

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

April 28, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

The Board was in a session closed to public pursuant to RCW 42.30.110(1)(g) – “to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee”. Session was held from 8:50 a.m. to 9:15 a.m.

[10:15:27 AM](#)

Grounds Equipment Storage Shed

It being the time and place for opening bids for the Construction of Grounds Equipment Storage Shed, bids were opened from:

Town & Country Builders, Inc.	\$64,700
5918 East Trent Avenue	
Spokane Valley, WA 99212	

Engineer's Estimate: \$52,000 + tax

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[10:18:17 AM](#)

Public Works

Director O'Brien gave an update on crack sealing in the Othello area; the detour route for the Danekas Road project; and the culvert replacement project on Wahl Road in Lind.

Card Lock System for Public Services Building

CamTek will be on site May 5, 2014 in Othello to install the new door control access system at the Public Services Building and the Sheriff's

substation. Director O'Brien requested authorization for additional work to be completed while CamTek is on site. O'Brien would like to electrify the exterior doors of the public services building which will allow the card lock access operation of all exterior doors as well as provide status through the computer system. Public Works will have the added capability of issuing a temporary card for after-hours meetings that can be activated for a set number of hours. The cost to upgrade is \$8,400.

The Board ***by consensus authorized the additional expenditure of \$8,400 to include all exterior doors of the Public Services Building in the card lock access system.***

Adams County Health Department Building (Ritzville)

Quotes were requested from the following companies for the repairs to the Ritzville Department of Health Building. A statement of the work needed was presented to the contractors as well as Facilities Manager Dennis Sackmann meeting with each of them in the building with an explanation of the work to be done. The following quotes were submitted:

Strohmaier Construction, Inc. 201 E. 7 th Ritzville, WA 99169	\$9,865.32 including sales tax
York Construction (two bids received) 1567 N. Bauman Road Ritzville, WA 99169	\$14,808.75 \$16,155.00
Benedict Quality Painting and Remodel 402 West 8 th Ritzville, WA 99169	No Bid Received

Public Works has budgeted \$10,000 for repairs.

The Board ***by consensus concurred with the recommendation of the Public Works Department to enter into agreement with Strohmaier Construction, Inc. of Ritzville, Washington for the repairs to the Ritzville Department of Health Building in the amount of \$9,865.32 utilizing the lowest responsive quotation.***

Adams County Fairgrounds

Director O'Brien met with the Adams County Fair Association on April 24 and the following projects were discussed:

- Replacement of the front and back ticket booth with a pre-built building
- Extension of concrete in the pig barns
- Increase in the size of the cattle wash
- Uneven concrete slabs in the exhibit building
- An interest in a covered shed at the west end of the exhibit building where the kids' play area is now located to be erected in 2015

Director O'Brien authorized the extension of concrete in the pig barn. The cattle wash expansion will need to be re-configured and O'Brien advised them to hold off on that project for now.

Other items Director O'Brien discussed with the Fair Association include:

- **Underground Power:** O'Brien advised that he is still working with Farmers Electric and AVISTA to get power back in. The Fair Association would like the pad mounted transformer to go underground. There may be a difference between the actual cost for underground and what insurance will contribute. O'Brien asked if the Fair Association would be willing to share in the cost difference between what insurance will cover and what underground will cost. They indicated that they would and will have money available this year for that purpose.
- Based on the age of the hot water tanks all, with the exception of two, will need to be replaced

2014 Vehicles and Equipment

Budgeted vehicles and equipment to be ordered under State bid were reviewed.

Director O'Brien requested authorization to order the following vehicles:

Four Pickups	(3) 2014 Ford F250XL (2WD)
	(1) 2014 F250 (2WD) Crew;

Two Sheriff Cars	(2) 2014 Ford Police AWD Mid Utility
One Shop Truck	
Four Pool Cars	(3) 2014 Chevy Impala (1) 2014 Ford Escape

The board ***by consensus authorized Public Works to move forward with the purchase program of the listed vehicles under State bid.***

City of Othello Paths and Trails

The City of Othello has requested \$41,000 from the Paths and Trails Fund to be used as a 10% construction match for their project to begin in 2015. Director O'Brien will meet with the City of Othello to obtain more information and better understand the project before making a recommendation to the Board.

McManamon Bridge Project #400-3

Commissioner Hartwig moved, Marshall seconded, to *approve the Rural Arterial Program Project Agreement for Construction Proposal #0114-01 between the State of Washington County Road Administration Board (CRABoard) and Adams County for the McManamon Bridge Project in the amount of \$429,400.* **Motion carried.**

[11:32:04 AM](#)

Lind-Ritzville Cooperative Schools Greenhouse Construction Project

Rob Roettger, Superintendent of Lind-Ritzville Cooperative Schools, was present for a photograph and presentation of non-Current Expense Adams County funds in the amount of \$20,000, allocated in the 2014 budget for greenhouse project construction funds (no operating, site preparation costs, etc.).

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:32:25 PM](#)

Economic Development Analyst

The Board, following their review of applications, selection of candidates to interview, and conducting interviews, offered the position of Economic Development Analyst to Stephen McFadden, Ritzville. Mr. McFadden accepted and will begin June 2, 2014 with compensation of M1S1 on the

Management Level Salary Schedule.

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[2:25:04 PM](#)

McManamon Bridge Project #400-3

Commissioner Marshall moved, Hartwig seconded, to *authorize the Chairman to sign the Local Agency Standard Consultant Agreement # CRP-169, to enter into a contract between Anderson Perry & Associates, Inc., Walla Walla, Washington and Adams County in the amount of \$104,101.75 for the design engineering services of the McManamon Bridge #400-3 Replacement Project.* **Motion carried.**

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[3:46:49 PM](#)

Dietician Position

Commissioner Marshall moved, Hartwig seconded, to **approve Resolution No. R-025-2014 In the Matter of Creating Adams County Position No. 503 – Registered Dietician – within the Integrated Health Care Services Department; Adopting the Job Description; and, Establishing the Classification Level.** Motion Carried.

Peer Support Specialist

Commissioner Hartwig moved, Marshall seconded, to **approve Resolution No. R-026-2014 In the Matter of Creating Adams County Position No. 504 – Peer Support Specialist – within the Integrated Health Care Services Department; Adopting the Job Description; and, Establishing the Classification Level.** Motion Carried.

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to **approve the Consent Agenda.** **Motion carried.**

Preliminary minutes of April 21 and 23, 2014

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	141545 – 141572	\$ 51,891.65
103	141573	\$ 102.00
104	141574 – 141575	\$ 3,079.84

106	141576 – 141578	\$ 2,729.52
109	141579	\$ 703.83
112	141580 – 141581	\$ 502.75
117	141582 – 141583	\$ 1,610.29
122	141584	\$ 870.25
123	141585	\$ 648.00
108	0693	\$ 42,950.03
115	0694 – 0703	\$ 4,816.74
401	0704 – 0708	\$ 5,278.03
501	0709 – 0711	\$ 326.46
590	0712 – 0730	\$ 12,445.90
	TOTAL	\$127,955.29

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Permanent Minutes Signed

April 14 and 16, 2014

Correspondence Received

US Army Corp of Engineers re: Public Notice of Proposed Administrative Penalty against City of Redmond, WA

Terry Clements, Public Works Director, City of Othello re: Walk Path and Trails Fund Request

Keith Goehner, Chelan County Board of Commissioners to Wayne Johnson (w. copy to Commissioner Stevens) re: Appointment to Workforce Development Council Board of Directors

Adjournment @ 4:00 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner