

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 25, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Agenda Addition:

9:00 a.m. Aaron Esser, WSU Cooperative Extension

[8:59:31 AM](#)

WSU Cooperative Extension

Aaron Esser reviewed how WSU fits into 'county government'; reviewed funding sources for program operation and provided a graph chart; detailed staffing and programs under the Lincoln/Adams and the Grant/Adams programs; and, responded to questions from the Board.

The Board requested a more complete budgetary breakdown of revenue and expenditures for Adams County as well as Lincoln County to fund the program.

[9:47:00 AM](#)

[10:06:25 AM](#)

Public Works

Updates were given on road maintenance and the crushing project.

Asphalt

Results of the February 20, 2013 bids opened from Idaho Asphalt Supply (\$524.50/ton with freight @ \$35/ton) and Western States Asphalt (\$534.11/ton with freight @\$24/ton) were reviewed. If the County leases the company trailers and self-hauls the product (an option with Western States) additional savings would be realized.

Chemicals

Results of the February 20, 2013 bids opened from Helena Chemical Co. and Wilbur Ellis were shared. Specific chemicals will be ordered as needed from the company quoting the lowest price.

Board consensus authorized moving forward with the low bidders for asphalt and for chemicals.

Building Inspector

A job offer was made to an individual to begin duties as the county building inspector contingent upon the individual acquiring 1.5 hours of continuing education and securing their certification with projected start date of March 18. The individual is additionally required to complete their "plan review training" by the end of the one (1) year probation period.

[10:59:46 AM](#)

[11:03:26 AM](#)

Assessor

Assessor Brewer updated the Board on the modified work schedule of an employee and noted that retirement of the individual is scheduled for April, 2014.

Transition with new programming via Terra Scan was considered successful and work will be scheduled accordingly throughout the year to make adjustments to various records.

Following the approval of job modifications to Position #104 last April, Assessor Brewer reported that she was proceeding with advertisement to fill the position. This position will start at Range 9 with a move to Range 11 after the employee receives their appraisal certification.

[11:16:12 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:289:39 PM](#)

911

E911 Coordinator Angie Fode reviewed quotes received for 'dispatch desk units' received from Russ Bassett and Evans. Following review and discussion the Board **by consensus authorized proceeding with the purchase of dispatch desk units (3) from Russ Bassett at the total cost of \$29,573.34 including tax utilizing allocated State funds.** Some additional expenses (Day Wireless, new floor base/carpeting, freight, wiring, etc.) may be incurred when the units are installed.

Funding available from the State 911 budget will be used for on-site training of the County's MSAG Coordinator as well as updating the 911 maps. The Prosecutor will review the contract prior to formal presentation to the Board for approval.

[1:50:01 PM](#)

[1:50:20 PM](#)

Sheriff

Sheriff Barger discussed the use of the Lincoln County jail facility to assist with inmate management. Costs, correction officer staffing, gangs, and isolation areas were reviewed. Barger acknowledged the decreased funding allocation for 2013 and reassured the Board that effort would be taken to control out-of-county incarceration costs; but, did note that certain situations do require transport to another facility for safety and control of the facility.

[2:22:01 PM](#)

[3:22:52 PM](#)

Human Resources Contract

Commissioner Stevens moved, Marshall seconded, to *extend the Personal Services Contract between Adams County and G. Andrew Hunt & Associates LLC for an additional year commencing March 1, 2013 and ending February 28, 2014 with compensation set at \$31,372 which is a 2% increase.* **Motion carried.**

Adams County Citizens Commission on Salaries for Elected Officials

Commissioner Stevens moved, Marshall seconded, to *appoint Greg Brandenburg, Othello, to the Organized Labor Representative to the Adams County Citizens Commission on Salaries for Elected Officials for a four (4) year term retroactive to May 7, 2012 through May 6, 2016.*

Motion carried.

Commissioner Marshall moved, Stevens seconded, to *appoint Chad Hoeft, Ritzville, to the Personnel Management Representative position to the Adams County Citizens Commission on Salaries for Elected Officials for a four (4) year term retroactive to May 7, 2012 through May 6, 2016.*

Motion carried.

Commissioner Stevens moved, Marshall seconded, to *appoint Nicole Sackmann-Amoruso, Othello, to the Legal Profession Representative position to the Adams County Citizens Commission on Salaries for Elected*

Officials effective February 25, 2013, through May 6, 2013, and, May 7, 2013 through May 6, 2017. **Motion carried.**

Adams County Water Conservancy Board

Commissioner Marshall moved, Stevens seconded, to *appoint the following individuals to the Adams County Water Conservancy Board for the terms stated:*

Damon Roth, Ritzville to fill the position vacated by Dennis E. Swinger, Sr.

Term: February 25, 2013 through November 14, 2015

Reid Phillips, Ritzville to fill the position vacated by Rudy Plager

Term: February 25, 2013 through November 14, 2013

Rudy Plager, Ritzville to fill the Alternate position vacated by Damon Roth

Term: February 25, 2013 through October 3, 2016

Motion carried.

Chris Lyle, Ritzville, remains an active member of the Conservancy Board, with a term expiring November 14, 2017. The Conservancy Board also has one (1) Alternate position vacancy to run from any given appointment date of an individual to January 27, 2014.

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda. **Motion carried.***

Preliminary minutes of February 19, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	13772-13780	\$ 8,594.93
104	13781-13782	\$ 1,227.52
117	13783-13784	\$ 526.71

123	13785-13786	\$	300.00
166	13787	\$	145.00
001	0206-0208	\$	310.90
115	0209-0219	\$	97,641.36
401	0220-0223	\$	8,373.01
501	0224-0225	\$	829.83
590	0226-0235	\$	9,957.50
TOTAL			\$127,906.76

Resolution No. R-04-2013 In the Matter of Transferring Funds from the Current Expense Fund #001 to the Courthouse O&M Fund #501

Resolution No. R-05-2013 In the Matter of 2013 Guardrail Safety Project CRP-170

[3:30:18 PM](#)

Permanent Minutes Signed

February 11 and 13, 2013

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-04-2013

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE FUND #001 TO THE COURTHOUSE O&M FUND #501

WHEREAS, funds were allocated in the Current Expense Fund #001 for the support of the Courthouse O&M Fund #501;

THEREFORE BE IT HEREBY RESOLVED that Eighty thousand and no/100 dollars (\$80,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to the Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 25th day of February, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

Before the Board of County Commissioners of Adams County, Washington

In the matter of (2013 Guardrail Safety Project)...**Resolution R-05-2013**
County Road Project No.170

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to make Safety Improvements to the a) Schrag Road #64431 from MP 1.30 to MP 14.95, Schrag Road #74431)from MP 5.45 to MP 7.13, Gun Club Road #74532 from MP 0.25 to MP 0.55, Gray Road #57372 from MP 4.80 to MP 4.98 by removing the low tension cable guardrail and replacing with type 31 guardrail and terminals.

Length of project: **1.45 miles** Width of roadbed: **Varies** Surface: **Varies**
Type and depth of surfacing: **Guardrail Installation**
Estimated date of beginning: **February 2013**
Estimated date of completion: **April 2014**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	County Road Fund	Total
Preliminary Engineering	\$ 10,000.00	\$ 10,000.00
<u>Items of Work</u>		
Contract	\$ 985,000.00	\$ 985,000.00
Construction Engineering	\$ 15,000.00	\$ 15,000.00
TOTAL	\$ 1,010,000.00	\$ 1,010,000.00

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 25th the day of February, 2013.

BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board