

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 23, 2015
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman John N. Marshall
Commissioner Jeffrey W. Stevens

Auditor Heidi Hunt cancelled her appointment.

[10:01:37 AM](#)

Public Works

Roads: Public Works Director O'Brien reported on routine gravel road maintenance and road projects on Hatton and Benzel Roads. Road grading is nearing completion in all three districts.

Fairgrounds: RV rentals are ready for the Sandhill Crane Festival. Irrigation work is continuing.

Solid Waste: Will be moving to summer hours next week at the transfer stations. The advertisement has gone out for free dump day scheduled for April 4, 2015.

O&M: Courthouse Third Floor Restroom Remodel: Two proposal requests have been prepared for moving light switch in men's restroom; and, sink installation.

Courthouse Annex

The northeast side door of the Courthouse building annex will be locked during normal business hours with no public access, beginning April 13, 2015. The south doors will remain unlocked during business hours and will continue to be the signed ADA accessibility entrance. Employees will be able to access the northeast entrance with their key cards.

CRABoard Certification

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the CRABoard 2014 Reports which include the Traffic*

Law Enforcement Certification; Fish Passage Barrier Removal Certification; Annual Certification; Annual Construction Report; County Arterial Preservation Report; and Maintenance Management Certification.

Motion carried

Right-of-Way Procedures

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the Right-of-Way Procedures Agreement between Washington State Department of Transportation and Adams County.*

Motion carried.

Engineering

Engineer Yaeger reported on the following:

- McManamon Bridge #400-3;
- Marcellus Road design; and
- Benzel and Seidl Roads, noting Benzel Road is ready to be graveled with Seidl Road graveled after that

Washington Association of County Engineers

Director O'Brien reported that Adams County Public Works hosted the Washington Association of County Engineers (W.A.C.E.) Eastern Region Roundtable in Ritzville on March 18, 2015 with an overview of different topics discussed at the meeting.

[10:54:08 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[2:56:55 PM](#)

Shoreline Master Program Update

Building and Planning Director Loren Wiltse presented the Adams County Planning Commissions' adopted version of the Shoreline Master Program Update. The Adams County Planning Commission recommends the Adams County Board of County Commissioners consider adoption of the updated Shoreline Master Program following confirmation by the Department of Ecology that the proposed SMP complies with the Shoreline Management Act (SMA; RCW 90.58) and the Shoreline Master Program Guidelines (WAC 173-26).

Based upon the recommendation of the Adams County Planning Commission, the Board by **consensus accepted the Adams County Shoreline Master Program Update and authorized moving forward toward final completion and future adoption.**

Commissioner Marshall expressed his appreciation to all involved in the preparation of the document.

[3:44:00 PM](#)

[4:04:18 PM](#)

Adams County Mosquito Control District

Commissioner Stevens moved, Marshall seconded, to *re-appoint John Marshall, Ritzville, to the Adams County Mosquito Control Board for a two (2) year term effective 4/1/2015 through 3/31/2017.* **Motion carried.**

Commissioner Stevens moved, Marshall seconded, to *re-appoint Dale Wyman, Othello, to the Adams County Mosquito Control Board for a two (2) year term effective 4/1/2015 through 3/31/2017.* **Motion carried.**

Adams County Planning Commission

Commissioner Stevens moved, Marshall seconded, to *re-appoint Michael A. Andersen, Othello, to the Adams County Planning Commission for a four (4) year term effective 4/1/2015 through 3/31/2019.* **Motion carried.**

Adams County Logo Re-design

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the Consultant Agreement between Adams County and BHW1, LLC, Spokane, WA for the creation of a logo for Adams County in an amount not to exceed \$8,450.00.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of March 16 and 18, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	155662 – 155700	\$ 33,961.59
103	155701 – 155703	\$ 2,611.91
104	155704 – 155720	\$ 4,388.10
105	155721 – 155724	\$ 35,416.67
106	155725 – 155728	\$ 616.80
107	155729	\$ 700.00

112	155730	\$	230.75
114	155731	\$	76.00
116	155732	\$	15.11
117	155733 – 155737	\$	2,891.82
123	155738	\$	2,920.67
131	155739	\$	59.36
502	155740 -155743	\$	933.95
108	0418	\$	703.67
115	0419 – 0427	\$	3,640.05
321	0428	\$	724.15
401	0429 – 0430	\$	120.41
501	0431 – 0432	\$	958.52
590	0433 – 0453	\$	11,555.27
	TOTAL		\$102,524.80

[4:07:26 PM](#)

Permanent Minutes Signed

March 9 and 11, 2015

Correspondence Received

H. E. Gritman Senior Center re: thank you card
 Northeast Tri County Health District, Environmental Public Health
 Director Chair Matt Schanz, R.S. re: letter of appreciation for Brent
 Stenson
 Notice of Marijuana License Application – Salmon Creek Sinsemilla

Adjournment @ 4:30 p.m.

Submitted:
 s/Patricia J. Phillips
 Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Roger L. Hartwig, Chairman
 s/John N. Marshall, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner