

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 3, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall

Absent

Commissioner Roger L. Hartwig

[9:00:03 AM](#)

Union Negotiations

The Board was in a session closed to the public per RCW Chapter 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining from 9:00 a.m. 9:59 a.m. Gary and Valerie Hunt, Human Resources, were present.

[9:59:55 AM](#)

[10:16:59 AM](#)

Public Works

Public Works Director O'Brien reported on road maintenance.

Director O'Brien notified the Board that janitorial interviews will be held on March 4, 2014 in Othello for the Othello based facilities.

Solid Waste Scale Software and Implementation Services

Director O'Brien explained the purpose of the transfer station facilities software and requested the Board approve advertising for proposals for integrated platform scale software. The Board by **consensus authorized advertising for Request for Proposals on Solid Waste Scale Software and Implementation Services for the Ritzville and Bruce Transfer Stations.**

Sealcoat Oil Bids

Bids for sealcoat oil were received from the following:

Western States Asphalt	HFE – 150	\$570.81 / ton
	Fog seal	\$393.11 / ton
	Freight	\$ 35.00 / ton
	Trailer Rental\$	1.60 / ton

Idaho Asphalt Supply.	HFE – 150	\$562.59 / ton
	Fog seal	\$384.81 / ton
	Freight	\$ 29.00 / ton
	Trailer Rental\$	5.80 / ton

Based upon the recommendation of the Public Works Department *Commissioner Marshall moved, Stevens seconded to award the bid to Idaho Asphalt Supply of Post Falls, Idaho as the lowest responsive bidder meeting all specifications. Motion carried.*

Paths and Trails

Director O'Brien presented a request from the Town of Washtucna requesting \$3,869.00 from the Paths and Trails Fund #110 to complete their recent path project. Director O'Brien included a history of Fund #110 expenditures since 2001. The Board tabled the request until March 17, 2014.

Card Lock System for Public Services Building and Sheriff's Substation

Director O'Brien requested proposals from four (4) contractors to replace the card lock system at the Public Services Building and the Sheriff's Substation as follows:

Moon Security	No bid received	
Allied Security	Public Services Building	\$17,907.57 plus sales tax
	Sheriff's Substation	<u>\$ 6,285.56</u> plus sales tax
		\$24,193.13 TOTAL
CAMTEK	Public Services Building	\$19,364.78 plus sales tax
	Sheriff's Substation	<u>\$ 3,790.44</u> plus sales tax
		\$23,155.22 TOTAL
ECS	Public Services Building	\$45,963.00 plus sales tax

Sheriff's Substation \$15,974.00 plus sales tax
\$61,937.00 TOTAL

The Board by **consensus concurred with the recommendation of the Public Works Department to enter into agreement with CAMTEK Inc. of Spokane, Washington for the card lock upgrades to the Public Services Building and the Sheriff's Substation in the amount of \$23,155.22 plus sales tax utilizing the lowest responsive quotation.**

[10:59:39 AM](#)

Quarterly Jail Inspection

The Board conducted the first quarter, 2014 jail inspection.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:06:28 PM](#)

Marijuana Applications

The Board received three "Marijuana Producer Tier 3/Marijuana Processor" applications from the Washington State Liquor Control Board.

Prosecutor Flyckt advised the Board of the process for approval, disapproval and the requirement of a statement detailing the reasons, as well as a hearing before the WSLCB.

Building and Planning Director Loren Wiltse was present for the discussion.

[1:31:45 PM](#)

[1:41:56 PM](#)

Tax Title Property

Treasurer Danekas reported to the Board that currently there are three Tax Title Properties in Ritzville that are being held in a Treasurer Trust account. The Board, along with Public Works Director O'Brien, will evaluate the condition of the properties on Wednesday, March 5, 2014 and will meet again with Treasurer Danekas on March 10, 2014.

[2:22:49 PM](#)

[2:22:49 PM](#)

WSU Cooperative Extension Lease Agreement

Prosecutor Flyckt presented a draft of the Agreement between Ritzville Public Development Authority and Adams County for the proposed WSU office relocation. The Board discussed the Agreement and Prosecutor

Flyckt will make necessary changes and have the document ready for RPDA approval on March 4, 2014.

[2:55:40 PM](#)

[2:55:44 PM](#)

Loud Noise Disturbance Ordinance

Prosecutor Flyckt finalized changes to be made to the proposed Loud Noise Disturbance Ordinance. Adoption is scheduled for Monday, March 10, 2014. [3:14:14 PM](#)

County Inventory

The Board certified pursuant to RCW 36.32.210 the Adams County Fixed Asset and Departmental Inventory for the year ending December 31, 2013.

[3:14:14 PM](#)

Adams County Personnel Policy

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-014-2014 In the Matter of Amending the Adams County Personnel Policy*. **Motion carried.**

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda*. **Motion carried.**

Approval of Preliminary Minutes of February 24, 2014

Approval of **Resolution No. R-013-2014 In the Matter of Transferring Funds from the Public Facilities Fund #122 to the Economic Development Capital Projects Fund #324**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	140732 – 140759	\$ 37,160.54
103	140760 – 140762	\$ 565.35
104	140763 – 140773	\$ 11,855.69
112	140774 – 140775	\$ 638.35
114	140776	\$ 146.00

116	140777	\$	6.83
117	140778 – 140781	\$	2,168.88
123	140782 – 140787	\$	6,425.03
502	140788 – 140790	\$	22,798.31
115	0273 – 0286	\$	1,361.55
401	0287 – 0290	\$	1,522.84
501	0291 – 0293	\$	2,500.67
590	0294 – 0311	\$	28,736.55
	TOTAL		\$115,886.59

Crops and Soils

Commissioner Marshall moved, Stevens seconded, to *approve Amendment Number 21 to Agreement between Adams County and Washington State University Concerning Adams County Support for William Schillinger.* **Motion carried.**

Master Clock System at 911 Center

Quotes received for the upgrade to the master clock hardware in the 911 center were as follows:

Day Wireless	\$14,396.19
Valence, Inc.	\$11,778.07

Commissioner Marshall moved, Stevens seconded, to *Award Valence Inc., Otis Orchards, Washington for the purchase, installation, maintenance and support for master clock hardware in the 911 center in the amount of \$11,778.07.* **Motion carried.**

[4:19:17 PM](#)

Permanent Minutes Signed

February 18, 2014

Correspondence Received

Notice of Marijuana License Application (3) – Symington Holdings II
 Sheriff John W. Hunt re: Legalization of Marijuana in Adams
 County
 Adams County Pet Rescue re: Thank You for 2014 Budget
 Allocation
 Ken S. Berg, Manager, Fish & Wildlife Service re: Endangered
 Gray Wolf Proposal
 Jeff Johnson, Supervisor, McGregor Company re: Appreciation
 Letter for

Environmental Health Specialist Brent Stenson's Help with Permitting for Their New Plant

Adjournment @ 5:05 p.m.

Submitted:
S/Patricia J. Phillips
Deputy Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
-Absent-
Roger L. Hartwig, Commissioner

RESOLUTION NO. R-013-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE PUBLIC
FACILITIES IMPROVEMENT FUND #122 TO THE ECONOMIC
DEVELOPMENT CAPITAL PROJECTS FUND #324**

WHEREAS, Resolution No. R-26-06 established the Economic Development Capital Projects Fund #324 to facilitate in the management and distribution of revenues collected in the Public Facilities Improvement Fund #122; and,

WHEREAS, it has been decided that the Public Facilities Improvement Fund #122 will transfer \$100,000. to support the Economic Development Capital Projects Fund and its various endeavors as approved by the Board of Adams County Commissioners;

THEREFORE BE IT HEREBY RESOLVED that one hundred thousand and no/100 dollars (\$100,000.) be transferred from the Public Facilities

Improvement Fund #122 BARS 597.58.94.01 to the Economic
Development Capital Projects Fund #324 BARS 397.58.94.01.

DATED this 3rd day of March, 2014.

BOARD OF COUNTY
COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
- Absent-
Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-014-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE ADAMS COUNTY PERSONNEL
POLICY**

WHEREAS, changes in personnel related matters have occurred since
the last amendment on February 10, 2014; and,

WHEREAS, it is expedient that these changes which address the "Pay
Period" in Section 2, Subsection 4; and, "Overtime" in Section 3,
Subsection 1 (Definitions) be officially reflected in the Adams County
Personnel Policy.

THEREFORE BE IT HEREBY RESOLVED that effective immediately the **ADAMS COUNTY PERSONNEL POLICY IS AMENDED**; and,

BE IT FURTHER RESOLVED that all other resolutions in conflict herewith are rescinded.

DATED this 3rd day of March, 2014.

BOARD OF COUNTY
COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
-ABSENT-
Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board