

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 11, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

[10:02:24 AM](#)

Public Works

Director O'Brien and Engineer Yaeger gave weekly reports on various road projects; culverts; crushing project start-up; and, development of various vehicle specifications for purchase.

Commissioner Hartwig inquired about the feasibility of implementing "credit or debit card use capability" at the Transfer Stations. Public Works will review that option and any associated costs and report to the Board.

Facility Maintenance

Floor plans modified for the Adams County Health Department Building, Ritzville, were reviewed with the note that they had been previously discussed with IHCS Guse. O'Brien requested authorization to move forward with acquiring a building permit from the City of Ritzville with the anticipation that the changes would be handled in-house. **Board consensus authorized moving forward with the project as outlined.**

Difficulties with the "main door locking systems" in the County Public Services Building as well as the Courthouse were discussed. Modification and/or replacements are anticipated.

[10:56:19 AM](#)

[11:31:30 AM](#)

Building Inspector

Public Works Director O'Brien requested authorization to hire John White on a temporary employee basis to perform building inspection duties until

the full-time position is filled at a non-union compensation level of R14S15 (\$20.03/hour). Board **consensus authorized the hiring of John White on a part-time temporary basis (under 70 hours per month) on the Courthouse Union Salary Schedule at R14S5 (\$20.03/hour).**

[11:33:15 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:33:14 PM](#)

Developmental Disabilities

Gary Hunt, Human Resources, along with Vicki Guse, IHCS Director and Cindy Doyle, Developmental Disabilities Program, reviewed the decision made prior to the end of the year wherein certain positions were moved from the RSN Salary Schedule and put on the Non-Union (8-hr.) Salary Schedule. One administrative staff position was determined to be inadequately placed on the scale. Job responsibilities were reviewed and by Board **consensus it was agreed to place the position (currently filled by employee Mandy Jensen) on the non-Union Salary Schedule -8 hr. at R6S4 effective February 1, 2013.**

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[1:49:49 PM](#)

Gary Hunt, Human Resources, reported that he would be meeting with members of the Adams County Juvenile Department in the near future and would report to the Board following those discussions.

Negotiations continue with the Adams County Sheriff's Association with Mediation to be confirmed for either March 12 or March 13.

[1:58:39 PM](#)

[3:30:28 PM](#)

Equitable Sharing Agreement and Certification

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the Equitable Sharing Agreement and Certification for the Sheriff's Office with the U.S. Department of Justice for fiscal year 2012.* **Motion carried.**

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of February 4 and 6, 2013

January, 2013 Payroll in the amount of \$686,665.03; and, Benefits in the amount of 228,012.61 (Warrant # Series 520931-521023; Direct Deposit # Series 34532-34697; Benefit/Deduction # Series 1098786-1098803)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	13537-13572	\$31,163.40
103	13573-13574	\$ 457.97
105	13575-13579	\$ 1,937.18
111	13580-13581	\$ 8,000.00
112	13582	\$ 264.50
113	13583	\$ 53.74
116	13584-13585	\$ 622.16
117	13586-13587	\$ 857.77
123	13588-13591	\$ 421.32
502	13592-13599	\$ 8,178.03
108	0109	\$ 678.82
115	0110-0117	\$ 3,361.72
401	0118-0123	\$22,506.50
501	0124-0131	\$11,037.63
590	0132	\$ 8,475.56
TOTAL		\$98,016.30

[3:32:37 PM](#)

Permanent Minutes Signed

January 28, 2013

Adjournment @ 3:45 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner