditures are adopted at the level equal to revenues constituting a balanced budget as follows:

2013 Adams County Budget

	Cash C/Over Revenue '12	Appropriation	Ending Cash 2013
Current Expense Departments			
Commissioners		245,652	
Personnel	225,752		
Operational	19,900		
Superior Court		196,038	
Personnel	122,188		
Operational	73,850		
Ritzville District Court		273,877	
Personnel	251,827		
Operational	22,050		
Othello District Court		247,662	
Personnel	219,362		
Operational	25,800		
Capital Outlay	2,500		
Board of Equalization		2,744	
Auditor		340,131	
Personnel	257,701		

	Operational	37,330	
	Capital Outlay	45,100	
Clerk			161,088
	Personnel	151,488	
	Operational	9,600	
Treasurer			267,956
	Personnel	253,577	
	Operational	14,379	
Assessor			334,536
	Personnel	312,646	
	Operational	21,890	
Prosecuting Attorney			554,194
	Personnel	462,374	
	Operational	91,820	
Support Enforcement			171,249
	Personnel	105,719	
	Operational	65,530	
Civil Service			2,950
Personnel Costs			13,526
LEOFF			30,800
Police Operations			1,705,483
	Personnel	1,412,233	
	Operational	291,550	
	Capital Outlay	1,700	
Care & Custody			581,080
	Personnel	387,780	
	Operational	179,975	
	Capital Outlay	13,325	
Juvenile			482,690
	Personnel	400,142	
	Operational	82,548	
Planning & Building			186,286
	Personnel	136,036	
	Operational	50,250	
Coroner			19,200
WSU Extension			142,293
	Personnel	44,303	
	Operational	90,490	
	Capital Outlay	7,500	
Crop & Soil			30,686
Subtotal CE			5,990,121
Non-Departmental			1,074,648

TOTAL CURRENT EXPENSE	7,716,369		7,064,769	651,600
Current Expense Reserve	1,000,000			1,000,000
Ad. Co. Ltd. Tax G.O. Bond '96	35,600		35,600	
CE EmpLiabFund	251,335			251,335
CE Juvenile Det Alter	15,300		15,000	300
Other Funds				
Enhanced 911 #103	1,165,124		667,597	497,527
Personnel		455,023		
Operational		192,574		
Capital Outlay		20,000		
Integrated Health Care #104	3,512,845		2,012,845	1,500,000
Personnel		1,624,979		
Operational		379,366		
Capital Outlay		8,500		
Criminal Justice #105	764,776		556,438	208,338
Criminal Jus Sales Tax #105A	615,000		116,344	498,656
Emergency Services #106	109,551		105,551	4,000
Personnel		69,605		
Operational		28,358		
Capital Outlay		7,588		
Veteran's Relief #107	14,002		10,800	3,202
Adams County Fair #108	211,410		211,410	0
Personnel		50,410		
Operational		116,000		
Capital Outlay		45,000		
Law Library #109	7,650		7,000	650
Paths & Trails #110	82,800		31,750	51,050
Adams County Regl Landfill #111	379,009		379,009	0
Jail Inmate Welfare #112	68,160		17,000	51,160
Education Support Program #113	9,593		8,843	750
Treasurer's O&M #114	20,130		10,200	9,930
County Road #115	12,293,600		10,070,209	2,223,391
Personnel		2,553,763		
Operational		4,822,236		
Capital Outlay		2,694,210		
Auditor's O&M #116	102,000		55,811	46,189
Personnel		35,726		
Operational		18,585		
Capital Outlay		1,500		

Development Disabilities #117	319,554		231,720	87,834
Personnel		180,520		
Operational		48,200		
Capital Outlay		3,000		
Trial Court Improvement #119	55,675		20,200	35,475
Tourism Enhancement #120	3,600			3,600
Public Facilities Imp #122	413,300		163,937	249,363
Low Income Housing #123	189,800		77,197	112,603
Drug Enforcement #130	57,000		6,700	50,300
DARE #131	56,000		21,400	34,600
Crime Victims Comp #135	130,700		51,000	79,700
Domestic Violence Prevent #136	1,998			1,998
Domestic Violence Assess #137	6,150			6,150
Noxious Weed #166	200,800		194,400	6,400
Personnel		143,400		
Operational		49,000		
Capital Outlay		2,000		
AdCoDebt Service #210	183,467		183,417	50
Rodeo Lake Capital Imp #301	4,500		4,500	
Capital Imp #321	495,000		120,000	375,000
Capital Projects #322	139,205		139,205	
Real Estate Techology #323	98,362		8,744	89,618
EconDevelCapital Projects #324	115,097		115,097	
Solid Waste #401	2,749,000		2,129,841	619,159
Personnel		438,641		
Operational		687,200		
Capital Outlay		145,000		
Reserve		859,000		
Courthouse O&M #501	422,548		392,548	30,000
Personnel		196,298		
Operational		196,250		
Central Services #502	460,762		449,059	11,703
Personnel		180,389		
Operational		221,170		
Capital Outlay		47,500		
IGS #590	4,939,962		3,344,924	1,595,038
Personnel		575,215		
Operational		2,194,709		
Capital Outlay		575,000		
TOTAL OTHER FUNDS	30,398,130	16,520,991	21,914,696	8,483,434

Total Current Expense	7,716,369	7,064,769	651,600
Total CE Reserve	1,251,335		1,251,335
Total GO Tax Bond	35,600	35,600	
Total Juvenile Det Alt	15,300	15,000	300
Total Other Funds	30,398,130	21,914,696	8,483,434
GRAND TOTAL	39,416,734	29,030,065	10,386,669

AND, BE IT FURTHER RESOLVED that the adopted budget includes the following:

Elected Officials - Salary per Citizens Commission on Salaries for Elected Officials; Medical Insurance Cap at \$600.00/month

Non-Union Employees - Medical Insurance Cap at \$600.00/month

Non-Union Exempt Employees - Medical Insurance Cap at \$600.00/month

Non-Union Management Employees - Medical Insurance Cap at \$600.00/month

Union Employees per Contract

Public Works

Courthouse

Corrections/E-911 Dispatch

Sheriff's Association

DATED this 19th day of December, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:

s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-65-2012

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE CURRENT EXPENSE FUND #001
BY THE TRIAL COURT IMPROVEMENT FUND #119**

WHEREAS, wage and benefits costs were expended out of the Current Expense Fund #001 in the amount of \$834.79; and,

WHEREAS, it was approved during the 2012 budgeting process that these expenditures would be paid for by the Trial Court Improvement Fund #119; and,

WHEREAS, the Trial Court Improvement Fund is not set up as a payroll fund and therefore it is necessary to access this funding by a reimbursement transfer;

THEREFORE BE IT HEREBY RESOLVED that the Adams County Treasurer be authorized to transfer the amount of \$834.79 from the Trial Court Improvement Fund #119 BARS 597.12.10.01 into the Current Expense Fund #001 BARS 389.90.00.10; and, that the Current Expense Fund #001 BARS 015.512.42.10.01 be reduced by \$766.65 and BARS 015.512.42.20.00 be reduced by \$68.14.

DATED this 19th day of December, 2012.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board