

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

January 28, 2013  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner John N. Marshall

[10:04:23 AM](#)

**Building and Planning**

Commissioner moved, seconded, to *rescind* Resolution No. R-53-2012 In the Matter of Adopting Revised Job Description #302 – Building Inspector and Reclassifying the Position; and, Eliminating Position #301 Assistant Planner/Solid Waste Coordinator. **Motion carried.**

Board consensus authorized hiring John White as a temporary employee to assist with building inspections until the position vacancy is filled. Andie Lorenz will be assisting with plan inspections after his regular hours with Grant County pending approval of his supervisor for the off duty work.

**Public Works**

**Roads**

Public Works Director O'Brien reported on road maintenance jobs; noted that staff were handling bridge and drainage structure deficiencies; and, reported that smaller road projects were being done until the ground frost left that would facilitate starting larger projects.

**Bruce Transfer Station Well**

Repairs for well at the Bruce Transfer Station are expected to be completed during the week. Repairs included new pipe, casing, wiring, and pump.

**Federal STPR Program and Financing**

Pending Legislative action is expected to modify use, requirements, and available funding under the Federal STPR Program.

Commissioner Stevens moved, Marshall seconded to *authorize the Chairman to sign the Certification – CRAB for 2013 Road Levy Certification*. **Motion carried.**

### **Facilities**

The local Fire Department requested authorization to do a walk-through of the facility to identify areas for attention and/or further training and information to aid in a building evacuation by staff/public as well as to aid the fire department in the event of a call. Board **concurred with the request for the walk-thru**. Following completion, the evacuation plan will be completed.

[10:59:49 AM](#)

[11:06:49 AM](#)

### **Bruce Landfill**

Prosecutor Flyckt met with the Board to discuss the restrictions that were to be imposed and then filed of record relating to the Bruce Solid Waste Landfill. This restriction would ensure public knowledge that there are underlying conditions noted on the property. The *draft* document was reviewed with a final one to come before the Board later this same date.

[11:36:38 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

### **Adams County Health Department**

In an effort to consolidate several program operations within one building, the Board along with Dennis Sackmann, Facilities Manager; Todd O'Brien, Public Works Director; Scott Yaeger, Engineer; Vicki Guse, IHCS Director, Brent Stenson, Environmental Health; and, Callie Moore, R.N., did a walk-thru of the current facilities and discussed proposals, costs, and time frame for making the necessary adjustments. Once completed, Mental Health as well as Developmental Disabilities will be based and operating out of the Health Department facility in Ritzville. Further discussion and details will be forthcoming in the weeks ahead.

[3:17:31 PM](#)

### **Bruce Solid Waste Landfill**

Commissioner Marshall moved, Stevens seconded, to *approve and authorize the Board to sign the Restrictive Covenant and Notice of Record Regarding Condition of Real Property*. **Motion carried.**

This Covenant is made and required under WAC 173-351-500(1) and runs with the land and is binding upon Adams County's successors and assigns. Adams County declares as to limitations, restrictions, and uses to which the Property may be put and specifies that such declarations shall constitute covenants to run with the land and are binding on all parties and persons claiming under them, including current and future owners of any portion of or interest in the Property. This document was recorded with the Adams County Auditor (303168).

[3:19:06 PM](#)

[3:58:54 PM](#)

### **Commissioner Meeting Schedule**

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-02-2013 In the Matter of Amending the Schedule for Regular Meeting Days and Locations for Meetings of the Board of County Commissioners; and, Rescinding Resolutions No. R-39-02 and R-59-06. Motion carried.*

The primary change reflects that no meeting will be held on a Wednesday following a Tuesday meeting that occurred due to a Monday holiday.

### **Consent Agenda**

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of January 22 and 23, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	13418-13435	\$ 63,599.93
103	13463-13439	\$ 8,540.68
104	13440-13444	\$ 859.41
105	13445	\$ 6,410.42
112	13446	\$ 457.00
114	13447	\$ 1,200.00
117	13448-13450	\$ 1,996.04
123	13451-13453	\$ 3,212.21
502	13454-13457	\$ 13,970.16

115	0036-0041	\$ 32,779.93
122	0042	\$ 754.26
321	0043	\$ 16.72
401	0044-0045	\$ 8,218.04
501	0046-0047	\$ 1,353.48
590	0049-0064	\$ 15,700.06
	TOTAL	\$159,068.34

**Resolution No. R-03-2013 In the Matter of Transferring Funds  
from the Current Expense Fund #001 to the Emergency Services  
Fund #106**

[4:01:08 PM](#)

**Permanent Minutes Signed**

January 14, 2013

**Correspondence Received**

Washington Fish and Wildlife Office News Release re: Endangered  
Columbia Basin Pygmy Rabbit

H. E. Gritman Senior Center, President Roy Klein re: report on  
activities and goals and request for 2013 County budget allocation

Lind Senior Center, Carla Bengtson, Board Chairman re: report on  
programs and goals and request for 2013 County budget allocation

**Adjournment @ 4:30 p.m.**

Submitted:

s/Linda Reimer, MMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

**RESOLUTION NO. R-02-2013**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE SCHEDULE FOR REGULAR MEETING DAYS  
AND LOCATIONS FOR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS;  
AND, RESCINDING RESOLUTION NO. R-39-02 AND R-59-06**

**WHEREAS**, the Board recognizes that frequent meetings on-site at the County Courthouse, Ritzville and the County Public Services Building, Othello facilitates the budgetary, supervisory, and communication processes between departments and staff within the county; and,

**WHEREAS**, the Board recognizes that certain legal holidays result in back-to-back meetings with few, if any, scheduled agenda items; and,

WHEREAS, these back-to-back meetings still require travel and staff time even though there is no agenda;

**THEREFORE BE IT HEREBY RESOLVED** that **effective February 1, 2013** the following meeting criteria are adopted:

A meeting every Monday of each month at the Adams County Courthouse, 210 W. Broadway, Ritzville, beginning at 8:30 a.m.;

A meeting every first and third Wednesday at the Adams County Courthouse, Ritzville, beginning at 9:00 a.m. until 12:00 or adjournment

A meeting every second and fourth Wednesday at the County Public Services Building, Othello, beginning at 9:00 a.m. until 12:00 or adjournment

EXCEPTIONS:

No meeting will be held on a Wednesday following a Tuesday meeting that occurred due to a Monday holiday;

No meeting will be held on a holiday occurring on a Wednesday;

No meeting will be held on the Tuesday before a Wednesday holiday;

No meeting will be held on a Thursday following a Wednesday holiday;

No meeting will be held on a Wednesday before a Thursday holiday.

**AND, BE IT FURTHER RESOLVED** that Resolution No. R-39-02 and Resolution No. R-59-06 are hereby rescinded.

**DATED** this 28<sup>th</sup> day of January, 2013.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board

**RESOLUTION NO. R-03-2013**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE  
FUND #001 TO THE EMERGENCY SERVICES FUND #106**

**WHEREAS**, funds were allocated in the Current Expense Fund #001 for the support of the Emergency Services Fund #106;

**THEREFORE BE IT HEREBY RESOLVED** that Forty-five thousand five hundred seventy-three and no/100 dollars (\$45,573) be transferred from Current Expense Fund #001/099 BARS 597.25.00.01 to the Emergency Services Fund #106 BARS 397.25.60.00.

**DATED** this 28<sup>th</sup> day of January, 2013.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board