

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

November 4, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Agenda Deletion:

Finance Committee Meeting Cancelled

[10:00:27 AM](#)

Adams County Fairgrounds

Engineer Yaeger reported that the tests for asbestos in the Fair Office were returned as negative. Arrangements continue in an effort to secure repairs of the Fair Office and to address the electrical service for the building.

Farm Lease

Brent Mitchell, Othello, responded in writing with his intent to match the high bid offer of \$10,200 for the four (4) year lease of the farm ground at the Adams County Fairgrounds. The current lease carried by Mitchell contained the provision that the current Tenant had until November 4, 2013 to match or exceed the high bid and therefore retain the lease. Mitchell will now hold the lease from December 1, 2013 through November 30, 2017.

Mechanic Personnel

The Board by **consensus authorized proceeding with the process to fill the recently vacated Othello based Mechanic position.**

Hills Road Resurfacing Project

Commissioner Stevens moved, Marshall seconded, to *authorize and approve Pay Estimate #1 and Final to Central Washington Asphalt, Moses*

Lake, for work completed 9/23/2013 through 10/04/2013 in the amount of \$689,543.57. **Motion carried.**

Lind-Hatton Rd. #4 – Fence Work

Commissioner Marshall moved, Stevens seconded, to *authorize and approve Pay Estimate #1 to North West Fence Co., Spokane Valley, for work completed as of 10/31/2013 in the amount of \$57,836.24.* **Motion carried.**

[10:38:17 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:16:00 PM](#)

Loud Noise Disturbances

Prosecutor Flyckt provided a brief review of the *draft* Ordinance addressing loud noise disturbances. The Board will discuss and then provide further input regarding definitions and exemptions. It is anticipated that the Ordinance will be ready to schedule for public hearing sometime in January, 2014.

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Radio Tower

Sheriff Hunt informed the Board that they were unable to meet the lease terms of the property owners of the Saddle Mt. proposed site for locating a radio tower. Other proposed site locations were discussed with additional options being reviewed and submitted by Day Wireless that may well address the current needs. Pros/cons of various sites discussed. It is considered critical that any site utilized will need to provide coverage for the Panhandle area. Day Wireless will continue to review potential locations.

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Union Negotiations

The Board was in a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,” Gary and Valerie Hunt, Human Resources were present. Session was held from 1:58 p.m. until 2:54 p.m.

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2014 Budget

These decisions were made by the Board following budget workshops with respective Elected Officials/Department Heads during the past month:

- Ritzville District Court – request to reclassify two (2) positions and to consider adding steps to the salary schedule – **DENIED**
- Superior Court Clerk – preliminary budget reflected the reclassification and extra budgetary allocation for two () positions – **DENIED**
- Superior Court Clerk – April, 2013 request to move the 35 hour/week position to 40/hours/week – **APPROVED**; and, request to add a permanent part-time position to the office – **DENIED**
- Reviewed position vacancies noted for #001/065 – Police Operations – one (1) additional position budgeted – **DENIED** (total deputy positions approved for 2014 – 14); positions noted for Care and Custody and E911 correct as submitted; Academy expenses for the three individuals filling the three (3) vacancies approved in 2014 at estimated total of \$8,715 – **APPROVED**
- **APPROVED** moving Department #001/087 Building and Planning to function as a department under supervision of Board of Commissioners
- **APPROVED** moving Department #122 Economic Development to function as a department under supervision of Board of Commissioners
- **APPROVED** allocation of \$125,000 of Current Expense Funds in Fund #001/055 Human Resources in anticipation of future expansion and modification during 2014

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Temporary Duty Disability Alternative Method of Reporting

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-38-2013 in the Matter of Establishing and Adopting the Temporary Duty Disability Department of Retirement Systems Alternative Method of Reporting Policy*. **Motion carried.**

Aetna Medical Insurance

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the Aetna Contract for renewal (Medical Triple Option HRA/HSA) and recognizing the letter wherein plans and rates for those options were noted effective January 1, 2014 through December 31, 2014*. **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda*. ***Motion carried.***

Preliminary minutes of October 28, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	133963-133985	\$24,268.05
103	133986	\$ 300.00
104	133987-133992	\$ 2,951.36
112	133992-133994	\$ 491.03
117	133995	\$ 303.27
123	133996	\$ 500.00
166	133997-134006	\$ 8,765.27
502	134007-134010	\$ 2,583.75
001	2056	\$ 40.90
108	2057-2058	\$ 785.00
115	2059-2069	\$ 6,829.48
401	2070-2080	\$ 2,770.45
501	2081-2090	\$ 5,281.76
590	2091-2113	\$11,569.16
TOTAL		\$67,439.48

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Permanent Minutes Signed

October 21 and 23, 2013

Correspondence Received

Adams County Fire Protection District No. 1 re: 2014 Budget
City of Ritzville re: request for funding from Paths and Trails Fund to offset short fall in Federal Enhancement funding from WSDOT and QuadCo for City of Ritzville Path

Washington Wildlife and Recreation Coalition re: public funds for parks, trails, habitat and working farms

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-38-2013

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHING AND ADOPTING THE TEMPORARY DUTY
DISABILITY DEPARTMENT OF RETIREMENT SYSTEMS ALTERNATIVE METHOD
OF REPORTING POLICY**

WHEREAS, following an audit by the Department of Retirement Systems, Olympia, the Department was unable determine whether the County was utilizing the "original method" or the "alternative method" of reporting regular compensation an employee would have earned if not on temporary duty disability; and,

WHEREAS, the County has traditionally used the "alternative method" but the policy was not in written form for the reporting of hours and compensation for periods of employee temporary duty disability;

THEREFORE BE IT HEREBY RESOLVED that Adams County adopts the following:

POLICY

Temporary Duty Disability
Department of Retirement Systems
Alternative Method of Reporting

DATED this 4th day of November, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board