

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 18, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

[10:02:02 AM](#)

Amend Six Year Transportation Improvement Program (2013-2018)

Chairman Hartwig convened the public hearing on the proposed amendment to the Six Year Transportation Improvement Program (2013-2018) at 10:02 a.m.

Engineer Yaeger presented the proposed amendments to the Program and reviewed each of them.

There were no members of the public present.

Hearing no questions or comments, Chairman Hartwig closed the public hearing at 10:04 a.m.

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-06-2013 In the Matter of Adopting the Amended Adams County Six Year Transportation Improvement Program (2013-2018)*. Motion carried.

Amend 2013 Annual Road Construction Program

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-08-2013 In the Matter of Adopting the Amended 2013 Annual Road Construction Program*. Motion carried.

Public Works Director O'Brien reported the following:

- Progress of road maintenance projects;

- Cardboard has been removed from Ritzville Transfer Station and is now at Bruce to be baled;
- Pole buildings being constructed at Bruce and the Fairgrounds should be finished by the end of the week;
- Discussed pending work on the RV space improvements at the Fairgrounds and responded to questions regarding a 'master plan' for the Fairgrounds;
- Framing of bathroom within the Health Department has begun; responded to questions regarding heating/cooling of the extended office spaces

Commissioner Marshall requested a formal written "Master Plan for the Adams County Fairgrounds" by the end of the year.

Bench Road Safety Program Intersection Project

Commissioner Stevens moved, Marshall seconded, to *approve the Final Pay Estimate for Release of Retainage in the amount of \$5,857.81 to Central Washington Asphalt, Moses Lake, for work completed on the Safety Program Intersection Project on Bench Road #112241.* **Motion carried.**

Public Works Staffing

Director O'Brien reviewed the status of the following positions:

- Solid Waste Attendant vacancy based on promotion of former attendant to "Solid Waste Operations Supervisor" – **Board concurred with the creation of the Solid Waste Operations Supervisor position on a permanent basis following successful probationary period and authorized advertising for a replacement for the now Solid Waste Attendant vacancy**
- Maintenance I position vacancy based in Ritzville – **Board authorized filling that vacancy**
- Maintenance II position vacancy based in Othello – **Board authorized filling that vacancy**
- Summer Temporary Help – **Board authorized advertising and filling those positions**
- Accounting position interviews are scheduled to begin the week of March 18, 2013
- Building Inspector new hire began work on March 18, 2013

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Recess @ 12:00

Reconvene @ 1:00 p.m.

Sheriff's Association

The Board was in closed session with Gary Hunt, Human Resources, per RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any ... mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress." Prosecutor Flyckt was present.

Session was closed from 1:30 p.m. until 2:01 p.m.

Executive Session

The Board went into executive session under RCW 42.30.110(1)(g) "To evaluate the qualification of an applicant for public employment or to review the performance of a public employee." from 2:02 p.m. until 2:09 p.m. Prosecutor Flyckt was present.

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Central Services

Director Boness informed the Board that Pat Clark submitted his resignation effective March 29, 2013; and, requested authorization to fill the vacancy. Board **consensus authorized filling the vacancy.**

[2:43:24 PM](#)

[2:53:36 PM](#)

CRABoard Certification

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the CRABoard 2012 Reports which include the Traffic Law Enforcement Certification, Fish Passage Barrier Removal Certification, Annual Certification, Annual Construction Report, County Arterial Preservation Report and Maintenance Management Certification.*

Motion carried.

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[3:35:34 PM](#)

2013 Guardrail Safety Project

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-09-2013 In the Matter of 2013 Guardrail Safety Project, County Road Project No. 170.* Motion carried.

Adams County Mosquito Control District

Commissioner Stevens moved, Marshall seconded, to *reappoint Dale Wyman, Othello, to the Adams County Mosquito Control District representing District #3 effective April 1, 2013 through March 31, 2015.*
Motion carried.

Commissioner Stevens moved, Hartwig seconded, to *appoint John Marshall, Ritzville, to the Adams County Mosquito Control District representing District #1 effective April 1, 2013 through March 31, 2015.*
Motion carried.

Adams County Noxious Weed Control Board

Commissioner Marshall moved, Stevens seconded, to *reappoint Bill Dyck, Section #2 and Branden Spencer, Section #3, each to a four (4) year term per RCW 17.10 effective March 1, 2013 through March 1, 2017.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of March 11 and 13, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	13956-13989	\$ 15,558.98
001E	13990-13991	\$ 1,016.88
103	13992-13993	\$ 1,239.85
104	13994-131014	\$ 16,675.12
105	131015	\$ 9,765.00
112	131016	\$ 540.00
117	131017-131026	\$ 2,221.48
123	131027-131028	\$ 1,506.98
166	131029-131040	\$ 4,366.52
322	131040	\$ 5,690.76
502	131042	\$ 341.00
001	0370	\$ 7,982.83
108	0371-0374	\$ 15,062.52

115	0375-0384	\$ 84,144.86
122	0385-0386	\$ 5,881.01
401	0387-0397	\$ 85,959.01
501	0398-0400	\$ 16,127.14
590	0401-0416	\$149,242.96
TOTAL		\$426,322.90

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Permanent Minutes Signed

March 4 and 6, 2013

Adjournment @ 4:25 p.m.

Submitted:

s/Linda Reimer, MMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Roger L. Hartwig, Chairman
 s/Jeffrey W. Stevens, Vice-Chairman
 s/John N. Marshall, Commissioner

RESOLUTION NO. R-06-2013

**ORDER OF BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE AMENDED ADAMS COUNTY SIX YEAR
 TRANSPORTATION IMPROVEMENT PROGRAM (2013-2018)**

WHEREAS, The 2013 Cable Guardrail Safety Project (County wide) that received 2013 Quick Response Safety Program Federal Funding and now it is required that it be added to the previously adopted 2013-2018 Six Year Transportation Plan since; and,

WHEREAS, The Hills Rd Resurfacing Project, RD#87061, included on the Six Year Transportation Improvement Program for 2013-2018, requires an administrative change to the project description from Overlay 1 mile and BST to Prelevel and Resurface and shifting of the start of the construction phase from 2014 to 2013; and,

WHEREAS, a public hearing was held on the proposed amendments on Monday, March 18, 2013; and,

WHEREAS, all comments were heard and reviewed and no objections were made;

THEREFORE BE IT HEREBY RESOLVED that the 2013-2018 Six Year Transportation Improvement Program is hereby approved as amended.

DATED this 18th day of March 2013

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-08-2013

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE AMENDED 2013 ANNUAL ROAD
CONSTRUCTION PROGRAM**

WHEREAS, the County Road Administration Board Standards of Good Practice requires the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16; and,

WHEREAS, the 2013 Cable Guardrail Safety Project (County wide) requires addition to the previously adopted 2013 Annual Road Construction Program since it received 2013 Quick Response Safety Program Federal Funding; and,

WHEREAS, the Hills Rd Resurfacing Project, RD#87061, required adding the construction phase and funding to the previously adopted 2013 Annual Road Construction Program to match the planned construction schedule;

THEREFORE BE IT HEREBY RESOLVED that the amended Annual Road Construction Program for 2013 as presented by the Adams County Engineer and filed and attached hereto is hereby adopted.

DATED this 18th day of March, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

Before the Board of County Commissioners of Adams County, Washington

In the matter of **2013 Guardrail Safety Project Resolution R-09-2013**

County Road Project
No.170

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to make Safety Improvements to the a) Schrag Road #64431 from MP 0.65 to MP 15.03, Schrag Road #74431 from MP 5.44 to MP 7.32, Gun Club Road #74532 from MP 0.23 to MP 0.54, Gray Road #57372 from MP 4.82 to MP 4.98 by removing the low tension cable guardrail and replacing with type 31 guardrail and terminals.

Length of project: **16.73 miles** Width of roadbed: **Varies** Surface: **Varies**
Type and depth of surfacing: **Guardrail Installation**
Estimated date of beginning: **February 2013**
Estimated date of completion: **April 2014**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	County Road Fund	Total
Preliminary Engineering	\$ 10,000.00	\$ 10,000.00
<u>Items of Work</u>		
Contract	\$ 985,000.00	\$ 985,000.00
Construction Engineering	\$ 15,000.00	\$ 15,000.00
TOTAL	\$ 1,010,000.00	\$ 1,010,000.00

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 18th day of March, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman

s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board