

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

February 24, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

[10:01:55 AM](#)

Public Works

Public Works Director O'Brien provided the weekly update on maintenance tasks and reviewed the status of other projects – Danekas Road, Crushing Project, and the fairgrounds repairs.

Capital Projects Fund

Director O'Brien reported that the Othello Beautification Committee has requested monies from the Capital Projects Fund. O'Brien relayed to the Committee that careful consideration should be given to the funding guidelines prior to submitting the application.

Solid Waste

Commissioner Marshall mentioned that a local business was disposing of merchandise at the Bruce Transfer Station with the potential of those items being recycled for use at the Adams County Thrift Store. Director O'Brien spoke on contractual restrictions at the Bruce transfer station; but agreed to further research those options with assistance from Developmental Disabilities Director Doyle.

[10:43:58 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:15:28 PM](#)

FRP Financial

Broker Michael Otis, FRP Financial; reviewed the employee health plan experience summary for 2013; and, discussed:

- Options for AFLAC products
- Options for future 457b
- Options for long term care; group term, whole and universal life insurance
- The need to increase participation in disability coverage
- Improvements needed for 2014 and medical and dental planning for 2015

[1:51:28 PM](#)

[2:52:44 PM](#)

Finance Committee

Treasurer Danekas convened the Finance Committee meeting at 2:52 p.m. with members Auditor Hunt and Commissioner Chairman Stevens. Commissioners Hartwig and Marshall were present.

The following reports were presented by Treasurer Danekas and signed by Chairman Stevens:

- Public Disclosure Commission reports for the Adams County Treasurer's Office and Port of Othello
- Adams County Treasurer's Investment Policy

Treasurer Danekas also presented a list of Adams County investment firms as well as the Adams County Investment Portfolio through January 31, 2014

The Finance Committee meeting adjourned at 3:19 p.m.

In follow up to a recommendation made during the Finance Committee meeting, the Board of Commissioners by **consensus authorized a transfer of \$100,000. from Fund #122 to #324.** A formal resolution will be adopted on March 3, 2014.

[3:19:00 PM](#)

G. Andrew Hunt & Associates

Commissioner Hartwig moved, Marshall seconded, to *approve the Personal Services Contract Extension Agreement for human resource services between Adams County and G. Andrew Hunt & Associates, LLC,*

for the period of March 1, 2014 through February 28, 2015. **Motion carried.**

Comprehensive Shoreline Master Program

Commissioner Marshall moved, Hartwig seconded to *authorize the Chairman to sign Department of Ecology Grant Agreement #G1400541 in the amount of \$250,000. for the Comprehensive Shoreline Master Program (SMP) Update project for Adams County.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Approval of Preliminary Minutes of February 18, 2014

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	140630 – 140652	\$ 5,344.98
103	140653 – 140654	\$ 305.08
104	140655 – 140666	\$ 4,857.08
105	140667 – 140670	\$ 34,583.33
105A	140671	\$ 255.00
109	140672	\$ 437.91
114	140673	\$ 20.00
117	140674 – 140677	\$ 605.03
119	140678	\$ 183.09
122	140679	\$ 15.85
123	140680 – 140684	\$ 2,376.25
502	140685 – 140686	\$ 437.98
108	0229	\$ 54.00
115	0230 – 0240	\$ 80,378.24
401	0241 – 0242	\$ 5,001.39
501	0243 – 0248	\$ 4,626.99
590	0249 – 0272	\$ 19,906.30
TOTAL		\$159,388.50

[4:17:30 PM](#)

Permanent Minutes Signed

February 10 and 12, 2014

Correspondence Received

Columbia Basin Health Association re: Permission for Adams County Development Disabilities to install a fence on the CBHA Lot in Othello

Lind Senior Center re: Thank You Card for 2014 Budget Allocation

Meeting Cancellation

The February 26, 2014 regular meeting scheduled in Othello was cancelled due to a lack of quorum.

Adjournment @ 4:30 p.m.

Submitted:

s/Patricia J. Phillips

Deputy Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Jeffrey W. Stevens, Chairman

s/John N. Marshall, Vice-Chairman

s/Roger L. Hartwig, Commissioner