

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 4, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Absent:

Chairman Roger L. Hartwig

[10:02:29 AM](#)

Engineer Yaeger reported the following:

O&M

Modifications on the Health Department Building continue and the Board reiterated that the use of outside vendors was authorized to facilitate the timely completion of the project; Facility Manager Sackmann has been attending the weekly meetings on construction of the two pole buildings; and, the Fairgrounds water system is being turned on, tested, and readied in preparation for those outside rentals of the Commercial Building and of the campsites.

Solid Waste

Tires and pallets continue to be moved from the Ritzville Transfer Station to Bruce for recycling; and, the 2013 Yard Waste Cleanup Day was scheduled for April 13.

Road Department

Updates were given on the Lind-Hatton Road, County Wide Crushing, Hooper Bridge, and Lee Road Overlay Projects.

Lind-Hatton Road Project #4

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-07-2013 In the Matter of Notice to Contractors for construction improvements on Lind-Hatton Road Project #4 (CRP-159), MP 7.33 to MP 12.37 and Damon Road to MP 12.37. Motion carried.* Bid opening was set for Monday, March 25, 2013 at 10:00 a.m.

Six Year Transportation Improvement Project

A public hearing to amend the 2013-2018 Six Year Transportation Improvement Program was scheduled for March 18, 2013, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville, in order to change Priority #4 and #5 of the Program.

Following this hearing and the approval of the amendments, the Annual Construction Program will be amended.

2013 Vehicle Purchases

Yaeger reviewed budgeted vehicle purchases (three pickups for Public Works and 2 vehicles for the Sheriff's Department) and since they will be purchased off State bid he requested authorization to proceed in order to meet the State month end deadline.

[10:53:41 AM](#)

[11:02:02 AM](#)

Central Services

Central Services Director Boness discussed modifying the billing to the Adams County Health Department from "hourly" to a "base amount" calculated on the same basis as other departments are currently charged. Boness noted some inconsistencies with backup tapes and indicated that he would like to implement a more reliable system and one that will bring Health under the same system as the rest of the county departments. Equipment changes and software adjustments were discussed. The Board asked Boness to contact IHCS Director Guse to review the recommended changes and if she concurred then he was authorized to proceed.

Boness discussed the request from Public Works to establishing internet access for the Ritzville and Bruce Transfer Station sites and what that would involve. On-site review and further discussion will be scheduled.

[11:23:56 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Inventory

The Board certified per RCW 36.32.210 the Adams County Fixed Asset and Departmental Inventory for the year ending December 31, 2012.

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of February 25 and 27, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	13814-13849	\$21,725.06
001E	13850	\$ 25.60
103	13851-13855	\$ 280.01
104	13852-13855	\$ 1,408.17
112	13856	\$ 420.50
502	13857-13863	\$24,793.04
001	0241	\$ 894.30
115	0242-0248	\$ 1,865.94
122	0249-0250	\$ 4,532.20
321	0251	\$ 423.01
401	0252-0258	\$ 7,374.19
401	0259	\$ 74.00
501	0260-0272	\$ 5,160.98
TOTAL		\$68,977.00

Permanent Minutes Signed

February 19, 2013

Correspondence Received

Department of Ecology, Karen K. Wood, Regional Air Quality Section re: amendment to Delegation Order No. 10AQ-E384 dated June 19, 2012 – extending the existing ORDER to administer agricultural burn permitting program within Adams County through March 31, 2013

Adjournment @ 3:15 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

-ABSENT-

Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-07-2013

NOTICE TO CONTRACTORS
County of Adams
Department of Public Works
Ritzville, Washington

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, March 25, 2013** and will be opened and publicly read on March 25, 2013 at 10:00 a.m. for the following construction improvements:

Lind-Hatton Road Project #4- (CRP-159), MP 7.33 to MP 12.37, Damon Road to M.P 12.37, by reconstruction of roadway by milling/grinding, grading, draining, gravel base, guardrail, replacement of drainage facilities, production, stockpiling and placing aggregate and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally

assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 4 day of March, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
-ABSENT-
Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board