

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

July 29, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

[10:01:50 AM](#)

Public Works

Director O'Brien and Engineer Yaeger provided the weekly update on:

- Road maintenance
- Washtucna Path extension preparations
- Benge-Winona Road
- Solid Waste (reported the resignation of a solid waste attendant and received consensus approval to re-fill; replacement and repairs to trailer floors is on-going)
- Maintenance Worker (received consensus approval to post and fill the current vacancy)
- Fairgrounds construction and expansion of bathrooms scheduled to begin this date
- Ritzville Health Department remodel
- Hooper Store Bridge project
- Hills Road
- Lind-Hatton Road #4 project

[10:45:30 AM](#)

[11:03:200 AM](#)

Exit Conference

Ginny Waltman, Audit Manager and Teresa Hanford, Audit Lead, conducted the January 1, 2012 through December 31, 2012 Audit Exit Conference.

Waltman reviewed the exit agenda wherein the express purpose was to share the results of the independent audit and review the draft report.

The *draft* financial statement report included opinions on the financial statements, on internal controls over financial reporting, and on noncompliance and other matters required by Government Auditing Standards.

An unmodified opinion will be issued on the financial statements. Items of note for future attention included:

Uncorrected misstatements in the audited financial statements (immaterial to the fair presentation of the financial statements – likely misstatement of \$627,396 to ending cash and investments;

No material misstatements in the financial statements corrected by management during the audit;

No significant deficiencies in internal control over financial reporting;

No instances of noncompliance that could have a direct and material effect on the determination of financial statement amounts.

The Federal Grant Compliance Audit portion reported that the County did not have adequate internal controls to ensure material compliance with federal suspension and debarment requirements.

Recommendations received included:

Internal controls over the Schedule of Expenditures of Federal Awards;

Internal controls over reconciliations between the general ledger and bank statements.

The next scheduled audit will be conducted in summer, 2014 and will cover the general areas of financial statements and Federal programs. Cost is estimated at \$15,000 plus travel.

There was brief discussion between Auditor McBroom, Treasurer Danekas, Public Works Director O'Brien, Engineer Yaeger, and the Board regarding elimination of the "open period" during January of each year.

[11:47:45 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:37:06 PM](#)

Loud Noise Disturbances

Undersheriff Hunt demonstrated the use of a noise meter recently purchased at a cost of \$377. He noted that the purchase/use of the item did not include training; that the cost to periodically recalibrate was \$125; and, that there was no 'expert witness' capability included with the cost of the meter.

The Board, Prosecutor Flyckt, and, Undersheriff Hunt discussed available opportunities to test and compile noise range levels to assist with the drafting of an ordinance. James Stewart, Cunningham, joined the discussion to share noise concerns he has had on a fairly regular basis within the area in which he lives.

Undersheriff Hunt will ascertain the level of assistance that may be available through Central Services including training and expertise. Prosecutor Flyckt will prepare a preliminary written *draft* of the ordinance with internal review scheduled for August 19, 2013 at 1:30 p.m.

[2:06:44 PM](#)

[2:33:45 PM](#)

Public Defender Contract

Prosecutor Flyckt along with the Board reviewed the proposed Public Defender Contract covering the term 2014-2017.

A letter was sent to Chris Bajalcaliev offering a two year contract extension with identical terms and conditions to the existing contract with two exceptions: substitution of an attorney to assume caseload and responsibilities of Mr. Lewellen; and, consideration set for \$415,000 for 2014 and \$425,000 for 2015. An acceptance or rejection of the terms is set for 12:00 noon on August 5, 2013. Parties to the contract must be stipulated at that time. The Board will call for proposals if the offer is rejected.

[3:15:42 PM](#)

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of July 22 and 24, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	132680-132691	\$ 41,412.45
103	132692	\$ 442.12
104	132693-132711	\$ 11,788.57
112	132712-132713	\$ 304.34
117	132714-132720	\$ 1,107.45
123	132721-132725	\$ 3,404.12
166	132726	\$ 831.80
502	132727	\$ 56.17
115	1399-1409	\$ 9,431.27
122	1410	\$ 25,414.08
401	1411-1417	\$ 5,121.39
501	1418-1420	\$ 538.02
590	1421-1437	\$ 6,174.39
TOTAL		\$106,026.17

Permanent Minutes Signed

July 15 and 17, 2013

Correspondence Received

George M. Laue, Title VI Coordinator WSDOT re: review and approval of Adams County's Title VI Annual Accomplishment and Update Report for 2013 and notice of 2014 report deadline; and, 2013 Title VI Non-Discrimination Agreement Approval

Copy of letter to Roger Krug, Department of Commerce, Lynn Longan re: designation of ADO

Treasurer Danekas re: 2012 Foreclosure Notice and Summons/Complaint and Application

Email from Brent Stenson, Director of Environmental Public Health Programs re: fly complaints Cunningham-Lind area related to the National Foods Facility

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner