

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

June 16, 2014  
(Monday)

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman John N. Marshall  
Commissioner Roger L. Hartwig

[10:04:07 AM](#)

#### **Public Works**

Public Works Director O'Brien gave a general report on road maintenance, solid waste and fairgrounds maintenance.

Engineer Yeager reported on the progress of the following projects:

- Danekas Road Project;
- Ritzville Walking Path; and
- McManamon Bridge Project.

#### **J. R. Simplot Company Franchise Agreement**

A draft of the J. R. Simplot Company Franchise renewal application has been received by Engineer Yeager and upon completion of his review will set the matter for a public hearing.

#### **Adams County Sheriff's Posse**

Director O'Brien was advised of the Adams County Sheriff's Posse intent to have training exercises at the Adams County Fairgrounds arena. O'Brien suggested that Posse Training Director Ray McMurray contact Public Works to arrange a training schedule.

#### **Historic County Courthouse Rehabilitation Grant Program**

The Public Works Department solicited Requests for Qualifications from firms interested in completing the design and construction administration for the remodel of the 3<sup>rd</sup> floor restroom and elevator. Submittals were

received from NAC Architecture, Spokane, Washington; and The DOH Associates, Wenatchee, Washington.

A review group was assembled consisting of the Public Works Director, Assistant Public Works Director and the Facility Manager. The review group met and individually ranked each of the firms based on key information within their proposals as stated in the advertisement. Collectively the group recommends awarding the design and construction administration to The DOH Associates, Wenatchee, Washington pending successful contract negotiations. A proposal will be negotiated on the scope of work.

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign the Concurrence to Award for the 2013 Department of Archaeology and Historic Preservation Consultant Selection of The DOH Associates, Wenatchee, Washington pending successful contract negotiations.* **Motion carried.**

[10:59:46 AM](#)

[11:01:21 AM](#)

### **Fireworks Stand Permit**

Dale Wagner, Othello, Washington requested approval of a “Fireworks Stand Permit” to be located at Bob’s Corner, 2098 W. Bench Road, Othello. Following discussion, Commissioner Marshall moved, Hartwig seconded, to *authorize the Chair to sign the 2014 Fireworks Stand Permit for Dale Wagner.* **Motion carried.**

[11:06:09 AM](#) .

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

The Board travelled off site from 1:20 p.m. until 2:30 p.m. to review the progress of the Ritzville Health Department Building remodel.

### **Economic Development Analyst**

The Board ***by consensus modified the Job Description for Position #1112 from Economic Development Analyst to Economic Development Director.***

### **Consent Agenda**

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of June 2 and 4, 2014

Preliminary minutes of June 9 and 11, 2014

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	142135 – 142145	\$ 14,323.19
104	142146 – 142161	\$ 7,036.02
116	142162	\$ 15.20
117	142163 – 142165	\$ 2,247.97
122	142166 – 142167	\$ 290.19
123	142168	\$ 182.00
166	142169 – 142177	\$ 4,787.43
502	142178 – 142184	\$ 7,829.33
108	1031 – 1032	\$ 1,664.12
115	1033 – 1050	\$225,461.87
321	1051	\$ 326.25
401	1052 – 1061	\$ 8,818.92
501	1062 – 1072	\$ 18,821.74
590	1073 – 1105	\$ 46,727.41
TOTAL		\$338,531.64

### **Permanent Minutes Signed**

May 27, 2014

### **Correspondence Received**

US Army Corps of Engineers re: Notice of Public Hearing (Notice of Availability of the Draft Environmental Impact Statement for PB Cherry Point Previously Authorized and Constructed Dock (North Wing), an extension to the existing BP Cherry Point Dock, in Strait of Georgia at Cherry Point, Near Ferndale, Whatcom County, Washington. Reference No. : NWS-1992-0435)

Office of Financial Management re: preliminary April 1, 2014 population estimates

People for People re: Invitation to June 25, 2014 public forum to discuss transportation needs in Adams County

**Adjournment @ 3:30 p.m.**

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Jeffrey W. Stevens, Chairman

s/John N. Marshall, Vice-Chairman

s/Roger L. Hartwig, Commissioner