

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

November 3, 2014  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman John N. Marshall  
Commissioner Roger L. Hartwig

**Correction to Minutes of October 20, 2014**

The October 20, 2014 minutes stated "The Noxious Weed Control Board, at their October 14, 2014 meeting, voted to give an employee a Cost of Living Adjustment retroactive to January, 2014." The sentence is corrected to read "The Noxious Weed Control Board, at their October 14, 2014 meeting, voted to give employees a Cost of Living Adjustment retroactive to January, 2014."

**Budget Workshop – Building and Planning**

Director Loren Wiltse reviewed the proposed 2015 budget for the Building and Planning Department, Fund #087. Wiltse noted no major changes in expenditures from 2014. Fire suppression inspections were discussed.

**Board of Adjustment Vacancy**

Building and Planning Director Loren Wiltse notified the Board of the resignation of John (Jack) Willis from the Board of Adjustment.

[10:05:36 AM](#)

**Public Works**

Reports were heard on the following matters from Public Works Director O'Brien and Engineer Yeager:

- general road maintenance
- solid waste
- fairgrounds
- meeting with ECBID and reviewing plans for widening of canals
- bridge inspections for 2014 have began

- general update on Marcellus and Danielson Roads and Schaake Road bridge

### **Shared Sick Leave**

The Board approved ***by consensus the requested sharing of leave time on behalf of a Public Works maintenance employee.***

[11:07:43 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

### **Union Negotiations**

The Board was in a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,…” Session was held from 1:30 p.m. until 2:25 p.m. Present in addition to the Board were Gary and Valerie Hunt, Human Resources; Todd O’Brien, Public Works Director; and Prosecutor Randy Flyckt.

[2:53:40 PM](#)

### **Corrections Department**

Sheriff Hunt reported a light out at the tower sight in Ritzville. Hunt requested authorization to replace the tower lights with LED lights. The Board ***by consensus authorized Sheriff Hunt to replace the tower lights with LED lights at a cost not to exceed \$5,500.***

[3:03:47 PM](#)

[3:04:10 PM](#)

### **Jail Assessment**

Sheriff Hunt reported that Adams County has been accepted into a jail facility assessment program through the National Institute of Corrections at no charge to the County. The assessment will be completed in stages and the first stage will be a review of the County judicial system and a community meeting. The process is to serve as an educational program and any recommendations made by the Institute to Adams County will be considered non-binding.

[3:20:26 PM](#)

### **Integrated Health Care Services**

Director Guse (via e-mail) requested authorization to fill a recently vacated Mental Health DMHP position within the department. The Board ***by***

***consensus authorized proceeding with the advertising process to fill the vacancy.***

**Consent Agenda**

Commissioner Marshall moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of October 27, 2014

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	144248 – 144272	\$ 71,185.25
103	144273 – 144275	\$ 3,836.57
104	144276 – 144284	\$ 7,124.44
106	144285 – 144287	\$ 2,860.99
111	Hand Pay	\$ 5,000.00
123	144288 – 144290	\$ 2,187.42
502	144291 – 144295	\$ 1,596.19
108	2025	\$ 8,062.39
115	2026 – 2029	\$ 17,109.77
321	2030	\$ 7,481.61
401	2031 – 2032	\$ 18,418.62
501	2033 – 2034	\$ 981.00
590	2035	\$ 55,734.48
	TOTAL	\$201,578.73

**Permanent Minutes Signed**

October 20 and 22, 2014

**Adjournment @ 4:10 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Roger L. Hartwig, Commissioner