

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

March 31, 2014

(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

[8:49:25 AM](#)

Allan Koch reported of his intent to apply for a conditional use permit or a transfer of the current conditional use permit to himself, the land owner. Koch was advised to contact Building and Planning Director Loren Wiltse for direction on the process.

[9:03:04 AM](#)

[10:01:04 AM](#)

Public Works

Public Works Director O'Brien and Engineer Yeager provided an update on maintenance tasks and reviewed the status of a guardrail repair, rock crushing and continuing work at Cemetery Bridge Road.

Card Lock System for Public Services Building and Sheriff's Substation

Commissioner Hartwig moved, Marshall seconded, *to enter into contract between CamTek Inc. of Spokane, Washington and Adams County for the installation of a new Door Control Access system at the Othello Public Services Building and the Othello Sheriff's substation in the amount of \$23,155.22 plus sales tax.* **Motion carried.**

Historic County Courthouse Rehabilitation Grant Program

Commissioner Marshall moved, Hartwig seconded, *to execute the Grant Agreement between Adams County Department of Public Works and the Washington State Department of Archaeology and Historic Preservation for the purpose of rehabilitating the third floor Courthouse restrooms and the Courthouse elevator in the amount of \$219,230.00.* **Motion carried.**

Integrated Health Care Services

The Board discussed the necessary completion of repairs to the Health District building in Ritzville. Director O'Brien will begin the process to secure a contractor to complete the repairs to the building freeing up public works staff for other projects.

[10:43:21 AM](#)

[11:00:24 AM](#)

Assessor Office Vacancy

Assessor Brewer reported that she would be conducting an interview for the position of Appraiser. The applicant is an accredited appraiser and would be classified at Range 12 on the union position employee salary schedule. Brewer requested authorization from the Board to offer the candidate a Step Five (5) placement on the salary schedule stating her budget would support the same. The Board by **consensus authorized Assessor Brewer to offer the candidate a salary classification level of up to Step Five (5).**

[11:14:03 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Mosquito Control Board

Commissioner Hartwig moved, Marshall seconded, to *reappoint Marthann Olson, Othello, to the Adams County Mosquito Control Board, District #2, for a two (2) year term effective April 1, 2014 through March 31, 2016.*
Motion carried.

Permit Technician

Commissioner Marshall moved, Hartwig seconded, to *approve Resolution No. R-012-2014 In the Matter of Creating Adams County Position No. 305 – Permit Technician – within the Building and Planning Department; Adopting the Job Description; and, Establishing the Classification Level.* **Motion carried.**

Martin Hall

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution No. R-018-2014: A Resolution of the Board of County Commissioners of Adams County, Washington, Approving and Authorizing the First Amendment to the 2014 Memorandum of Understanding, Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); and Providing for Other Matters Properly Relating Thereto.* **Motion carried.**

Seidl Road Speed Limit

Commissioner Marshall moved, Hartwig seconded, to **approve Resolution No. R-019-2014 In the Matter of Lowering the Speed Limit on Seidl Road #12164 from Danekas MP 0.37 to Hills MP 1.98 and on Hills Road #87061 from Seidl MP 4.64 to Danekas MP 6.08 During CRP 161 Danekas Road Project. Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to **approve the Consent Agenda. Motion carried.**

Approval of Preliminary Minutes of March 24 and 26, 2014

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	141144 – 141165	\$ 7,913.97
103	141166 – 141170	\$ 3,724.14
104	141171 – 141176	\$ 6,801.08
105	141177	\$ 1,007.50
112	141178	\$ 280.50
116	141179 – 141181	\$ 178.38
117	141182	\$ 78.11
119	141183	\$ 78.40
123	141184	\$ 1,650.16
131	141185	\$ 4,750.00
502	141186 – 141187	\$ 250.71
001	0504	\$ 251.70
115	0505 – 0509	\$ 525.25
321	0510	\$ 751.50
401	0511 – 0514	\$ 3,102.76
501	0515 – 0516	\$ 216.14
590	0517 – 0526	\$ 8,047.79
	TOTAL	\$39,608.09

Clerk of the Board

The Board officially appointed **Patricia J. Phillips** as **Clerk of the Board** effective **April 1, 2014**.

Permanent Minutes Signed

March 17 and 19, 2014

Adjournment @ 4:00 p.m.

Submitted:

s/Patricia J. Phillips

Deputy Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-012-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF CREATING ADAMS COUNTY POSITION NO. 305 - PERMIT
TECHNICIAN - WITHIN THE BUILDING AND PLANNING DEPARTMENT; ADOPTING
THE JOB DESCRIPTION; AND, ESTABLISHING THE CLASSIFICATION LEVEL**

WHEREAS, staffing within the Building and Planning Office has been reviewed for operation efficiency; and,

WHEREAS, it has been determined that office operations would be better served with an individual to assist with day to day contact with the public as well as with assistance in the permit application process;

**THEREFORE BE IT HEREBY RESOLVED THAT THE FOLLOWING POSITION IS
CREATED AND ESTABLISHED AS FOLLOWS:**

Permit Technician – Position No. 305
Position based in Othello, Washington at the County Public Services Building
Full time
Classification: Union - Range 8

DATED this 31st day of March, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-018-2014

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
ADAMS COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE FIRST
AMENDMENT TO THE 2014 MEMORANDUM OF UNDERSTANDING, PURSUANT TO
THE AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY
AGREEMENT (MARTIN HALL); AND PROVIDING FOR OTHER MATTERS
PROPERLY RELATING THERETO**

ADAMS COUNTY, WASHINGTON

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
ADAMS COUNTY, WASHINGTON, as follows:**

WHEREAS, Adams County, Washington (the "County") is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington;

WHEREAS, the County is required by chapter 13.16 RCW to acquire, construct and maintain juvenile detention facilities for dependent, wayward and delinquent children;

WHEREAS, Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction, improvement and expansion of jails, court facilities and juvenile justice facilities;

WHEREAS, the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) ("the Amended and Restated Agreement") executed by each County on the following dates:

Douglas County - August 26, 1996
Stevens County - August 20, 1996
Pend Oreille County - July 22, 1995
Spokane County - August 13, 1996
Adams County - July 22, 1996
Asotin County - August 19, 1996
Lincoln County - July 15, 1996
Whitman County - July 15, 1996
Ferry County - July 15, 1996

under the authority granted by chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2nd sp. sess., to provide for the joint operation and maintenance of Martin Hall for use as a "juvenile rehabilitation center" as amended from time to time;

WHEREAS, pursuant to Section 12 of the Amended and Restated Agreement, the Adams County Board of County Commissioners (the "Board") by Resolution approved the 2014 Operating Budget for the operation and maintenance of Martin Hall and the Memorandum of Understanding relating thereto;

WHEREAS, the Martin Hall Juvenile Facility Board has proposed a First Amendment to the Memorandum of Understanding for the Calendar Year 2014 and is requesting the Board approve the same;

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

Section 1. The Board hereby approves the First Amendment to the Memorandum of Understanding for the calendar year 2014 in substantially the form attached hereto as Exhibit "A."

Section 2. All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

Section 3. This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of County Commissioners of Adams County, Washington, at a regular meeting thereof held on March 31, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-019-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF LOWERING THE SPEED LIMIT ON SEIDL ROAD #12164 FROM DANEKAS MP 0.37 TO HILLS MP 1.98 AND ON HILLS ROAD #87061 FROM SEIDL MP 4.64 TO DANEKAS MP 6.08 DURING CRP 161 DANEKAS ROAD PROJECT

WHEREAS, the Public Works Department requested the speed limit on Seidl Road from Danekas to Hills and on Hills Road from Seidl to Danekas be reduced during CRP 161 Danekas Road project.

WHEREAS, the County Engineer recommended a 35 mph speed limit during the Danekas Road Construction project as this section of Seidl and Hills Road will be used as the detour route;

THEREFORE BE IT HEREBY RESOLVED that the speed limit be set at 35 mph on Seidl Road from Danekas to Hills and on Hills Road from Seidl to Danekas until CRP 161

Danekas Road project is completed which at that time the speed limit will return to the existing 50 mph speed limit.

DATED this 31st day of March, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board