

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 8, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

Session Closed to Public per RCW 42.30.140(4)(b)

The Board was in a session closed to the public from 9:21 a.m. until 10:05 a.m. under RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,..." Public Works Director O'Brien and Gary and Valerie Hunt were present.

[10:13:27 AM](#)

Public Works

Director O'Brien gave a general update on maintenance and solid waste; and, reviewed and discussed the proposed final 2015 Annual Road Construction Program.

[10:35:19 AM](#)

[11:00:08 AM](#)

Amend Adams County Budget (2014)

It being the time of 11:00 a.m. and the place set for the public hearing to consider amendments to the 2014 Adams County Budget, Chairman Stevens convened the public hearing.

There were no members of the public present. Press from the Ritzville Journal was present.

Auditor Hunt reviewed the proposed amendments. Further clarification was requested from Sheriff Hunt regarding Police Operations Fund #065.

Public Works Director O'Brien cited the reasons for amendments to Funds #110; #108, and #501.

Chairman Stevens closed the public hearing at 11:28 a.m.

[11:28:30 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[2:00:27 PM](#)

Adams County Budget (2015)

Chairman Stevens reconvened the Monday, December 1 public hearing at 2:00 p.m. to receive further input on the proposed 2015 Adams County Budget.

Present were Auditor Hunt; Public Works Director O'Brien; Sheriff Hunt; Undersheriff Wagner; and Treasurer Danekas. There were no members of the public present.

Auditor Hunt presented updates to the preliminary budget noting changes and confirmed Public Works Director O'Brien has re-submitted budgets for his departments.

Sheriff Hunt discussed personnel costs within his department, specifically over-time.

Treasurer Danekas explained Real Estate Excise Tax (REET) revenues and the requirements set by the State of Washington in how those monies are to be spent.

Chairman Stevens closed the public hearing at 2:53 p.m.

[2:53:22 PM](#)

[2:59:47 PM](#)

City of Ritzville Law Enforcement Agreement

The Board met with representatives from the City of Ritzville regarding the County's intent to terminate the District Court Agreement between the City of Ritzville and Adams County, effective December 31, 2014.

Attending from the City of Ritzville were: Mayor Linda Kadlec; Attorney Mark Dewulf; Councilpersons David Grove and Ben Cross; Clerk Kris Robbins; and Police Chief David McCormick. Prosecutor Flyckt and Sheriff Hunt were also present.

Prosecutor Flyckt reviewed the reasoning for Adams County requesting a comprehensive agreement that would include jail, dispatch and district court services rather than two separate agreements for services. The proposed comprehensive agreement with the City of Ritzville would be similar to the agreement between Adams County and the City of Othello, satisfying a need to be fair and consistent to both cities. It was further noted that the District Court Services agreement was originally signed in 1994 with no cost adjustments through the years.

The City of Ritzville proposed an extension to the District Court Agreement to enable the City of Ritzville to work with the County to research the costs associated with District Court services.

The Board, *by consensus agreed to extend the current District Court Agreement until March 30, 2015 to allow the City of Ritzville time to research and obtain clarification of costs associated with District Court services. Until such date that a new Agreement is executed, the City of Ritzville will continue to pay the assessments under the existing District Court Services contract.*

Prosecutor Flyckt will prepare the extension agreement.

[4:12:24 PM](#)

[4:34:09 PM](#)

Annual Road Construction Program (2015)

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution No. R-046-2014 In the Matter of Adopting the 2015 Annual Road Construction Program.* Motion carried.

Martin Hall

Commissioner Marshall moved, Hartwig seconded, to *approve Resolution No. R-047-2014 In the Matter of Approving and Authorizing the 2015 Maintenance and Operation Budget Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); and, Providing for Other Matters Properly Relating Thereto.* Motion carried.

Levy Certification

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign the Levy Certification for Collection of Levy Amounts for Current Expense in 2014.* Motion carried.

Commissioner Marshall moved, Hartwig seconded, to *authorize the Chairman to sign the Levy Certification for Collection of Levy Amounts for County Road in 2014.* **Motion carried.**

Increasing Taxing District's Regular Levy

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution No. R-048-2014 In the Matter of Increasing the Taxing District's Regular Levy from that which was Levied the Previous Year (Current Expense) per RCW 84.55.120.* **Motion carried.**

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution No. R-049-2014 In the Matter of Increasing the Taxing District's Regular Levy from that which was Levied the Previous Year (County Road) per RCW 84.55.120.* **Motion carried.**

Washington State Office of Public Defense

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign the Face Sheet for Agreement No. ICA15284 – Washington State Office of Public Defense for the period January 1, 2015 through December 31, 2015 for the distribution amount of \$21,546.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of December 1 and 3, 2014

November, 2014 Payroll in the amount of \$672,480.03; and Benefits in the amount of \$234,544.31 (Warrant #Series 523882-524005; Direct Deposit # Series 40325-40491; Benefit/Deduction # Series 1112112-1112135)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	144667 – 144729	\$ 38,089.44
103	144730 – 144734	\$ 2,880.49

104	144735 – 144751	\$ 13,475.13
105	144752	\$ 18,987.50
112	144753 – 144754	\$ 290.50
114	144755	\$ 3,276.13
116	144756 – 144757	\$ 21.67
117	144758 – 144761	\$ 1,645.56
122	144762 – 144763	\$ 1,005.14
123	144764 – 144772	\$ 3,406.38
131	144773 – 144774	\$ 9,520.00
502	144775 – 144787	\$ 10,243.15
108	2186	\$ 1,275.05
110	2187	\$ 30,000.00
115	2188 – 2204	\$ 25,566.09
321	2205	\$ 2,298.34
401	2206 – 2210	\$ 688.59
501	2211 – 2217	\$ 9,006.51
590	2218 – 2229	\$122,475.29
	TOTAL	\$294,150.96

Resolution No. R-050-2014 In the Matter of Transferring Funds from Current Expense Fund #001 to Current Expense Reserve Fund #001B

Resolution No. R-051-2014 In the Matter of Transferring Funds from Current Expense Fund #001 to Adams County Capital Projects Fund #322

Resolution No. R-052-2014 In the Matter of Transferring Funds from Crime Victims Comp Fund #135 to Current Expense Fund #001

Resolution No. R-053-2014 In the Matter of Transferring Funds from Drug Enforcement Fund #130 to Current Expense Fund #001

Declare certain items as no longer working or unreliable to be disposed of: Inventory #6955; #6956; #6961; #7033; #10528; #10542; #10546; #11406; #11852; #12183; #12954

[4:42:08 PM](#)

Permanent Minutes Signed

November 24, 2014

Adjournment @ 5:00 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-046-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE 2015 ANNUAL ROAD CONSTRUCTION PROGRAM

WHEREAS, the County Road Administration Board Standards of Good Practice requires the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16;

THEREFORE BE IT RESOLVED that the Annual Road Construction Program for 2015 as presented by the Adams County Engineer and filed and attached hereto is adopted.

DATED this 8th day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-047-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF APPROVING AND AUTHORIZING THE 2015 MAINTENANCE AND OPERATION BUDGET PURSUANT TO THE AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY AGREEMENT (MARTIN HALL); AND, PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO

WHEREAS, Adams County, Washington (the "County") is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington; and,

WHEREAS, the County is required by Chapter 13.16 RCW to acquire, construct and maintain juvenile detention facilities for dependent, wayward and delinquent children; and,

WHEREAS, Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to Chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction, improvement and expansion of jails, court facilities and juvenile justice facilities; and,

WHEREAS, the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) ("the Amended and Restated Agreement") executed by each County on the following dates:

Douglas County - August 26, 1996
Stevens County - August 20, 1996
Pend Oreille County - July 22, 1996
Spokane County - August 13, 1996
Adams County - August 19, 1996
Asotin County - August 19, 1996
Lincoln County - July 15, 1996
Whitman County - July 15, 1996
Ferry County - July 15, 1996

under the authority granted by Chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2nd sp. sess., to provide for the joint operation and maintenance of Martin Hall for use as a "Juvenile Rehabilitation Center" as amended from time to time; and,

WHEREAS, Section 12 of the Amended and Restated Agreement requires the Adams County Board of Commissioners ("the Board") to approve the Operating Budget for the operation and maintenance of Martin Hall, which has been prepared by the Martin Hall Juvenile Facility Board;

NOW THEREFORE IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

- Section 1:* The Board hereby approves the Operating Budget (as defined in Section 12 of the Amended and Restated Agreement); in substantially the form attached hereto as Exhibit "A". The County shall pay its proportionate amount of costs incurred pursuant to this approved Operating Budget in accordance with Section 5 of the Amended and Restated Agreement.
- Section 2:* All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.
- Section 3:* This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of Adams County Commissioners of Adams County, Washington, at a regular meeting thereof held on December 8, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:

s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-048-2014

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM THAT WHICH WAS LEVIED THE PREVIOUS YEAR (CURRENT EXPENSE) PER RCW 84.55.120

WHEREAS, the Legislative Authority of Adams County has met and considered its budget for the calendar year 2015; and,

WHEREAS, the districts actual levy amount from the previous year was **\$3,221,640**; and,

WHEREAS, the population of this district is more than 10,000; and,

NOW, THEREFORE, BE IT RESOLVED by the Legislative Authority of Adams County that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2015 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be **\$32,216**, which is a percentage increase of **1%** from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, and annexations that have occurred and refunds made.

DATED this 8th day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-049-2014

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM THAT WHICH WAS LEVIED THE PREVIOUS YEAR (COUNTY ROAD) PER RCW 84.55.120

WHEREAS, the Legislative Authority of Adams County has met and considered its budget for the calendar year 2015; and,

WHEREAS, the districts actual levy amount from the previous year was **\$1,545,386**; and,

WHEREAS, the population of this district is less than 10,000; and,

NOW, THEREFORE, BE IT RESOLVED by the Legislative Authority of Adams County that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2015 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be **\$15,454**, which is a percentage increase of **1.0%** from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, and annexations that have occurred and refunds made.

DATED this 8th day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-050-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND #001 TO
CURRENT EXPENSE RESERVE FUND #001B**

WHEREAS, it was the intent of the Board of Commissioners and the Finance Committee to build the Reserve Fund whenever possible; and

WHEREAS, there are funds available in the Current Expense General Fund; and

WHEREAS, Current Expense budgets have increased over time and it is necessary the Reserve Fund be approximately fifteen percent (15%) of the Current Expense budget to cover emergency expenses that may occur;

THEREFORE BE IT HEREBY RESOLVED that Two Hundred Thousand and no/100 dollars (\$200,000) be transferred from Current Expense Fund #001, Bars 597.14.00 to Current Expense Reserve Fund #001B, Bars 397.14.00.

DATED this 8th day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-051-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND #001 TO
ADAMS COUNTY CAPITAL PROJECTS FUND #322**

WHEREAS, in 2004 the Adams County Capital Projects Fund was created to facilitate the accounting of the finances for the remodel of a building for the purpose of housing county services in Othello, Washington; and,

WHEREAS, Fund #322 is for the purpose of funding County capital projects;

THEREFORE BE IT HEREBY RESOLVED that One Hundred Thousand and no/100 dollars (\$100,000) be transferred from Current Expense Fund #001, Bars 597.28.64.01 to Adams County Capital Projects Fund #322, Bars 397.64.00.00.

DATED this 8th day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-052-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CRIME VICTIMS COMP FUND #135 TO
CURRENT EXPENSE FUND #001:**

WHEREAS, funds were allocated in the Crime Victims Comp Fund #135 for the partial support of personnel in Current Expense for the 2014 Budget Year;

THEREFORE BE IT HEREBY RESOLVED that Twenty Four Thousand and no/100 dollars (\$24,000) be transferred from Crime Victims Comp Fund #135 BARS 597.15.10.01 to Current Expense Fund 001 BARS 397.15.10.00.

DATED this 8th day of December, 2014

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-053-2014

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM DRUG ENFORCEMENT FUND #130 TO
CURRENT EXPENSE FUND #001:**

WHEREAS, funds were allocated in the Drug Enforcement Fund #130 for the partial support of personnel in Current Expense for the 2014 Budget Year;

THEREFORE BE IT HEREBY RESOLVED that One thousand and no/100 dollars (\$1,000) be transferred from Drug Enforcement Fund #130 BARS 597.21.10.01 to Current Expense Fund #001 BARS 397.00.00.00.

DATED this 8th day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board