

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 9, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Consent Agenda Addition:

Approval of **Resolution No. R-31-2013 in the Matter of Transferring Funds from the Current Expense Fund #001 to Courthouse O&M Fund #501**

[10:00:53 AM](#)

2013 Guardrail Safety Project

It being the time of 10:00 a.m. and the date set for the opening of bids for the 2013 Guardrail Safety Project, CRP-170, bids were opened from:

Coral Construction Company	\$1,155,873.00
PO Box 347	
Wilsonville, OR 97070	

Frank Gurney, Inc.	\$ 858,597.25
PO Box 11557	
Spokane Valley, WA 99211	

Engineer's Estimate: \$1,027,241.73

[10:05:21 AM](#)

[10:05:24 AM](#)

Public Works

Director O'Brien provided the weekly report on pre-level work; road grading to address washboards; minor repairs to some roadways due to recent rains; application of white stripes on roadways; Washtucna Path paving portion schedule; and, the fairgrounds.

Hooper Store Bridge

Commissioner Stevens moved, Marshall seconded, to *approve Pay Estimate #3 to A&R Construction, Lewiston, Idaho for work completed August 1, 2013 through August 31, 2013 on the Hooper Store Bridge #223-1 Project in the amount of \$129,141.23. Motion carried.*

Facilities

Chairman Hartwig inquired about the status of the modification/replacement needed for the Cardlock System; and, about receipt of additional information from the Washington State Patrol regarding modifications to the Prosecutor Office entrance.

[10:37:47 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:28:40 PM](#)

Pet Rescue

Mikki Kison, Pet Rescue President, invited the Board to a “Donor Luncheon” on September 11, 2013 at 1:00 p.m. The event is designed to showcase what has been accomplished by Pet Rescue to-date and to discuss future goals for the facility. Kison spent some time discussing certain facets of the new facility. The facility will be available for short viewing stops on Friday, September 12 and Saturday, September 13, 2013 running concurrently with the Adams County Fair. An official opening is to be scheduled in 2014.

[1:42:09 PM](#)

[1:44:16 PM](#)

2013 Guardrail Safety Project

Commissioner Marshall moved, Stevens seconded, to *award the 2013 Guardrail Safety Project, CRP-170 to Frank Gurney, Inc., Spokane Valley, Washington as the lowest responsible bidder in the amount of \$858,597.25 per recommendation of the Public Works Department; and, to authorize the Chairman to sign the Concurrence to Award. Motion carried.*

[1:47:02 PM](#)

[2:02:25 PM](#)

IHCS

Commissioner moved, seconded, to *approve and authorize the Chairman to sign the following contract as presented:*

Contract #13MH1581 with Spokane County, Spokane Regional Support Network, a Division of Spokane County Community Services, Housing, and Community Development Department - Mental Health Services and Adams County for the period October 1, 2013 through September 30, 2014 in the amount of \$944,292.00.
Motion carried.

(This contract reflects an increase of \$121,716 over the 2012-2013 level.)

Dietician Position

IHCS Director Guse discussed the current contractual arrangement with a Registered Dietician and noted that the County is required to provide a dietician as part of the administration and implementation of the WIC and SNAPEd Programs. Due to some ambiguity discovered between a true “contractual” position and an “employee position”; Guse requested that the County create a “Dietician Position”, eliminate the contractual arrangement; and, offer the position to the dietician that has been utilized by the County. Prosecutor Flyckt was present for the discussions and agreed to assist with contractual language modifications if the Board chose to remain with that option; and, if not he would assist with notification and transition of that person to employee status.

[2:36:47 PM](#)

[2:51:42 PM](#)

Budget Workshop

Auditor

Auditor McBroom informed the Board that Elections Administrator Heidi Hunt (who has expressed interest in the process) was attending the review of Preliminary Budgets with the Auditor because she believed it was critical that someone have knowledge of the budgets due to her retirement on September 30, 2013.

Budgets for the following funds/departments were reviewed:

Current Expense Fund #001: #001/023, #001/060, #001/099,
#001B, #001C, #001D, #001E

Funds #105, #105A, #107, #116, #120, #136, #137, #210

Signatory for Warrants following Retirement of Auditor

Auditor McBroom informed the Board that they would need to consider the appointment of an individual that would have the authority to sign warrants following her official retirement on September 30 and during the interim prior to the official appointment of a new Auditor. Eden Systems requires

approximately 3-5 days to make that change in the system to facilitate a new signature for accounts payable as well as payroll.

[4:05:53 PM](#)

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda*. ***Motion carried.***

Preliminary minutes of September 3, 2013

August, 2013 Payroll in the amount of \$699,355.64; and, Benefits in the amount of \$242,697.88 (Warrant #Series 521817-521967; Direct Deposit #Series 36380-36548; and Benefit/Deduction #Series 1103027-1103044)

Resolution No. R-31-2013 In the Matter of Transferring Funds from the Current Expense Fund #001 to Courthouse O&M Fund #501

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	133189-133230	\$ 113,449.68
103	133231-133232	\$ 3,283.78
112	133233	\$ 208.50
116	133234	\$ 12.55
502	133235-133244	\$ 8,237.17
001	1701-1702	\$ 12,134.29
108	1703-1709	\$ 4,936.64
115	1710-1720	\$ 61,903.65
401	1721-1727	\$ 40,983.94
501	1728-1733	\$ 10,207.66
590	1734-1758	\$ 79,739.24
TOTAL		\$335,097.10

Permanent Minutes Signed

August 26 and 28, 2013

Correspondence Received

Dan Wood, Director of Government Affairs, Washington State Dairy Federation re: appreciation of the work of Dr. Steve Norberg and support of his work as agricultural extension regional specialist

Adjournment @ 4:40 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-31-2013

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE
FUND #001 TO COURTHOUSE O&M FUND #501**

WHEREAS, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund #501;

THEREFORE BE IT HEREBY RESOLVED that one hundred thousand six hundred forty-eight and no/100 dollars (\$100,648) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to the Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 9th day of September, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board