

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 6, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

[9:00:06 AM](#)

Elections Administrator

Auditor Heidi Hunt requested authorization to fill the "Elections Administrator" position vacancy and discussed her plan to modify the job description to reflect that the Elections Administrator would be assigned all tasks associated with payroll in order to function as a 'backup' to the current payroll deputy. Hunt stated that it was her intent to seek a bilingual individual for the position. Hunt was requested to return to the Board after the job description modifications had been completed before any authorization was given to fill the position vacancy.

[9:06:54 AM](#)

[10:01:07 AM](#)

East Columbia Basin Irrigation District

Levi E. Johnson, Development Coordinator for East Columbia Basin Irrigation District, updated the Board on the Odessa Groundwater Replacement Program (OGWRP) – East Low Canal Improvements - as it is scheduled for construction during the 2013-2015 Biennium. Johnson addressed funding for the improvements and infrastructure and design plans.

Zone 1 construction is schedule for November 13, 2013 through March 14, 2014 to include:

- 1 million CY of dirt moved
- 1 radial wastewater gate
- 4 Adams County bridges modified

Engineer Scott Yaeger and Engineer Tech Clint Biggar have already been working with the USBR on preliminary facets as they affect the county.

Johnson agreed to provide periodic updates to the Board to supplement what is already given by the Adams County staff.

[10:39:00 AM](#)

[10:39:46 AM](#)

Public Works

Director O'Brien provided updates on winter road conditions and tasks; and, reported on departmental cooperation with other agencies to handle the rerouting of traffic to county roads following a recent major accident on I-90.

Custodial/Adams County Fair

The Board by **consensus authorized filling the combination part-time custodial / part-time Adams County Fair maintenance and grounds keeping position approved in the 2014 budget.**

Material Supplies

Commissioner Hartwig moved, Marshall seconded, to *authorize the Public Works Department to solicit quotations/bids from Material Suppliers for the following road maintenance materials for the 2014 maintenance season.*

- Sealcoat Oil
- Weed Chemicals and Herbicides
- Crack Seal Material
- Pre-level Material – Asphalt
- Paint and Beads
- Gravel from Commercial Sources
- Anti Deicing Materials
- Culvert Materials

Motion carried.

Booker Rd. #2

Commissioner Hartwig moved, Marshall seconded, to ***authorize the Chairman to sign the Local Agency Agreement between the Washington State Department of Transportation and Adams County for Booker Rd. #2 Project (M.P. 0.00 Muse Rd. to M.P. 4.29 (SR 26).***

Motion carried.

Commissioner Marshall moved, Hartwig seconded, to **authorize the Chairman to sign the Local Agency Federal Aid Project Prospective for Booker Rd. #2 (Muse Rd. to SR 26. Motion carried.**

Commissioner Marshall moved, Hartwig seconded, to *approve Resolution No. R-001-2014 In the Matter of Booker Rd. #2, County Road Project No. 173 – Resurface the Road by Adding an HMA Wearing Surface. Motion carried.*

[11:11:34 AM](#)

[11:25:06 AM](#)

Dispatch Generator

Sheriff John Hunt reported that actual cost for placement and for installation of the dispatch generator was above estimate. The State will reimburse their approved amount and the county will pay estimated costs of just under \$3,000 (sales tax) above the State amount. Sheriff Hunt confirmed the location for the placement of the generator (lower level behind courthouse, near dumpster).

[11:28:47 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:05:32 AM](#)

Human Resources

The Board was in a session closed to public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, ...” from 1:05 p.m. to 1:56 p.m. Gary and Valerie Hunt, Human Resources, were present.

The Board called a ten (10) minutes Executive Session under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Session was held from 1:56 p.m. p.m. to 2:03 p.m. Gary and Valerie Hunt, Human Resources, were present.

[2:20:53 PM](#)

[2:28:53 PM](#)

Planning Department

Planner Loren Wiltse reviewed the statement of qualifications and proposals received from SCJ Alliance/Anchor QEA, Wenatchee, Washington and The Watershed Company, Kirkland, Washington to

complete the Shoreline Master Program Update for Adams County. Wiltse recommended that The Watershed Company be awarded the contract at a total cost for all tasks in the amount of \$168,182 (with contingency at \$5,000 and Expenses at \$2,150). Board **consensus authorized proceeding with The Watershed Company, Kirkland, for development of the Adams County Shoreline Master Program Update.**

[2:42:15 PM](#)

[3:56:02 PM](#)

Adams County Library District #1 (Othello)

Commissioner Hartwig moved, Marshall seconded, to *appoint Sharon Bray, Othello to the Adams County Library District #1 (Othello) Board of Trustees to fill the unexpired term of Leonarda Tenny effective January 6, 2014 through September 21, 2015. Motion carried.* Bray will be eligible for appointment to two (2) full terms of five years each.

Commissioner Hartwig moved, Marshall seconded, to *reappoint Linda Crosier, Othello to the Adams County Library District #1 (Othello) Board of Trustees retroactive to September 22, 2013 through September 21, 2018. Motion carried.* Crosier will be eligible for an additional full term of five years in 2018.

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of December 23, 2013

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	140001-140032	\$ 13,424.48
103	140033-140035	\$ 2,809.50
104	140036-140046	\$ 8,279.55
112	140047	\$ 277.75
117	140048-140053	\$ 2,386.42
123	140054-140060	\$ 3,128.75
108	2560	\$ 923.39
115	2561-2572	\$133,689.41

401	2573-2577	\$ 2,620.30
501	2578-2581	\$ 8,109.55
590	2582-2601	\$253,141.19
TOTAL		\$428,790.29

[3:59:11 PM](#)

Permanent Minutes Signed

December 16 and 18, 2013

Correspondence Received

Linda Crosier, Adams County Library District #1 (Othello) re: request for appointment of Sharon Bray to Library District #1 (Othello) Board of Trustees

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

Before the Board of County Commissioners of Adams County, Washington

In the Matter of (Booker Rd #2) Resolution R-001-2014 - County Road Project No.173

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to resurface the Booker Rd. #21901 from MP 0.00 to MP 4.29 by adding an HMA wearing surface.

Length of project: **4.29 miles** Width of roadbed: **30 feet** Surface: **30 feet**
Type and depth of surfacing: **HMA Wearing Surface**
Estimated date of beginning: **January 2014**
Estimated date of completion: **January 2015**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	County Road Fund	Total
Preliminary Engineering	\$ 15,000.00	\$ 15,000.00
<u>Items of Work</u>		
Contract	\$ 1,123,980.00	\$ 1,123,980.00
Construction Engineering	\$ 30,000.00	\$ 30,000.00
TOTAL	\$ 1,168,980.00	\$ 1,168,980.00

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 6th day of January, 2014.

BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board