

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

March 2, 2015
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman John N. Marshall
Commissioner Jeffrey W. Stevens

Auditor Office Staffing

Auditor Hunt requested authorization to fill the Accounts Payable position vacancy scheduled to be effective the end of March. The current accounts payable deputy is being transferred to the Elections Administrator position. Board **consensus authorized the transfer (accounts payable to elections administrator effective March 1) and then filling the accounts payable vacancy (effective March 31 to allow for transition training).**

[9:30:35 AM](#)

WSU Extension

WSU Extension Coordinator Aaron Esser gave a general report on extension activities which included:

- WSU Research in the Dryland Cropping Area/Adams Conservation District Meeting
- 2014 Farm Bill Education: Teamed with FSA and WSU Extension to deliver educational programs reaching over 750 growers
- Hosted "Farm Bill Friday" and worked one on one or in small groups with farmers
- Eye-Spot Foot Trials: Teaming with Tim Murray, WSU Plant Pathologist, to establish eye-spot foot trials with the focus to help growers make an educated decision regarding fungicide application
- Six new 4-H leaders were trained
- Expanding wireworm project to focus on dryland wheat production
- Planning variety testing field days and outreach tours

[10:00:11 AM](#)

[10:04:27 AM](#)

Public Works

Public Works Director O'Brien gave a general report on the following:

- Road Maintenance: applying sterilant, gravel road maintenance, grading, ditching and clearing culverts
- Solid Waste: batteries and used oil cleanup is continuing at transfer sites
- Maintenance and Operations: drawings are being reviewed for the remodel of the vacated WSU Extension offices downstairs in the Courthouse

Courthouse Rehabilitation Project

Change Order No.1 to the 3rd Floor Restroom Remodel project was presented with the following adjustments:

- Salvage of two (2) left handed doors, frames and trim with existing hinges from the 1st floor of Adams County Courthouse and install as doors 1 and 2 in lieu of new doors decreasing the contract amount by \$2,246 for a new contract award of \$66,773.

Commissioner Marshall moved, Stevens seconded, to *approve and authorize the Chairman to sign Change Order No.1 to the Contract between Adams County and Banlin Construction, LLC, Kennewick, WA, for a decrease in the contract amount of \$2,246 for a new contract award of \$66,773.* **Motion carried.**

Engineering

Engineer Yaeger reviewed the status of several projects, including Leisle Road bridge; Hille bridge girder and deck replacement; Seidl Road and McManamon Road bridge Project.

Yaeger reported on the following:

- Benzel Road: culverts need updating
- Marcellus Road: working on design for anticipated August construction.

Johnson Road Project #1

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the Local Agency Federal Aid Project Prospectus and LA Agreement for Johnson Road Project #1.* **Motion carried.**

ADA Transition Plan

Public Works Director O'Brien presented a cost proposal from DOH Associates, PS, to review Adams County facilities for conformance to the Americans with Disabilities Act. The proposal would include a written recommendation of ADA deficiencies, including exhibits identifying specific problem areas, recommendations for removing barriers and cost estimates for those improvements.

Board consensus authorized Director O'Brien to move forward in obtaining a contract with DOH Associates, PS, Wenatchee, WA, to review Adams County facilities for ADA conformance in an amount not to exceed \$29,000.

[11:04:26 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:58:38 PM](#)

E911

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign Contract E-15-019, Amendment A, between the Washington State Military Department and Adams County. (Contract expiration date of August 15, 2015 remains unchanged. Contract performance period of July 1, 2014 through June 30, 2015 remains unchanged. Change the overall contract amount from \$461,041 to \$454,109; a decrease of \$6,932. Change the FY15 CPD Wireline funding amount from \$7,520 to \$7,630; an increase of \$110. Change the FY15 OPS Wireline funding amount from \$70,311 to \$73,794; an increase of \$3,483. Change the FY15 CPD Wireless funding amount from \$30,080 to \$30,520; an increase of \$440. Change the FY15 CPD Wireless funding amount from \$353,130 to \$342,165; a decrease of \$10,965. Replace the original Budget Sheet (Attachment D) with the Revised Budget Sheet (Attachment D).* **Motion carried.**

E911 Coordinator Fode discussed monies in the state E911 budget that are available for public education and requested authorization for the purchase of a tent shelter and table to use at health fairs as well as miscellaneous items for public distribution. Board **consensus authorized the purchase of a tent shelter, table and small miscellaneous items within the state public education funds of \$5,000.**

E911 Coordinator Fode requested and received **by consensus authorization to purchase a Surface Pro Computer in the amount of \$1,307 with E911 state funds.**

Dispatch Staffing

E911 Coordinator Fode requested the Board consider the addition of one dispatcher to the current staff. No decision was made pending Board review of the budget.

[2:31:52 PM](#)

[2:32:00 PM](#)

Jail

Sheriff Hunt requested and received **by consensus authorization to proceed with the process of obtaining information and prices for the purchase of a freezer for the Corrections Department.** Sheriff Hunt will report back to the Board with his findings.

Othello Tower Project

Sheriff Hunt and Emergency Management Director Weise presented a Memorandum of Understanding and Professional Service Agreement between Adams County and Franklin County for Franklin County telecommunication technicians to provide project oversight and management during the construction of the Adams County radio communication tower site at a cost of \$55 per hour plus mileage.

Commissioner Stevens moved, Marshall seconded, to *approve the Memorandum of Understanding and Professional Service Agreement between Adams County and Franklin County.* **Motion carried.**

Sheriff Hunt and Director Weise reviewed the only proposal received for the Adams County New Tower Construction System Equipment Relocation and, after discussion with Michael Namchek, Franklin County Telecommunications Engineer, recommended awarding the contract to Day Wireless Systems, Moses Lake, Washington in the amount of \$480,359.57.

Commissioner Stevens moved, Marshall seconded, to *authorize Notice of Intent to Award Bid for the Adams County New Tower Construction System Equipment Relocation to Day Wireless Systems, Moses Lake, Washington in the amount of \$480,359.57, including sales tax, as the single, responsive bidder meeting all bid qualifications.* **Motion carried.**

[3:17:03 PM](#)

County Inventory

The Board certified pursuant to RCW 36.32.210 the Adams County Fixed Asset and Departmental Inventory for the year ending December 31, 2014.

WIC Certifier/Interpreter

Board **consensus authorized Integrated Health Care Services to fill the WIC Certifier/Interpreter position within the Health Department.**

Indigent Burial Costs

Prosecutor Flyckt met with the Board to discuss coroner duties as well as indigent burial costs. A meeting has been set with Alan Thompson, Danekas Funeral Home, on Wednesday, March 4, 2015 for further discussion.

[4:27:26 PM](#)

Johnson Road Project #1

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-010-2015 In the Matter of Johnson Road Project #1, County Road Project No. 176 – Reconstruct the Road by Grading, Draining, Widening, Minor Realignment, Addition of Crushed Surfacing and an Asphalt Wearing Surface.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of February 23 and 25, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	155388 – 155416	\$ 22,709.58
103	155433 – 155434	\$ 5,399.41
104	155435 – 155443	\$ 18,319.78
106	155444	\$ 269.39
112	155417 – 155418	\$ 1,744.50
116	155419	\$ 45.50
117	155420 – 155421	\$ 949.90

122	155422 – 155426	\$ 1,200.31
123	155427	\$ 1,875.00
131	155428 – 155429	\$ 2,778.06
502	155430 – 155432	\$ 388.46
108	0209	\$ 1,289.06
115	0210 – 0224	\$ 82,192.52
401	0225 – 0238	\$ 49,543.09
501	0239 – 0243	\$ 21,496.92
590	0244 – 0271	\$ 69,166.36
	TOTAL	\$279,367.84

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Permanent Minutes Signed

February 9 and 11, 2015

Correspondence Received

Othello Senior Center Board re: report of activities and goals and request for 2015 County budget allocation

Copy of correspondence sent to Washington State Governor Jay Inslee from Keith W. Goehner, Chair, Forum of County Commissioners re: Initial Designation Request for five county area as a Workforce Development Area

Lind Senior Center re: thank you card

City of Othello, Clerk Kudrna re: Ordinance No. 1426 along with a map regarding the annexation of property into the City of Othello

Notice of Marijuana License Application – Painted Stump LLC

Adjournment @ 4:30 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/John N. Marshall, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

Before the Board of County Commissioners of Adams County, Washington

In the matter of (Johnson Rd. #1) **Resolution R-010-2015** County Road Project No. 176

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to reconstruct the Johnson Rd. #23301 from MP 0.00 to MP 3.99 by grading, draining, widening, minor realignment, addition of crushed surfacing and an asphalt wearing surface.

Length of project: **3.99 miles** Width of roadbed: **38 feet** Surface: **30 feet**
Type and depth of surfacing: **Asphalt Wearing Surface**
Estimated date of beginning: **March 2015**
Estimated date of completion: **March 2017**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	County Road Fund
Preliminary Engineering	\$ 139,650.00
<u>Items of Work</u>	
County Force	\$ 259,350.00
Contract	\$ 1,476,300.00
Construction Engineering	\$ 139,650.00
TOTAL	\$ 2,014,950.00

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

DATED this 2nd day of March, 2015

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/John N. Marshall, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board