

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 12, 2015
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman John N. Marshall
Commissioner Jeffrey W. Stevens

Employee Evaluation

Executive session was held under RCW 42.30.110(1)(g) – "...to review the performance of a public employee" – from 9:15 a.m. until 9:45 a.m. Clerk of the Board Patricia Phillips was present.

[10:00:16 AM](#)

2013-2015 Courthouse Rehabilitation – 3rd Floor Restroom Remodel

It being the date and time set for bid opening on the 2013-2015 Courthouse Rehabilitation – 3rd Floor Restroom Remodel, bids were opened from:

Halme Builders P. O. Box 1167 Davenport, WA 99122	\$100,000.00
Ginno Construction Co. 3893 N. Schreiber Way Coeur d' Alene, ID 83815	\$143,000.00
Banlin Construction, LLC 320 W. Columbia Drive Kennewick, WA 99336	\$ 69,019.00

Architect's Estimate: \$ 58,000.00

2013-2015 Courthouse Rehabilitation – Elevator Modernization

It being the date and time set for bid opening on the 2013-2015 Courthouse Rehabilitation – Elevator Modernization, bids were opened from:

Halme Builders P. O. Box 1167 Davenport, WA 99122	\$210,000.00
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Pro Mechanical Services, Inc. P. O. Box 6526 Spokane, WA 99217-0909	\$145,948.00
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Ginno Construction Co. 3893 N. Schreiber Way Coeur d' Alene, ID 83815	\$202,000.00
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Banlin Construction, LLC 320 W. Columbia Drive Kennewick, WA 99336	\$158,586.00
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Architect's Estimate: \$108,000.00

[10:09:00 AM](#)

[10:13:24 AM](#)

Public Works

Director O'Brien reported on routine maintenance activities with attention being given to drainage ditches and delineator replacement on roadways. The Solid Waste department continues to work on recycling materials.

Engineer Yaeger reported on the progress of the McManamon Road project and the Marcellus Road project. Yaeger also reported on guardrail repairs within the County.

Six Year Transportation Improvement Project

A public hearing to amend the 2015-2020 Six Year Transportation Improvement Program was scheduled for February 2, 2015, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville, in order to add the Lee Road Safety Project and the Safety Data Collection and Analysis Project (County-wide).

Vacation of Portion of Leisle Road #87414 and Gillespie Road #87404

Engineer Yaeger presented the petition received from Hercules Ranch, LLC, Rex Harder, Member, to vacation portions of Leisle Road and Gillespie Road. Yaeger will prepare a preliminary report for the Board to begin the formal procedure required for road vacation.

City of Othello Easement for Infrastructure Facilities

Engineer Yaeger presented an Easement for Infrastructure Facilities between Adams County and the City of Othello for an easement and right-of-way over, under, upon and through a portion of Farm Unit 121, Irrigation Block 45 in Section 10, T15N, R29E.W.M., Assessor’s Tax Parcel Number 1529030682073. Engineer Yaeger noted Prosecutor Flyckt has reviewed and approved the document as presented. Based on the recommendation of Engineer Yaeger, the Board **by consensus authorized Yaeger to forward the Easement to the City of Othello for their approval.**

[11:12:01 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Union Negotiations

The Board was in a session closed to the public per RCW Chapter 42.30.140(4)(b) – “...that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...” – from 1:30 p.m. to 2:30 p.m. Gary and Valerie Hunt, Human Resources, were present. Sheriff Hunt was present for a portion of the meeting.

Levy Distribution Out of Current Expense

The Board reviewed a letter from Treasurer Danekas detailing the breakdown for the dedicated tax dollar amounts per assessed valuation for 2014 as follows:

#001 Current Expense tax dollar calculation	\$3,367,399
#104 IHCS Mental Health	8,000
#104 IHCS Public Health	115,031
#107 Veteran’s Relief	4,437
#Developmental Disabilities	38,962
Net Fund #001 Current Expense 2015 Tax	\$3,200,969

3:53:11 PM

Washington Counties Risk Pool Appointments/Designations

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-002-2015 In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for Each Member County.* Motion carried.

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda.* Motion carried.

Preliminary minutes of January 5 and 7, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	150074 – 150151	\$ 92,294.53
103	150152 – 150157	\$ 1,707.00
104	150158 – 150178	\$ 13,359.87
106	150179 – 150180	\$ 1,197.80
112	150181	\$ 163.75
117	150182 – 150186	\$ 2,004.49
119	150187	\$ 534.00
123	150188 – 150193	\$ 5,814.96
502	150194 – 150203	\$ 8,769.04
108	2446 – 2448	\$ 4,914.35
115	2449 – 2464	\$103,801.33
321	2465	\$ 697.00
401	2466 – 2471	\$ 77,517.52
501	2472 – 2481	\$ 32,354.58
590	2482 – 2510	\$ 68,615.54
	TOTAL	\$413,745.76

3:54:51 PM

Permanent Minutes Signed

December 22, 2014

Correspondence Received

Brandon West, Attorney re: Public Defender Quarterly Report for Period January to December, 2014

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report for 4th Quarter, 2014

Adams County Noxious Weed Control Board re: Minutes of November 11, 2014 and Agenda for January 13, 2014

Treasurer Laura Danekas re: Adams County Levy Distribution out of Current Expense

Adjournment @ 4:00 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/John N. Marshall, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-002-2015

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES
RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/FOR EACH
MEMBER COUNTY**

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors require appointees and/or designees from each member county; that is:

- a) **Director/Alternate Director** – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county's legislative authority (*Article 8 of the Interlocal Agreement and Article 2 of the Bylaws*);
- b) **County Risk Manager** – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County (*Article 11(b) of the Interlocal Agreement*);
- c) **County Safety Officer** – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices (*Article 11(c) of the Interlocal Agreement*); and
- d) **County Claims Administrator** – each Pool member county must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County's claim administration (*sections B.6, C and E.1.b of the Pool Board of Directors' Claims Handling Policies and Procedures*);

NOW THEREFORE BE IT RESOLVED that **Adams County** hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

Director: Jeffrey W. Stevens	County Title: Commissioner
Alternate Director: Patricia J. Phillips	County Title: Clerk of the Board
Risk Manager: Patricia J. Phillips	County Title: Risk Manager/Clerk of the Board
Safety Officer: Dennis Sackmann	County Title: Facility Manager
Safety Officer: Ron Ferderer	County Title: Maintenance – Union
Claims Administrator: Patricia J. Phillips	County Title: Clerk of the Board
Prosecuting Attorney: Randy J. Flyckt	County Title: Prosecutor

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon its passage and shall supersede any prior conflicting action(s); and,

BE IT STILL FURTHER RESOLVED that the Clerk of the Board of Adams County Commissioners shall forward a copy of this resolution, once executed, to the attention of the Executive Director at the Washington Counties Risk Pool, 2558 RW Johnson Road, Suite 106, Tumwater, WA 98512-6113

DATED this 12th day of January, 2015.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Roger L. Hartwig, Chairman
 s/John N. Marshall, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

ATTEST:
 s/Patricia J. Phillips
 Clerk of the Board