

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

November 12, 2013

(Tuesday due to Veteran's Day Holiday on Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Agenda Changes:

Finance Committee - Cancelled

[10:04:02 AM](#)

Public Works

Public Works Director O'Brien gave updates on road maintenance tasks. O'Brien provided rate history statistics for the Bruce and Ritzville Transfer Stations.

Engineer Yaeger reported on work being done on re-decking of the Moody Rd./Schoessler Bridge; raising the culvert on Austin Rd.; and, culvert repairs on Steele Rd. north of Foley.

The preliminary review of the Six Year Transportation Improvement Plan 2014-2019 was scheduled for Monday, November 18, 2013.

Economic Development

The Board authorized O'Brien to proceed with re-ordering 'Sandhill Crane Display Dictionary Guides' (50) from Waterford Press to have on hand for the 2014 event.

[10:30:25 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Adams County Republican Central Committee

Randy Flyckt, Chairman of the Republican Central Committee delivered a letter from Committee providing the letter of intent and supporting credentials of Heidi K. Hunt as the sole nominee of the Adams County Republican Party for the Office of Auditor. The Party requested that Ms. Hunt be formally appointed to the position as soon as practicable, but in no event later than November 30, 2013.

[1:57:19 PM](#)

Adams County Auditor

The Board of Commissioners conducted a formal interview with Adams County Auditor Candidate Heidi Hunt who applied for the position of Auditor.

Ms. Hunt responded to Board inquiry regarding changes that were envisioned for the management and operation of the office. Hunt noted the 2014 implementation of a bi-monthly payroll system; and, the required and essential cross training of all staff. Hunt's intention is to retain some of the Elections Administrator duties since State law requires the presence of two (2) certified elections individuals for all elections. The Board encouraged utilizing the Eden System Software more fully with a focus and emphasis on the budget modules.

Commissioner Stevens moved, Marshall seconded, to *appoint Heidi K. Hunt as Adams County Auditor effective November 25, 2013. Motion carried.* Ms. Hunt will be officially sworn into office on Monday, November 25, 2013.

[2:20:16 PM](#)

[4:02:50 PM](#)

HRA VEBA

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the Employer Adoption Agreement ratifying current participation in the amended and restated Standard HRA plan that will then document, in advance and for administrative efficiency, the adoption of the Post-separation HRA plan, which will become effective if/when the first contribution is made to the Post-separation HRA plan. Motion carried.*

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of November 4 and 6, 2013

October, 2013 Payroll in the amount of \$665,562.33; and, Benefits in the amount of \$237,409.56 (Warrant # Series 522126-52253; Direct Deposit # Series 36914-37076; Benefit/Deduction # Series 1104162-1104180)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	134019-134065	\$ 25,467.69
103	134066-134069	\$ 9,229.69
104	134070-134079	\$ 3,133.62
106	134080	\$ 15.84
107	134081-134082	\$ 625.00
107	Hand Pay	\$ 424.50
112	134083	\$ 212.50
116	134084-134086	\$ 529.17
117	134086-134089	\$ 1,914.98
123	134090-134095	\$ 1,160.47
502	134096-135007	\$ 11,847.58
001	2117	\$ 31.70
108	2118 2122	\$ 5,383.26
115	2123-2146	\$753,924.04
122	2147	\$ 15.85
401	2148-2158	\$ 26,499.96
501	2159-2166	\$ 10,388.09
590	2167	\$ 60,239.99
TOTAL		\$911,043.93

[4:04:37 PM](#)

Permanent Minutes Signed

October 28, 2013

Correspondence Received

Ritzville District Court Judge Hille re: Interim Coverage Schedule for Superior Court

Adjournment @ 4:25 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner