

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

July 7, 2014  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman John N. Marshall  
Commissioner Roger L. Hartwig

[9:32:38 AM](#)

**WSU Extension**

Washington State University Extension Coordinator Aaron Esser reported on Extension activities, including:

- Lind Field Day
- Test Plot Tour
- Potato Field Day
- Food Safety Preservation Training

Esser further reported that he will be discussing his research at the annual conference in Mobile, Alabama and he has been invited to England to give a presentation on wire worms and he will be travelling to York, England the first part of August.

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**Public Works**

Director O'Brien provided the weekly update on:

- Road Maintenance (seal coating, knifing, spraying, and rock raking)
- Solid Waste (reported resignation of a solid waste attendant)
- Position Vacancies (custodian; maintenance worker, Othello; maintenance worker, Washtucna; two (2) solid waste attendants)

**Solid Waste Scale Software**

Director O'Brien presented the System Implementation Agreement, and the Standard Support Services Agreement between Paradigm Software and Adams County for the solid waste scale software program for the

Ritzville and Bruce transfer stations. Both documents have been reviewed and approved as to form by Prosecutor Flyckt.

Commissioner Marshall moved, Hartwig seconded, to *enter into contract between Paradigm Software, LLC, of Cockeysville, Maryland and Adams County for the purchase of CompuWeigh System Software, including installation and training in the amount of \$14,957.50 as is contained in the budget.* **Motion carried.**

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign the Standard Support Services Agreement between Paradigm Software, LLC, of Cockeysville, Maryland and Adams County for annual support services for the CompuWeigh System Program in the amount of \$1,837.50.* **Motion carried.**

### **Fairgrounds**

Director O'Brien reported the Ventek VenSTATION automated pay station is ready to install at the fairgrounds.

Turner Restoration will be on site to finalize wind storm damage repairs. An estimate of \$3,207 to paint the exterior of the fairgrounds office building has been forwarded to Insurance Adjuster Joel Booth.

### **O&M**

O'Brien reported on the following Operation and Maintenance projects:

- Card Lock Upgrades (CamTek has received new hardware addition to electrify all the locks on the front doors of the Public Services Building in Othello and working out a schedule to finish the project.)
- Courthouse Compressor (O'Brien is working with Johnson Controls on the overall bill for repairs)
- Ritzville Health Department Building (work is completed with the exception of door hardware)
- Grounds Utility Storage Building (construction is due to begin next week)

Engineer Yeager reported on the following:

- Danekas Road Project (monitoring the progress of project, scheduled for pre-mix; advertised for paving portion of project with bids to be opened on July 21)
- Overlay Projects (specifications and plans have been sent to Local Programs and awaiting construction funding authorization)
- Hampton Road (ditching in progress, will continue when seal coating is complete)

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### **Code Enforcement**

Prosecutor Flyckt and Sheriff Hunt met with the Board to alert them of the need for a process in dealing with code enforcement issues if there is to be follow-up by the County. Flyckt recommended a more formal approach. Once the Building and Planning Department becomes aware of a serious code violation, documentation is needed (chronological order of all visits, conversations, etc.) with a progressive record of what has occurred in place. Flyckt noted a serious code violation may need to be handled as a criminal investigation with a police report generated and sent to the prosecutor's office which makes documentation essential.

Building and Planning Director Loren Wiltse arrived at 11:37 a.m. and Flyckt reiterated the need for documentation and photographs and a detailed record of events with every complaint that is investigated.

### **Jail**

Sheriff Hunt requested authorization to proceed with the purchase of a taser out of the SCAPP fund. The Board **by consensus authorized Sheriff Hunt to proceed with the purchase.**

Discussion was held regarding failing infrastructure in the jail and Hunt scheduled a meeting with the Board on Monday, July 14, 2014 for further discussion on jail maintenance.

[11:49:34 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

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### **Noxious Weed Control Board**

Weed Control Board Members Donald Kagele, Bill Dyck and Branden Spencer met with the Board to discuss their preliminary budget for 2015. The Weed Board explained the process they followed in preparing the budget and noted that working with Treasurer Danekas was beneficial in understanding the process.

A review of the weed assessment for 2015 is tentatively scheduled for October.

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### **Executive Session**

Executive Session was called for sixty (60) minutes under RCW 42.30.110(1)(i) "To discuss with legal counsel...litigation or potential litigation...". Prosecutor Flyckt, Judge Hille and Gary and Valerie Hunt were present. Session was held from 2:25 p.m. until 3:07 p.m.

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### **Danekas Road Project #2, Phase 1**

Commissioner Marshall moved, Hartwig seconded, to *approve Pay Estimate #1 for the Danekas Road Project #2 Phase 1 (CRP 161), to AGR Contracting, Inc., Escrow Account #629639686, North American Construction Services, Inc., Golden Valley, MN, in the amount of \$160,823.72 for work completed 6/5/2014 through 6/30/2014.* **Motion carried.**

### **Juvenile Detention Alternatives Initiative Grant**

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign the Juvenile Detention Alternatives Initiative Grant Application with the Department of Social and Health Services Office of Juvenile Justice requesting a total of \$30,000.* Discussion followed with Commissioner Hartwig noting he did not feel the travel portion of the grant was necessary and the money could be better used. Vice-Chairman Marshall noted he was in agreement with Commissioner Hartwig but, he added that he verified how the state wants the money used and that travel is needed for training and networking, according to a letter received from Ryan Pinto, Director of Washington State Office of Juvenile Justice. Chairman Stevens noted that he has concerns with the grant and the effectiveness of the program it funds and would like it looked at it more critically moving forward. Commissioner Hartwig noted his appreciation for the Chairman's opinion and concern. **The motion passed two (2) to one (1) with Hartwig and Marshall voting yes; Stevens voting no.** *At the direction of the Board, Chairman Stevens signed the Juvenile Detention Alternatives Initiative Grant Application.*

### **Consent Agenda**

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of June 30 and July 2, 2014

June, 2014 Payroll in the amount of \$695,318.11; and Benefits in the amount of \$240,760.89. (Warrant # Series 523063-523229, Direct

Deposit # Series 39005-39165, and Benefit/Deduction # Series 1109055-1109077).

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	142469 – 142492	\$ 12,824.53
103	142493	\$ 68.81
104	142494 – 142503	\$ 3,187.41
112	142504	\$ 153.25
116	142505 – 142506	\$ 298.90
117	142507 – 142508	\$ 458.07
119	142509	\$ 534.00
123	142510	\$ 324.00
131	142511	\$ 1,050.00
502	142512 – 142521	\$ 7,175.12
108	1201 – 1205	\$ 1,466.43
110	1206	\$ 3,179.90
115	1207 – 1219	\$ 35,746.13
401	1220 – 1226	\$ 25,764.32
501	1227 – 1232	\$ 8,384.90
590	1233 – 1249	\$ 38,706.11
	TOTAL:	\$139,321.88

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### **Permanent Minutes Signed**

June 23 and 25, 2014

### **Correspondence Received**

Washington State Department of Natural Resources  
Communications Manager Bob Redling re: Burn ban on DNR-protected  
lands east of the Cascades beginning July 1 (via e-mail)

Inspire Development Centers re: Health Services Advisory  
Committee Meeting in Othello (via e-mail)

Summons and Complaint (served on the Auditor's Office) re: AT&T  
Mobility Complaint for Refund of Property Taxes

Adams County Development Council, Manager Grace Shelby re:  
Yearly Assessment Per Capita Dues

Adams County Noxious Weed Control Board re: Minutes of May  
13, 2014 and Agenda for July 8, 2014  
Paul Stoker re; ECBID monthly board meeting update (via e-mail)

**Adjournment @ 4:40 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Roger L. Hartwig, Commissioner