

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

April 6, 2015
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

Absent:

Vice-Chairman John N. Marshall (American Mosquito Control Association Conference, Louisiana)

[10:01:38 AM](#)

Public Works

Director O'Brien reported on continuing gravel road maintenance and road projects focusing on Danielson Road, Roxboro Road, the intersection of Wahl and Heinemann Roads, Seidl Road, and Benzel Road.

Weekend Spring Cleanup Day tonnage was reported for Ritzville and Othello. A substantial number of appliances were collected with 12 tons of total metal collected. A total of 310 citizens took part in the event.

Irrigation risers have been installed at the Fairgrounds.

A total of \$12,364.47 was received from the sale of vehicles taken to Booker Auction in March, 2015.

2013-2015 Courthouse Rehabilitation – 3rd Floor Restroom Remodel
Board consensus authorized Pay Estimate #2 to Banlin Construction, Kennewick, WA, for work completed on the Courthouse 3rd Floor Restroom Remodel Project, in the amount of \$17,342.95.

2013-2015 Courthouse Rehabilitation – Elevator Modernization
Board consensus authorized Pay Estimate #2 to Pro-Mechanical Services, Inc., Spokane, WA, for the Courthouse Elevator Modernization Project, in the amount of \$1,234.74.

Engineering

Engineer Colyar reported on the following:

- Marcellus Road design
- Lee Road Safety Project
- Leisle Road Bridge Project

Bob Lee Road

Director O'Brien reported on the progress of obtaining information on the Bob Lee Road crossing as to its designation of a public or private road. O'Brien stated further information is being sought prior to determining an outcome.

Donation of Land for Right of Way along Tokio and Sage Roads

A letter was received from Mark L. Langenheder, Ritzville, referencing an offer for Mr. Langenheder to donate an area of land to the County along a portion of Tokio and Sage Roads. This process would effectively separate the two parcels of ground for Mr. Langenheder and become deeded property of the County rather than the current status of waived property. No decision was made pending further review by the Board.

[10:31:22 AM](#)

[11:00:38 AM](#)

Official Newspaper

An envelope from the Othello Outlook, not marked as a bid document, was delivered to the Auditor's Office and therefore was opened and, when determined to be a bid, was resealed.

Bids for the Official County Newspaper for legal publications for the period July 1, 2015- June 30, 2016 were opened from:

Othello Outlook 125 S. First Avenue Othello, WA 99344	\$9.20 per column inch for legal public notices
Ritzville Adams County Journal P. O. Box 288 Ritzville, WA 99169	\$7.75 per column inch for legal public notices

Commissioner Stevens moved, Hartwig seconded, to *accept and award the bid for the Official County Newspaper for legal publications to the Ritzville Adams County Journal at the bid price of \$7.75 per column inch.*

Motion carried.

[11:03:40 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[2:01:20 AM](#)

Treasurer Office Staffing

Treasurer Danekas requested authorization to fill the Investment Officer position vacancy (retirement) scheduled to be effective June 30, 2015 by transferring the current Real Estate Clerk to that position; and, then filling the position vacancy for the Real Estate Clerk. Board **consensus authorized the transfer (Real Estate Clerk to Investment Officer effective August 1) and then filling the Real Estate Clerk position vacancy (effective August 1).**

[2:21:17 PM](#)

[3:44:55 PM](#)

Credit Cards

Board **consensus approved the Treasurer's Office credit card policy as presented by Treasurer Danekas.**

Board **consensus approved the Auditor's Office credit card policy as presented by Auditor Hunt.**

Adams County Planning Commission

Commissioner Stevens moved, Hartwig seconded, to *re-appoint Bruce Lynch, Othello, to the Adams County Planning Commission for a four (4) year term effective 4/1/2015 through 3/31/2019.* **Motion carried.**

City of Ritzville Interlocal Agreement

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Interlocal Agreement between the City of Ritzville and Adams County Regarding RCW 39.34.180.* **Motion carried.**

This agreement allows the City of Ritzville to contract with the County for the provision of adjudication, indigent defense, sentencing and incarceration services for misdemeanor and gross misdemeanor offenses committed by adults in the City of Ritzville and referred by the City of Ritzville Police Department pursuant to RCW 39.34.180; and for the provision of law enforcement and emergency dispatch services.

This agreement remains in effect until terminated by either party. Renewal is automatic conditioned upon the parties' annual review in accordance with Paragraph 4.3(D). Any amendments of this Agreement as to costs

may be reflected in a written annual addendum signed by the parties after approval by both parties.

WSU Cooperative Extension

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Memorandum of Agreement, Appendix A, between Washington State University Extension and Adams County, authorizing funding to provide an extension program for the period January 1, 2015 through December 31, 2015.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of March 23 and 25, 2015

Preliminary minutes of April 1, 2015

March, 2015 Payroll in the amount of \$701,375.15; and Benefits in the amount of \$245,841.21 (Warrant # Series 524350-524450; Direct Deposit # Series 41409-41578; Benefit/Deduction # Series 1114615-1114636)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	155875 – 155917	\$30,798.96
103	155918 – 155923	\$ 9,443.34
104	155924 – 155927	\$ 758.29
112	155928	\$ 104.50
117	155929	\$ 70.51
119	155930	\$ 534.00
123	155931	\$ 22.02
502	155932 – 155937	\$ 3,628.92
108	0487 – 0493	\$ 4,132.19
115	0494 – 0502	\$ 2,090.06
321	0503	\$ 565.00
401	0504 – 0508	\$ 2,819.22
501	0509 – 0511	\$ 3,584.91
590	0512 – 0529	\$15,207.07

TOTAL

\$73,758.99

[3:48:34 PM](#)

Permanent Minutes Signed

March 16 and 18, 2015

Correspondence Received

Lind Senior Center re: thank you card

Law Office of Bajalcaliev & Scudder re: Public Defender Quarterly Report for First Quarter, 2015

Notice of Marijuana License Application, HayStack, Othello, WA

Liquor Control Board License Services, Othello Rodeo Association Special Occasion License, Othello Rodeo Grounds, Lower Beer Garden 9/18/2015-9/19/2015

Liquor Control Board License Services, Othello Rodeo Association Special Occasion License, Othello Rodeo Grounds, Upper Beer Garden 9/16/2015; 9/18/2018-9/19/2015

Notice of Liquor License Application; The Depth's At Mardon Resort, Othello, WA

Adams County Fair Association re: 2014 Adams County Fair Data

Mark L. Langenheder re: Donation of Land for Right of Way along Tokio and Sage Roads

Adjournment @ 4:00 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman

-absent-

John N. Marshall, Vice-Chairman

s/Jeffrey W. Stevens, Commissioner