

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

June 10, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

[9:31:21 AM](#)

Integrated Health Care Services

Director Guse (via telephone) requested authorization to fill a CDMHP position vacancy. Board **consensus authorized proceeding with the advertising/interview process to fill the vacancy.**

[9:37:41 AM](#)

[10:05:12 AM](#)

Public Works

Public Works Director O'Brien reported the following:

- Seal coating has begun in the Othello/Cunningham area; brooming is scheduled for Hampton Road
- Weekly solid waste tonnage has increased
- Remodel of the Health Department building continues and is on schedule
- Work progresses at the Fairgrounds for installation of water/electrical service for the RV sites

Lind-Hatton Road Project #4 (Fencing)

Contract Plans & Provisions for construction of Adams County Road Project CRP-159 (Fencing) was filed with the Board per RCW 36.77.010. Engineer's Estimate for the Project was set at \$80,056.83. Bid opening is scheduled for June 24, 2013 at 10:00 a.m. in Room 202 of the Courthouse, Ritzville.

Lind-Hatton Road Project #4

Commissioner Marshall moved, Stevens seconded, to *approve Pay Estimate #1 to Apollo, Inc., Kennewick, in the amount of \$627,990 for work completed as of May 31, 2013.* **Motion carried.**

Lind-Hatton Road Project #4 (Borrow Site)

Commissioner Stevens moved, Marshall seconded, to *approve the Borrow Site Agreement for the Lind-Hatton Road Project #4 between Adams County and Eric M. Lund at the rate of \$1.00 per cubic yard.* **Motion carried.**

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[11:03:42 AM](#)

FRP Financial

Health insurance brokers Michael and Joy Otis reviewed information available from the IRS which addressed “Questions and Answers on Employer Shared Responsibility Provisions under the Affordable Care Act”. Notification regarding the subsidy exchange option must be provided to employees per requirement of the Department of Labor and that will be provided by the Payroll Department.

The Board inquired about the “self insurance” option that many counties currently use. A necessary criterion to consider for that option was noted as a “manageable loss ratio for the county”.

Board consensus tabled any further exploration of “Long Term Care” benefit options.

FRP will start the “insurance renewal” process with vendors in September.

[11:42:18 AM](#)

Fireworks Stand Permit

Dale Wagner, Othello requested approval of the family’s “Fireworks Stand Permit”. Following discussion, Commissioner Stevens moved, Marshall seconded, to *approve the 2013 Fireworks Stand Permit for the Dale Wagner Family.* **Motion carried.** The stand will be located at Bob’s Corner.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:30:18 PM](#)

Emergency Management

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign Contract E13-139 between Adams County and Spokane County in the amount of \$10,305 to fund salaries until June 30, 2014.*

Motion carried.

Emergency Management Coordinator Weise requested clarification on the county purchasing policy for budgeted capital outlay items, specifically for a \$2,500 “plotting printer”. Weise was given approval to proceed.

Weise then highlighted some recent and planned training exercises – Monsanto, Threat and Hazard Identification Seminar, and, FEMA (REP) Radiological Emergency Planning Core Concepts Course and REP Plan Review. Efforts are underway to re-implement the Local Emergency Planning Committee.

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[2:06:07 PM](#)

County Payroll

Auditor McBroom and Payroll Deputy Bowman discussed the IRS rule that requires taxes to be deducted and deposited when “draw pay” is issued rather than at the end of the month. The group reviewed a change to the payroll issuance date (from monthly to semi-monthly or bi-weekly) as well as to an implementation date for start-up of the process. Human Resources Hunt will be contacted for input especially for those covered by union contract.

Additionally, Auditor McBroom and Payroll Deputy Bowman were notified that Prosecutor Flyckt would be issuing a clarifying memo regarding the payout of sick leave for certain current elected officials (former employees).

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[2:32:08 PM](#)

Loud Noise Disturbances

Following numerous weekend complaints to Chairman Hartwig concerning “another incident of excessively loud noise from a local band/party”, Chairman Hartwig requested that Prosecutor Flyckt research and prepares an enforcement ordinance to handle these situations. Citizen complaint was initially lodged by a group of Othello citizens that attended the May 8, 2013 meeting during which time they filed a petition requesting intervention. Sheriff Barger spoke regarding the limitations imposed by law. The Clerk of the Board was asked to prepare a file with copies of the petition as well as of ordinances from other counties that had already

addressed the noise matter. Prosecutor Flyckt will meet again with the Board on June 24, 2013, at 2:00 p.m.

[3:04:36 PM](#)

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of June 3, 2013

May, 2013 Payroll in the amount of \$712,436.59; and, Benefits in the amount of \$229,692.98 (Warrant # Series 521362-521469; Direct Deposit # Series 35580-35743; and, Benefit/Deduction # Series 1101201-1101218)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	132094-132126	\$ 14,352.16
103	132027-132030	\$ 1,711.98
104	132031-132036	\$ 1,906.22
106	132037-132041	\$ 2,460.72
116	132042	\$ 15.84
117	132043-132045	\$ 1,290.70
123	132046-132048	\$ 1,499.00
322	132049	\$ 414.15
502	132050-132057	\$ 8,144.37
001	0986-0987	\$ 9,487.20
108	0988-0990	\$ 7,124.95
115	0991-1002	\$ 11,885.66
122	1003-1005	\$ 6,025.87
321	1006-1007	\$ 3,601.41
401	1008-1011	\$ 31,858.82
501	1012-1019	\$ 30,538.45
590	1020	\$132,875.78
TOTAL		\$265,193.28

Permanent Minutes Signed

May 28, 2013

Correspondence Received

Office of Financial Management re: preliminary April 1, 2013
population estimates

Washington State Office of Public Defense re: Attorney
Certification of Compliance with Standards for Indigent Defense –
Supreme Court Clarifies Effective Dates

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner