

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

November 17, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

Agenda Additions:

2:45 p.m. Vicki Guse, Integrated Health Care Services

Approval of Economic Development Department Credit Card Policy
(Consent Agenda)

[10:02:08 AM](#)

Six Year Transportation Improvement Program (2015-2020)

Engineer Yaeger presented the preliminary Six Year Transportation Improvement Program for 2015-2020.

The public hearing to consider the Program was set for Monday, December 1, 2014, at 10:00 a.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

Public Works General Session

Engineer Yaeger reported on the Leisle and Calloway Road bridges. The Leisle Road Bridge requires a Washington State Department of Transportation fabrication inspection. The County will perform the fabrication inspection and the East Columbia Basin Irrigation District will reimburse the County for the work, estimated at \$10,000. ECBID President Don Osborne has signed a reimbursable work form to that effect.

Director O'Brien reported on general maintenance noting policies and procedures for weed burning are being reviewed with road maintenance

supervisors. O'Brien reported culverts are being cleaned in anticipation of wet weather.

O'Brien reported that Bruce Transfer Station summer hours (Tuesday through Saturday from 9:00 a.m. to 4:00 p.m.) will continue for a trial period during the month of December.

[10:48:14 AM](#)

[11:01:29 AM](#)

Washington State Auditor Entrance Conference

Lucila Sanchez, Assistant State Auditor, conducted the Entrance Conference for the accountability audit for fiscal years 2012-2013. Completion of the 2013 financial statement audit is expected to be completed during this time also. Accountability audit costs as well as completion of the financial audit is estimated at \$28,200 plus travel. The reports are expected to be issued by December, 2014.

Also present were Public Works Director O'Brien, Engineer Yaeger, Treasurer Danekas, Auditor Hunt, and Assessor Brewer.

[11:11:57 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[11:17:03 AM](#)

Corrections Department

Sheriff Hunt met with the Board to discuss and receive clarification on the intent and purpose of Funds #103 and #103A.

Sheriff Hunt also discussed re-establishing the canine program and advised the Board the sheriff's department has applied for a grant for the cost of a canine unit as well as training expenses.

[11:42:26 AM](#)

Executive Session

The Board went into Executive Session under RCW 42.30.110(1)(i) – "To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely

to result in an adverse legal or financial consequence to the agency.” Executive session was held from 1:45 p.m. to 2:45 p.m. Engineer Yaeger and Prosecutor Flyckt were present.

[2:50:47 PM](#)

Integrated Health Care Services

Director Guse met with the Board to inform them of Spokane RSN funding changes that will result in Medicaid funding changing from a Cost Reimbursement Contract to a Fixed Performance Contract, effective January, 2015. All non-Medicaid funding will remain as cost reimbursement. A summary to date highlighted \$130,000 was received from 10/2013 through 9/2014 and due to staff shortages in the IHCS Department, was not expended. Spokane RSN is requesting IHCS return \$130,000 by November 25, 2014. Director Guse will comply with the request.

Guse requested re-classification of DMHP positions currently on the exempt salary schedule at EE4. Guse requested the positions be reclassified to EE6 in order to offer a more competitive salary. The Board will take the matter under consideration.

[3:21:10 PM](#)

[4:06:32 PM](#)

Designated Mental Health Professionals Reclassification

Integrated Health Care Services Director Guse has requested the DMHP positions within her department be reclassified from EE4 to EE6 on the Adams County Exempt Salary Schedule. DMHP salaries are fully funded through Spokane County Regional Support Network.

Commissioner Hartwig moved, Marshall seconded, to ***approve the request of Integrated Health Director Guse to reclassify DMHP positions from EE4 to EE6 on the Adams County Exempt Salary Schedule. Two positions, currently placed at EE4, Step 1 will be reclassified to EE6, Step 1. One position, currently placed at EE4, Step 4 will be reclassified to EE6, Step 2. Two positions, currently vacant, will be placed at EE6. Motion carried.***

Federal Surface Transportation Funds to Cities/Towns

Commissioner Hartwig moved, Marshall seconded, to ***approve Resolution No. R-44-2014 In the Matter of Distribution of Federal Surface Transportation Funds. Motion carried.***

Adams County Budget 2015

Public Hearings on the preliminary 2015 Adams County Budget were set for Monday, December 1, 2014 and Monday, December 8, 2014 at 2:00 p.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

FRP Financial

The following forms were signed by the Chairman relating to 2015 Health Insurance:

- Adams County health flexible spending account carryover amendment;
- Summary of renewal/proposed rates;
- Delta Dental of Washington Booklet/Insert Approval form;
- Delta Dental of Washington Dental Care Service Contract DDWA Plan #00825; and
- Summary of changes for contracts issued between January 2, 2015 and December 31, 2015.

Consent Agenda

Commissioner Marshall moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Approval of Economic Development Department Credit Card Policy

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	144360 – 144427	\$ 37,728.42
001E	144428 – 144429	\$ 1,242.10
103	144430 – 144432	\$ 345.36
104	144433 – 144442	\$ 4,685.31
105	144443	\$ 11,857.50
106	144444 – 144445	\$ 51.84
112	144446	\$ 261.50
116	144447 – 144449	\$ 324.73
117	144450 – 144454	\$ 4,337.55
123	144455	\$ 700.00

166	144456 – 144466	\$	2,782.88
502	144467 – 144474	\$	6,384.87
115	2096 – 2104	\$	1,125,945.70
401	2105 – 2108	\$	41,742.68
501	2109 – 2114	\$	6,571.58
590	2115 – 2129	\$	53,962.01
	TOTAL	\$	1,298,924.03

[4:22:02 PM](#)

Permanent Minutes Signed
November 3 and 5, 2014

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-44-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DISTRIBUTION OF FEDERAL SURFACE
TRANSPORTATION FUNDS**

WHEREAS, Adams County established procedures regarding distribution of County Road Funds for the Surface Transportation Program to Local Agencies under Resolution No. 86-98;

NOW THEREFORE BE IT HEREBY RESOLVED that Adams County pay to the cities/towns the following amounts from the County Road Fund #115:

<u>City/Town</u>	<u>Population</u>	<u>BARS Number</u>	<u>Amount</u>
Othello	7,695	598.45.52.01	\$44,381
Ritzville	1,680	598.45.52.02	\$ 9,689
Lind	565	598.45.52.03	\$ 3,259
Washtucna	215	598.45.52.04	\$ 1,240
Hatton	110	598.45.52.05	\$ 634
Totals	10,265		\$59,203

DATED this 17th day of November, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board