

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

October 7, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Agenda Addition:

1:30 p.m. Sheriff Hunt/Prosecutor Flyckt re: Fire District #3

[10:03:25 AM](#)

Public Works

Public Works Director O'Brien reported on road maintenance projects; and, noted that he was meeting with the Insurance Adjuster to review damages that occurred at the Adams County Fairgrounds on September 15, 2013.

2012 Bridge Inspection Report

Engineer Yaeger filed per WAC 136-20-060 the 2012 Bridge Inspection Report.

Hooper Store Bridge #223-1

Commissioner Marshall moved, Stevens seconded, to *approve Pay Estimate #4 to A & R Construction, Lewiston, Idaho for work completed 9/1/13 to 9/30/13 in the amount of \$67,115.90. Motion carried.*

Lind-Hatton #4 Road Project

Commissioner Marshall moved, Stevens seconded, to *approve Pay Estimate #5 to Apollo, Inc., Kennewick for work completed on September 18, 2013 in the amount of \$250,219.19. Motion carried.*

Surplus Public Works Equipment

A public hearing to consider declaring certain public works equipment surplus was set for Monday, October 21, 2013, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

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[11:03:21 AM](#)

Medical Insurance

Michael and Joy Otis, FRP, reported that the life insurance carrier ING and the dental carrier have both given 2014 rates that are stable and/or decreasing. Medical insurance rates with the county's current provider as well as other potential vendors remain in negotiation. Final rate quotes for 2014 are expected to be reviewed with the Board on October 21, 2013 at 11:00 a.m.

[11:31:21 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:18:20 PM](#)

Randy Flyckt, Chairman of the Adams County Republican Central Committee, informed the Board that the Committee had received only one (1) application for the position of Adams County Auditor and inquired if the Board had any objection to handling this matter similar to how the Precinct Committee Officers had handled a previous elected office vacancy earlier this year. The Board expressed no objections. Mr. Flyckt will send out the single resume and application to the Precinct Committee Officers for their review and input. Pending no objection to the modified process the Committee will then proceed with an appointment recommendation to the Board.

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[1:30:27 PM](#)

Adams County Fire District #2 (Lind)

Prosecutor Flyckt and Sheriff Hunt reviewed the process for the purchase and installation of a repeater in Lind for Fire District #2. While the project awaits formal approval from the Federal Government the funding has already been allocated from Homeland Security funds. Prosecutor Flyckt noted that RCW 36.32.250 provides for dispensing of advertisement and competitive bidding if a contract involves less than forty thousand dollars (\$40,000). This project is estimated by Day Wireless at \$17,614 plus tax. The Board will adopt a formal resolution on October 14 that will provide authorization for exercising this option.

Sheriff Hunt reported that he would be meeting with Day Wireless on October 10, 2013, to review the future scope of modifications to the entire transmitting system.

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[1:48:01 PM](#)

Budget Workshop – Prosecutor

Prosecutor Flyckt reviewed the 2014 budget for the Prosecutor's Office #001/045 and for the Office of Support Enforcement #001/046. Capital Outlay items (filing cabinets and chairs) were noted.

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[2:32:03 PM](#)

Budget Workshop – Superior Court Clerk

Superior Court Clerk Kirkendall reviewed the 2014 budget for the Superior Court Clerk Office. The Board noted that the budget reflected reclassifications of two positions and those position changes had not received prior approval by the Board for inclusion in the budget.

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Farm Lease

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-33-2013 In the Matter of Notice to Interested Persons for Sealed Bids for a Farm Lease of Adams County Owned Real Estate. Motion carried.* Bid opening will be held Monday, October 28, 2013, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of September 30 and October 2, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	133566-133593	\$ 55,612.12
103	133594-133598	\$ 13,312.12

104	133599-133603	\$ 4,405.23
112	133604	\$ 315.75
117	133605-133606	\$ 1,868.83
119	133607	\$ 534.00
131	133608	\$ 4,750.00
166	133609-133616	\$ 1,687.03
502	133617-133621	\$ 3,182.19
108	1885-1890	\$ 4,448.74
110	1891	\$ 12,525.93
115	1892-1903	\$167,444.66
122	1904-1905	\$ 772.31
401	1906-1908	\$ 1,353.04
501	1909-1912	\$ 10,700.65
590	1913-1934	\$122,470.74
	TOTAL	\$405,383.34

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Permanent Minutes Signed

September 23 and 25, 2013

Correspondence Received

Department of Retirement Systems, Shannon Davis, Employer Auditor re: updated Preliminary Audit Report and Management Letter for Calendar Year 2011

Troy Kelley, Washington State Auditor re: notice of two changes that will affect the look of future audit report on financial statements

Levi Johnson, Development Coordinator, East Columbia Basin Irrigation District re: Odessa Groundwater Replacement Program – East Low Canal Construction

Kyle R. Smith, Public Defender re: Quarterly Report for Period July to September, 2013

Adams County Noxious Weed Control Board re: Minutes of May 14 and September 10, 2013 with notation of Public Hearing for an Assessment Increase scheduled on October 8, 2013 at 1:00 p.m.

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-33-2013

NOTICE TO INTERESTED PERSONS
County of Adams
Department of Public Works
Ritzville, Washington

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the Courthouse at 210 W. Broadway, Ritzville, Washington 99169 until **10:00 a.m. Monday, October 28, 2013** and will be opened and publicly read on October 28, 2013 at 10:00 a.m. for the following:

Farm Lease to consist of up to four (4) crop years commencing on December 1, 2013 and terminating on November 30, 2017 for the following described real estate situated in the County of Adams, State of Washington:

Tract A, FU 45, BLK 140 situated in Adams County at the intersection of Reynolds and Bench Road containing an area of 34 acres more or less.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Bid proposal with sample lease documents outlining specifications and legal description of land may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 7th day of October, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board