

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

December 9, 2013
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Correction to Minutes of November 25, 2013:

Additions to the listing of approved vouchers for payment on the Consent Agenda for November 25, 2013 as follows:

Fund	Control Number	Amount
001	2246	\$ 1,149.64
115	2247-2258	\$ 3,810.05
122	2259	\$ 235.60
401	2260-2261	\$ 249.16
501	2262-2265	\$ 1,141.27
590	2266-2278	\$23,328.88

Correction to TOTAL \$57,907.80 (All vouchers/funds)

Agenda Addition:

1:30 p.m. Pet Rescue
2:15 p.m. Treasurer Danekas (Revenues) following
 2014 Budget Hearing

[10:00:34 AM](#)

Historic County Courthouse Rehabilitation Grant Program

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the Washington State Historic County Courthouse Rehabilitation Grant Program Application for the 2013-2015 Biennium.*

Motion carried. The project submitted for consideration was elevator

replacement and a remodel of the third floor restrooms to meet ADA compliance regulations.

[10:13:15 AM](#)

[10:23:47 AM](#)

Six Year Transportation Improvement Program (2014-2019)

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-39-2013 In the Matter of Adopting the Six Year Transportation Improvement Program for 2014-2019*. Motion carried.

Annual Road Construction Program (2014)

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-37-2013 In the Matter of Adopting the 2014 Annual Road Construction Program*. Motion carried.

[10:25:07 AM](#)

[10:30:36 AM](#)

WSU Cooperative Extension

WSU Extension Director Aaron Esser presented a listing of projected relocation (from Courthouse to Ritzville PDA Building) costs for the department. End of year excess cash is anticipated and the Board requested Esser to proceed with ordering some of the relocation remodeling/maintenance on the building as soon as possible.

[10:45:04 AM](#)

[11:00:03 AM](#)

Amend Adams County Budget (2013)

It being the time of 11:00 a.m. and the place set for the public hearing to consider amendments to the 2013 Adams County Budget, Chairman Hartwig convened the public hearing.

There were no members of the public present.

Auditor Hunt reviewed the proposed amendments citing the reasons for each. Changes were noted for a transfer from 001/099 to 501, 103, 108, and 110. Adoption of the amendment will be done prior to the end of the year.

Chairman Hartwig closed the hearing at 11:43 a.m.

[11:43:28 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:29:46 PM](#)

Pet Rescue

Mikki Kison, Pet Rescue President, presented a Declaration of Covenant Declaration of Covenant that ensures the protection of the public well. The Adams County Health Department requires a 100' safety zone around the well head and Kison assured the Board that Pet Rescue had met and exceeded that zone requirement.

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the Declaration of Covenant for the property described as Lot 1, Adams County Fairgrounds Short Plat No. 1, Parcel No. 1529032480001 on which the well and waterworks supply water for public use is located on 135 feet South of North property line and 108 feet East of irrigation easement denoted on Lot 1 of the Adams County Fairgrounds Short Plat No. 1.* **Motion carried.**

[1:35:56 PM](#)

[2:00:17 PM](#)

Adams County Budget (2014)

Chairman Hartwig reconvened the Monday, December 2 public hearing at 2:00 p.m. to receive further input on the proposed 2014 Adams County Budget.

Present were Auditor Hunt, Treasurer Danekas, Public Works Director O'Brien, and Engineer Yaeger. Press from the Ritzville Journal was present.

Public Works Director O'Brien clarified the procedure for expenditure/insurance reimbursement for repairs at the Adams County Fairground (exhibit building and Fair office)

Auditor Hunt presented updates to the preliminary budget with the Board verifying that requested adjustments for certain funds had been processed. Public Works Director O'Brien confirmed that he had re-submitted budgets for fair, county road, distressed county/public facilities, capital improvements, solid waste, courthouse O&M, and IGS based on his discussions during the budget workshops.

There was some discussion of items that were unable to be included as of this date but would have an impact on the 2014 budget, specifically settlement of the Association and three (3) Union contracts.

Chairman Hartwig closed the public hearing at 2:24 p.m.

[2:24:12 PM](#)

[2:24:14 PM](#)

Summary of Revenues

Treasurer Danekas made a comprehensive review of revenues for all funds as of November 29, 2013.

[3:42:47 PM](#)

[4:12:58 PM](#)

Adams County Library District #2 (Ritzville)

Commissioner Marshall moved, Stevens seconded, to *reappoint Thomas R. Pulliam to the Adams County Library District #2 Board of Trustees for a second five-year term effective December 14, 2013 through December 13, 2018.* **Motion carried.**

Adams County Water Conservancy Board

Commissioner Stevens moved, Marshall seconded, to *reappoint Reid Phillips to the Adams County Water Conservancy Board for a six (6) year term effective retroactive to November 15, 2013 through November 14, 2019.* **Motion carried.**

Adams County Civil Service Commission

Commissioner Stevens moved, Marshall seconded, to *reappoint Willard Hennings to the Adams County Civil Service Commission for a six (6) year term effective retroactive to January 1, 2013 through December 31, 2019.* **Motion carried.**

Adams County Sheriff's Employees' Association

Commissioner Stevens moved, Marshall seconded, to *approve the Collective Bargaining Agreement between Adams County and the Adams County Sheriff's Employees' Association effective January 1, 2012 through December 31, 2015.* **Motion carried.**

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of December 2 and 4, 2013

November, 2013 Payroll in the amount of \$645,280.43; and, Benefits in the amount of \$226,213.59 (Warrant # Series 522266-522381;

Direct Deposit # Series 37176-37339; and, Benefit/Deduction # Series 1104803-1104823)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	135251-135305	\$ 29,596.45
103	135307-135312	\$ 3,871.90
104	135313-135326	\$ 10,308.14
106	135327A	\$ 15.84
112	135327B	\$ 179.50
116	135328-135329	\$ 24.49
117	135330-135331	\$ 2,112.92
123	135332-135335	\$ 1,883.50
502	135336-135342	\$ 3,890.65
001	2369-2371	\$ 65.76
108	2372-2374	\$ 2,306.49
115	2375-2402	\$ 7,332.86
122	2403-2405	\$ 248.38
321	2456	\$ 3,588.10
401	2407-2415	\$ 5,910.51
501	2416-2424	\$ 9,382.11
590	2425-2455	\$ 21,961.97
TOTAL		\$102,679.57

[4:20:44 PM](#)

Permanent Minutes Signed

November 25, 2013

Correspondence Received

Sue Nichols, Lavender Hill Farm LLC re: support of Adams County Noxious Weed Control Board assessment increase

Thomas R. Pulliam, Bengé re: request to serve additional term on the Adams County Library District #2 (Ritzville) Board of Trustees

Adjournment @ 4:45 p.m.

Submitted:
s/Linda Reimer, MMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-37-2013

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE 2014 ANNUAL ROAD CONSTRUCTION
PROGRAM**

WHEREAS, the County Road Administration Board Standards of Good Practice requires the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16;

THEREFORE BE IT RESOLVED that the Annual Road Construction Program for 2014 as presented by the Adams County Engineer and filed and attached hereto is adopted.

DATED this 9th day of December, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-39-2013

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE ADAMS COUNTY SIX YEAR
TRANSPORTATION IMPROVEMENT PROGRAM (2014-2019)**

WHEREAS, the preliminary Six Year Transportation Improvement Program was presented for review and consideration on Monday, November 18, 2013, during a public meeting of the Board of Commissioners; and,

WHEREAS, the County Engineer submitted and made available to the Board and the public the 2012 Bridge Inspection Report on October 7, 2013,; and,

WHEREAS, a public hearing was held on Monday, December 2, 2013, during which the final program was presented and discussed; and,

WHEREAS, all public comments were heard and reviewed during the public hearing and no objections were heard;

THEREFORE BE IT HEREBY RESOLVED that the 2014-2019 Six-Year Transportation Improvement Program is hereby approved and adopted.

DATED this 9th day of December, 2013.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board