

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

**February 19, 2013**

(Tuesday due to President's Day Holiday on Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner John N. Marshall

**Agenda Additions:**

1:30 p.m. Doug Barger, Sheriff

[10:05:37 AM](#)

**Public Works**

Director O'Brien gave the maintenance update for all road districts; noted that quotes will be opened for sealcoat and chemicals this week; and, provided the Board with a copy of the letter sent to Town of Washtucna Mayor Sullivan regarding the Pioneer Walking Path Project and the 2013 budgetary allocation of \$31,000.

**Hooper Store Bridge #223-1**

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the WSDOT Local Agency Agreement LA-7405, Supplemental #1, to request construction funding and implement the Engineering services.* **Motion carried.**

**Bruce Transfer Station and Adams County Fairgrounds Buildings**

Director O'Brien reported that he had approved Change Order #1 for construction of the buildings at the Bruce Transfer Station and the Adams County Fairgrounds reflecting a modification to the dead load (snow load) limits.

**Initiative 502 (Possession of Marijuana)**

Director O'Brien presented a copy of the memo being sent to all public works employees clarifying for them the relationship of marijuana possession and use (Initiative 502) to employment at Adams County.

### **Public Works Employees**

Director O'Brien noted that interviews for the position of Building Inspector were being conducted on February 19; position of Solid Waste Attendant remains vacant.

A *proposed* organizational chart for a Land Services Division was presented and reviewed along with proposed job description modifications.

A *proposed* organizational chart for a reorganized Accounting Section was presented and reviewed including the creation of a new lead accountant position and modified job descriptions for other positions.

The Board by **consensus authorized proceeding immediately with filling the soon to be vacant accounting (payroll) position.**

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[11:12:12 AM](#)

### **FRP Financial**

Michael and Joy Otis provided the County Experience Exhibit (February, 2012 through January, 2013). The total claims excluded dental, life and vision claims. A listing of medical catastrophic claims detail was provided for the period January 1, 2012 through November 30, 2012.

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**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:31:56 PM](#)

### **Sheriff's Department**

Sheriff Barger and Undersheriff Hunt requested:

- **Power supply** for Radar Hill radio site – received **consensus approval for the \$1,161.62 expenditure from Fund #322;**
- Noted that six (6) batteries for the Radar Hill radio site had already been ordered;

- **UPS** (surge protector) for the Sheriff's Hill radio site – received **consensus approval for the \$640 expenditure from Fund #322.**

Sheriff Barger noted that Phase 1 of the radio update project will be completed prior to a formal presentation of Phase 2.

Undersheriff Hunt reported that a \$1,400 grant had been received from WASPC for the purchase of a 'radar unit'. Any additional cost will be paid from the department's small equipment line item.

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**Adams County Citizens Commission on Salaries for Elected Officials**

Commissioner Hartwig moved, Marshall seconded to *appoint Richard Mollotte, Othello, to the Adams County Citizens Commission on Salaries for Elected Officials for a four (4) year term retroactive to May 7, 2011 through May 6, 2015. Motion carried.*

**Consent Agenda**

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of February 11 and 13, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	13612-13652	\$ 18,402.23
103	13653-13656	\$ 1,472.17
104	13657-13677	\$ 10,931.87
105	13678-13682	\$ 42,565.83
109	13683	\$ 417.06
112	13684	\$ 108.75
117	13685-13690	\$ 3,099.34
123	13691-13692	\$ 5,875.00
166	13693-13694	\$ 1,427.89
502	13695-13700	\$ 4,857.98
001	0144-0145	\$ 12,417.99

115	0146-0154	\$ 4,354.86
122	0155-0156	\$ 5,881.34
401	0157-0167	\$ 62,986.85
501	0168-0176	\$ 21,017.69
590	0177-0203	\$ 95,851.89
TOTAL		\$291,668.74

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**Permanent Minutes Signed**

February 4 and 6, 2013

**Correspondence Received**

Dennis E. Swinger, Sr. re: resignation from Adams County Water Conservancy Board

Adams County Noxious Weed Control Board re: Noxious Weed Liens on property owned by Adams County

**Adjournment @ 4:15 p.m.**

Submitted:

s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner