

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

October 16, 2013
(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Budget Workshop: Public Works

Budgets for 2014 were reviewed for the following Funds under supervision of the Public Works Director:

#001/087 – Building and Planning

Requested authorization to hire Permit Tech on a full time basis in 2014 with this employee additionally handling the Building and Planning Department front desk as well as handling Adams County Fairgrounds rentals (**decision delayed until mid-November**);

#108 – Adams County Fair

Reviewed the Adams County Fairgrounds Capital Improvement Plan 2014-2024; discussion on proposed installation of a 'Pay Station' at the RV site on the fairground; discussed schematic to reconfigure job responsibilities within Fair, Solid Waste, and O&M – same number of positions but reconfiguration of which sub-departments each position will be working within (***consensus approval to proceed with the proposed change in personnel responsibilities***)

#110 – Paths and Trails

No major Path Projects proposed; maintenance expenditures only budgeted for 2014

#321 – Capital Improvements

Reviewed proposed allocations based on Capital Improvement Plans for the Fair (2014 scheduled transfer of \$50,000 to the Adams County Fair); boiler replacement; elevator replacement; jail roof;

doors/windows replacement; modify restrooms for ADA access; Prosecutor Office WSP security modifications; **(these projects to be prioritized and funding sources determined prior to final budget adoption)**

#301 – Rodeo Lake

No budgetary changes proposed for 2014

#324 – Capital Projects

No current or pending applications; individual yet to be assigned to audit and monitor the previously approved projects for compliance

#122

Board authorized by consensus to proceed with advertisement in Vacation & Travel Planner publication; authorized increased funding to be budgeted on the expenditure line for an Economic Development Analyst; and, requested that a \$250,000 transfer from #122 to #324 be included in the 2014 budget;

#501 – O&M

Proposed projects include: professional landscape architect for the CPSB grounds; construction of a yard storage building and IGS lean-to combination with costs shared between #501 and #590;

Additionally, Department Director O'Brien reviewed and explained the Department payroll process and the process of tracking and allocating employee time to various funds. O'Brien also agreed to develop a Facilities Capital Improvement Plan.

Adjournment @ 12:20 p.m.

Submitted:

s/Linda Reimer, MMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman

s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner