

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

November 18, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Commissioner John N. Marshall

Absent:

Vice-Chairman Jeffrey W. Stevens

[9:30:00 AM](#)

WSU Cooperative Extension

Aaron Esser, WSU Cooperative Extension Director discussed options for relocating the office from the courthouse to another building within the City of Ritzville. Kristian Boness, Central Services, inquired about transferring the electronic equipment and services and the financing of that operation. Central Services, in conjunction with Esser, will do a walk-through of the optional buildings and prepare cost estimates. Chairman Hartwig requested that plans and timelines be ready for consideration no later than the end of the month.

[9:52:41 AM](#)

[10:03:08 AM](#)

Farm Lease Adams County Fairgrounds

Commissioner Marshall moved, Hartwig seconded, to *approve the Farm Lease Agreement between Adams County and Brent Mitchell dba BreMax Farms for a period of four (4) years effective December 1, 2013 through November 30, 2017 for an annual cost of \$10,200 per year.* **Motion carried.**

Federal Surface Transportation Funds to Cities/Towns

Commissioner Marshall moved, Hartwig seconded, to *approve Resolution No. R-40-2013 In the Matter of Distribution of Federal Surface Transportation Funds.* **Motion carried.**

Paths & Trails History 2001-2013

Public Works Director O'Brien presented a historical summary of projects funded from Paths & Trails Fund #110 during the years 2001-2013. The Board and Public Works staff reviewed the request received from the City of Ritzville for additional funds for Phase #2 of the Walk and Bike Path which abuts Weber Road in the amount of \$36,612. A decision is expected prior to adoption of the 2014 budget.

[10:36:22 AM](#)

Six Year Transportation Improvement Program (2014-2019)

Engineer Yaeger presented the *preliminary* Six Year Transportation Improvement Program for 2014-2019.

The public hearing to consider the Program was set for Monday, December 2, 2013, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

[10:57:07 AM](#)

Jail Inspection

The Board conducted the 2013 Fourth Quarter Jail Inspection with Jail Administrator Teffanie Stark.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:06:07 PM](#)

IHCS

Commissioner Marshall moved, Hartwig seconded, to *authorize the Chairman to sign the Cardinal Health Participation Agreement between the Adams County Health Department and Cardinal Health that will allow the Health Department to participate in the 340B Prime Vendor Program to purchase wholesale pharmaceutical RX at a discount rate.* **Motion carried.**

[1:15:09 PM](#)

Union Negotiations

The Board held a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, ...” Session was held from 1:47 p.m. until 2:20 p.m. Gary and Valerie Hunt, Human Resources, were present.

[2:45:17 PM](#)

Capital Improvements #321

Public Works Director Todd O'Brien reviewed a *preliminary draft* of capital improvement projects needed on county facilities. Following review the following projects were prioritized as expenditures for 2014:

- Courthouse – Prosecutor Office Security update
- Public Services Building – Door Security
- Sheriff's Substation – Door Security
- Health Department Building – Complete Remodel and updates
- Adams County Fairgrounds – RV line replacement and updates

The following projects will be submitted for consideration in a DAHP Grant:

- Courthouse – Elevator Replacement
- Courthouse – Restroom ADA Renovation 3rd floor

Criminal Justice Fund was designated to cover expenditures for new countertops in the jail kitchen and for the replacement/repair of the jail roof.

[3:18:38 PM](#)

Washington State Office of Public Defense

Commissioner Marshall moved, Hartwig seconded, to *authorize the Chairman to sign the Face Sheet for Agreement No. ICA14210 – Washington State Office of Public Defense for the period January 1, 2014 through December 31, 2014 for the distribution amount of \$21,945.*

Motion carried.

Adams County Budget 2014

Public Hearings on the preliminary 2014 Adams County Budget were set for Monday, December 2, 2013 and December 9, 2013 at 2:00 p.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

Adams County Noxious Weed Control Board

The Board of County Commissioners set Monday, December 2, 2013 at 11:00 a.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington, to conduct a public hearing to consider the following:

- Increase in Weed Assessments in 2014
- Incorporated Cities/Towns from \$5.00 to \$7.50
- Minimum billing per Assessed Parcel from \$5.00 to \$7.50

Consent Agenda

Commissioner Marshall moved, Hartwig seconded, to *approve the Consent Agenda*. ***Motion carried.***

Preliminary minutes of November 12, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	135032-135071	\$ 23,240.50
103	135072-135077	\$ 1,118.58
104	135078-135090	\$ 6,293.03
105	135091-135094	\$ 34,583.33
109	135095	\$ 417.06
114	135096	\$ 1,608.30
117	135097-135105	\$ 2,784.65
123	135106-135108	\$ 7,610.00
502	135109-135111	\$ 1,164.89
001	2202-2203	\$ 11,919.01
108	2204-2207	\$ 2,249.18
115	2208-2217	\$209,178.44
401	2218-2224	\$ 35,628.19
501	2225-2230	\$ 19,829.57
590	2231-2238	\$ 45,552.46
TOTAL		\$403,177.19

Permanent Minutes Signed

November 4 and 6, 2013

Meeting Cancellation

Due to a lack of quorum on Wednesday, November 20, 2013, the regular meeting of the Board of Commissioners was cancelled.

Correspondence Received

Adams County Noxious Weed Control Board re: Agenda for November 12, 2013 and Minutes of September 10, 2013

Adams County Emergency Food and Shelter Board re: minutes of October 30, 2013

Randy I. Dorn, State Superintendent of Public Instruction re: 2014 School District Levy Authority

Civil Case Schedule Order in the Matter of Northwest Open Access Network v. State of Washington Department of Revenue, Adams County, et al re: Complaint for Declaratory and Injunctive Relief and for Refund of Property Taxes; and, Summons

Grant County Board of Commissioners re: rescinding letter dated October 15, 2013 wherein Grant County was removed from GWMA

Kevin B. Besel, Connell Grange Supply re: dissatisfaction with reply from Adams County concerning theft

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
-ABSENT-
Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-40-2013

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF DISTRIBUTION OF FEDERAL SURFACE TRANSPORTATION FUNDS

WHEREAS, Adams County established procedures regarding distribution of County Road Funds for the Surface Transportation Program to Local Agencies under Resolution No. 86-98;

NOW THEREFORE BE IT HEREBY RESOLVED that Adams County pay to the cities/towns the following amounts from the County Road Fund #115:

<u>City/Town</u>	<u>Population</u>	<u>BARS Number</u>	<u>Amount</u>
Othello	7,565	598.45.52.01	\$46,348
Ritzville	1,700	598.45.52.02	\$10,415
Lind	570	598.45.52.03	\$ 3,492
Washtucna	215	598.45.52.04	\$ 1,317
Hatton	110	598.45.52.05	\$ 674
Totals	10,160		\$62,246

Adopted this 18th day of November 18, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
-ABSENT-
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board