

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

July 28, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

Executive Session

The Board went into Executive Session under RCW 42.30.110(1)(g) – “To evaluate the qualification of an applicant for public employment or to review the performance of a public employee” from 8:47 a.m. to 9:16 a.m. Superior Court Judge Steve Dixon was present.

[9:44:49 AM](#)

Bruce Industrial Area

Doyle Palmer, Othello, met with the Board to discuss the possibility of the County taking possession of a private gravel road located in the Bruce Industrial Area. Public Works Director O'Brien and Engineer Yeager reported that they would look at the road in its current state and advise Mr. Palmer of the requirements that need to be met in order to bring the road up to current County standards, a condition that must be met prior to the County taking possession of the road, and costs associated with such.

Public Works will research the issue and make a recommendation to the Board at a later date.

[9:59:39 AM](#)

[10:11:04 PM](#)

Public Works

Director O'Brien provided updates on the following:

- road maintenance noting seal coating delays due to hot weather
- fairgrounds noting that the RV line has been dug, electrical line is in, inspected and buried

- solid waste noting still not fully staffed

Engineer Yeager provided updates on the following:

- Cunningham Road Overlay noting that notification for construction funding has been received for the overlay project. Yeager will coordinate with the Othello City Administrator before overlay work begins
- Hampton Road with the Board reviewing pictures of a small area that was worked on. Engineer Yeager advised he has not been able to meet with Gary Weaver to discuss the shallow ditch.
- Danekas Road Project noting that the Hills Road section of the project is being work on

Pet Rescue

The Pet Rescue staff is seeking authorization to install an irrigation pump and electricity to irrigate a portion of the Pet Rescue facility adjacent to the Adams County Fairgrounds. Pet Rescue has an allotment for water and they are asking to place a pump with electricity in a different location that it is currently.

Coordination between the County, the tenant currently leasing the County owned farm ground, and Pet Rescue will need to be developed. A history of Pet Rescue's water usage as well as a design concept are necessary for review prior to Board approval.

2014 County Wide Crushing Project

Commissioner Hartwig moved, Marshall seconded, to *approve Pay Estimate No. 3, Release of Retainage – Final to DeAtley Crushing Company, Lewiston, Idaho, for work completed 5/1/2014 to 7/21/2014 on the 2014 County Wide Crushing Project, ERP-798, in the amount of \$26,304.01. Motion carried.*

[10:53:46 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:30:20 PM](#)

Entrance Conference for Audit of Fiscal 2013

Lisa Nolan, Assistant State Auditor, conducted the Entrance Conference for the audit of fiscal 2013 County financial records and Federal grant compliance.

Audit cost is estimated at \$14,800 plus travel. The report is expected to be issued by August, 2014.

Also present were Auditor Hunt and Treasurer Danekas.

[1:45:43 PM](#)

Treasurer Danekas

At the Board's request, Treasurer Danekas presented a report on the financial status of specific fund accounts through July 21, 2014.

[3:52:28 PM](#)

Booker, Cunningham, and Bench Road Overlay Projects; and Hampton Road Rehabilitation Project

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution R-042-2014 Notice to Contractors for Booker Road Overlay #2 (CRP-173) M.P. 0.00 to M.P. 4.29 – Muse Road to SR-26; Cunningham Road Urban Overlay (CRP-174) M.P. 1.47 to M.P. 2.0 – City Limits to SR-17; Bench Road Urban Overlay (CRP-175) M.P. 7.0 to M.P. 8.0 – Taylor Road to SR-24; Hampton Road (CAPP #13-0033) M.P. 0.000 to M.P. 0.90 (McKinney Road) for construction improvements. Motion carried.*

Consent Agenda

Commissioner Marshall moved, Hartwig seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of July 21 and 23, 2014

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001 | 142842 – 142864 | \$ 64,068.47 |
| 103 | 142865 – 142866 | \$ 266.37 |
| 104 | 142867 – 142871 | \$ 4,093.93 |
| 106 | 142872 – 142875 | \$ 2,394.65 |
| 109 | 142874B | \$ 703.76 |
| 116 | 142875B | \$ 10.10 |
| 117 | 142876 – 142879 | \$ 2,207.84 |
| 122 | 142880 | \$ 4,520.00 |
| 123 | 142881 – 142883 | \$ 532.14 |

| | | | |
|-----|--------------------|----|------------|
| 502 | 142884 | \$ | 18.74 |
| 108 | 1388 – 1391 | \$ | 849.82 |
| 115 | 1392 – 1401 & 1431 | \$ | 92,069.04 |
| 401 | 1402 – 1404 | \$ | 257.42 |
| 501 | 1405 – 1409 & 1432 | \$ | 2,240.30 |
| 590 | 1410 – 1429 | \$ | 102,285.35 |
| | TOTAL | \$ | 276,517.93 |

[3:54:02 PM](#)

Permanent Minutes Signed

July 14 and 16, 2014

Correspondence Received

Michael J. Morgan, Attorney re: Public Defender 2nd Quarter Report for period April to June, 2014

Brandon West, Attorney re: Public Defender 2nd Quarter Report for period April to June, 2014

Chris Bajalcaliev, Attorney re: Public Defender 2nd Quarter Report for period April to June, 2014

East Columbia Basin Irrigation District, President Don Osborne re: ELC – County Road Bridge Replacements

Jo Ann Keele, re: Condition of Steele Road, Othello (with photographs)

Adjournment @ 4:30 p.m.

Submitted:

s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-042-2014

NOTICE TO CONTRACTORS
County of Adams
Department of Public Works
Ritzville, Washington

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, August 25, 2014** and will be opened and publicly read on August 25, 2014 at 10:00 a.m. for the following construction improvements:

Booker Road Overlay #2 (CRP-173) M.P 0.00 to M.P 4.29 - Muse Rd. to SR-26, Cunningham Road Urban Overlay (CRP-174) M.P 1.47 to M.P 2.0 – City limits to SR-17, Bench Road Urban Overlay (CRP-175) M.P 7.0 to M.P 8.0 – Taylor Rd. to SR-24, Hampton Road (CAPP #13-0033) M.P 0.00 to M.P 0.90 (McKinney Road) by rehabilitation of the roadway by shoulder widening, guardrail, asphalt surface overlay and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

DATED this 28th day of July, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board